

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-प्रथम) मध्यप्रदेश,  
आडिट भवन , झाँसी रोड , ग्वालियर

No./Admin/LC/Trg/In-house TNA/2025-26/

दिनांक: -17.06.2025

कार्यालय आदेश-57

मुख्यालय के नीतिगत प्रबंधन ईकाई से प्राप्त पत्र क्र 189/35/-SMU/2025 दिनांक 14.05.2025 में प्रदाय निर्देश के अनुपालन में कार्यालय में कार्यरत ( अनुलग्नक-A के अनुसार ) अधिकारियों/कर्मचारियों का ' Compliance Audit' विषय पर अनुलग्नक-'B' एवं अनुलग्नक-'C' अनुसार प्रशिक्षण कार्यक्रम में शामिल होना अनिवार्य है। उक्त प्रशिक्षण का आयोजन कार्यालय के सभा कक्ष ( प्रथम तल ) में किया जाना है।

In compliance with the instructions contained in Headquarters' strategic Management Unit letter No. 189/35-SMU/2025 dated 14.05.2025, it is mandatory for the officers/staff working in this office (as per Annexure-A) to participate in the training programme as detailed in Annexure-B and Annexure-C. Training will be conducted at conference Hall (1<sup>st</sup> floor) of the office.

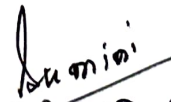
( प्रधान महालेखाकार महोदय के आदेश से जारी )

हस्ता/-

उप महालेखाकार/प्रशासन

प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु:-


1. सचिव, प्रधान महालेखाकार
2. सचिवालय/ वरिष्ठ उप महालेखाकार (AMG-5 व प्रशासन)
3. उप महालेखाकार/AMG-1,AMG-2,AMG-3,AMG-4 एवं AMG-5 - कृपया सम्बन्धित को उक्त प्रशिक्षण में सम्मिलित होने हेतु निर्देशित करें।
4. वरिष्ठ लेखापरीक्षा अधिकारी/ IS Wing - को इंटरनेट एवं इंट्रानेट पर अपलोड करने हेतु,
5. वरिष्ठ लेखापरीक्षा अधिकारी/आन्तरिक लेखा परीक्षा कृपया सम्बन्धित को उक्त प्रशिक्षण में सम्मिलित होने हेतु निर्देशित करें।
6. सभी सम्बन्धित अधिकारी/कर्मचारी को अनुपालनार्थ प्रेषित।
7. श्री नरेश आहूजा, स.ले.प.अ. , कृपया इंटरनेट व इंट्रानेट पर अपलोड करना सुनिश्चित करें,
8. केयर टेकर, ऑडिट भवन, ग्वालियर, कृपया उरोक्तानुसार प्रशिक्षण अवधि में आवश्यकतानुसार सभा कक्ष में प्रशिक्षणार्थियों की बैठक व्यवस्था तथा पानी की व्यवस्था करें।

  
वरिष्ठ लेखापरीक्षा अधिकारी/विधि कक्ष

## Annexure A

Sl. No.	Name (Shri/Ms )	Designation	Group/Section	
1.	Indra Vikram Singh	AAO	ITA (PAG Group)	First Half (09:30 to 01:30)
2.	Roopali Malviya	AAO	ITA (PAG Group)	
3.	Srasti Singh	Auditor	ITA (PAG Group)	
4.	Manoj Kumar Nagar	AAO	ITA (PAG Group)	
5.	Shraddha Singh Chauhan	Asst Supervisor	ITA (PAG Group)	
6.	Manoj Kumar	SAO	AMG-3(Vetting)	
7.	Shivam Sharma	AAO	AMG-3(Vetting)	
8.	Hansraj meena	Sr Auditor	AMG-3(Vetting)	
9.	Ajbendra Singh	Auditor	AMG-3(Vetting)	
10.	Ankit Kumar	AAO	AMG-3(SMU)	
11.	Phool Singh	Auditor	AMG-3(Vetting)	
12.	Praveen Kumar	AAO	AMG-3DAG -Cell	
13.	Manoj Gupta	SAO	AMG-2(Vetting)	
14.	Deepak Pathak	AAO	AMG-2(Vetting)	
15.	Pushpendra Kumar	AAO	AMG-2(Vetting)	
16.	Subodh Kant Sharma	Sr Ar	AMG-2(Vetting)	
17.	Anita Goyal	Asst Supervisor	AMG-2(Vetting)	
18.	Mohan Lal	AAO	AMG-II (DAG Cell)	
19.	Anand Kumar	AAO	AMG-2(SMU)	
20.	Pankaj senger	SAO	AMG-5(Vetting)	2nd Half ( 02:00 PM to 6:00 PM)
21.	Prakash Dixit	AAO	AMG-5(Vetting)	
22.	Shyam Babu Gupta	AAO	AMG-5(Vetting)	
23.	Rajesh Kumar Gupta	AAO	AMG-5(Vetting)	
24.	Seema	AAO	AMG-5(Vetting)	
25.	Praveen Kumar Mishra	Sr Ar	AMG-5(Vetting)	
26.	Prem Raj Meena	Sr Ar	AMG-5(Vetting)	
27.	Deepak Yadav	Sr Ar	AMG-5(Vetting)	
28.	Vijay Sughandhi	SAO	AMG-1(Vetting)	
29.	Ram niwas Meena	AAO	AMG-1(Vetting)	
30.	Sherish Fazal	Auditor	AMG-1(Vetting)	
31.	Rajesh Sharma	Sr. Auditor	AMG-1(Vetting)	
32.	Rahul Pareek	AAO	AMG-1(SMU)	
33.	Rajesh Kumar	AAO	AMG-1(Dag Cell)	
34.	V N Pandey	SAO	AMG-4 (Vetting)	
35.	Archna Manav	AAO	AMG-4(Vetting)	
36.	Nitesh Kumar	AAO	AMG-4(Vetting)	
37.	Amarjeet Kumar	Asstt. Supervisor	AMG-4(Vetting)	
38.	Sachin Sharma	Auditor	AMG-4(Vetting)	
39.	Babu Lal Kushwah	Auditor	AMG-4(Vetting)	

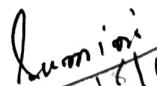
40.	Ajay Kumar Jauhari	AAO	AMG-4(SMU)	
41.	Shashank	AAO	AMG-4(DAG Cell)	

  
 16/06/25  
 वरिष्ठ लेखापरीक्षा अधिकारी/विधि कक्ष

## **Annexure B (Training on Compliance Audit))**

<b>Date</b>	<b>Session</b>	<b>Timing</b>	<b>Topic</b>	<b>Faculty</b>
18.06.2025 (Day-1)	Session-1	09.30 to 10.45 AM	<b>Availability of facilities of Translation/ Transliteration in AI environment and its useability - Demonstration.</b>	Ms. Priti, 05/11562 Stenographer Grade-II
	Session-2	11.00 AM to 12.15 PM	<b>Listing of Steps in Compliance Audit subsequent to the finalisation of Annual Audit Plan (Entry level assessment)</b>	AAO (Training)
	Session-3	12.30 PM to 01.30 PM	<b>Distribution of format for Review of Audit Process through Inspection Reports as prescribed for ITA by SMUs orders dated 17 June 2025 and filling of that format from the Inspection Report given at the start of training.</b>	Shri Sanjaaev Kumar Jhanji, SrAO AAO( Training )
19.06.2025 (Day-2)	Session-1	09.30 to 10.45 PM		
	Session-2	11:00 AM to 12:15 PM		
	Session-3	12.30 PM to 01.30 PM	<b>Interchange of IR and Format for Review of Audit Process through Inspection Reports as prescribed for ITA by SMUs orders dated 17 June 2025 between participants.</b>	AAO (Training)
20.06.2025 (Day-3)	Session-1	09.30 to 10.45 PM	<b>Listing of Steps in Compliance Audit subsequent to finalisation of Annual Audit Plan / Translation and identification of gaps in existing instructions in the office (Post Training Assessment).</b>	Shri Debashish Kar, SrAO, and AAO (Training)
	Session-2	11:00 AM to 12:15 PM		
	Session-3	12.30 PM to 01.30 PM	<b>Evaluation, Question &amp; Answers, Valediction</b>	Pr.AG, SrAO (ITA), SrAO (SMU), SrAO (Training) Secretary to PrAG, AAO(Training)

**Note: Training Material – one Separate IR to each Participant**

  
 16/06/25  
 Sr Audit Officer/Legal Cell



## **Annexure C (Training on Compliance Audit)**

<b>Date</b>	<b>Session</b>	<b>Timing</b>	<b>Topic</b>	<b>Faculty</b>
18.06.2025 (Day-1)	Session-1	2.00 PM to 3.15 PM	<b>Availability of facilities of Translation/ Transliteration in AI environment and its useability - Demonstration.</b>	Ms. Priti, 05/11562 Stenographer Grade-II
	Session-2	3.30 PM to 04.45 PM	<b>Listing of Steps in Compliance Audit subsequent to the finalisation of Annual Audit Plan (Entry level assessment)</b>	AAO (Training)
	Session-3	05.00 to 06.00 PM	<b>Distribution of format for Review of Audit Process through Inspection Reports as prescribed for ITA by SMUs orders dated 17 June 2025 and filling of that format from the Inspection Report given at the start of training.</b>	Shri Sanjjaev Kumar Jhanji, SrAO AAO (Training)
19.06.2025 (Day-2)	Session-1	2.00 PM to 3.15 PM		
	Session-2	3.30 PM to 04.45 PM		
	Session-3	05.00 to 06.00 PM	<b>Interchange of IR and Format for Review of Audit Process through Inspection Reports as prescribed for ITA by SMUs orders dated 17 June 2025 between participants.</b>	AAO (Training)
20.06.2025 (Day-3)	Session-1	2.00 PM to 3.15 PM	<b>Listing of Steps in Compliance Audit subsequent to finalisation of Annual Audit Plan / Translation and identification of gaps in existing instructions in the office ( Post Training Assessment).</b>	Shri Debashish Kar, SrAO, and AAO (Training)
	Session-2	3.30 PM to 04.45 PM		
	Session-3	05.00 to 06.00 PM	<b>Evaluation, Question &amp; Answers, Valediction</b>	Pr.AG, SrAO (ITA), SrAO (SMU), SrAO (Training) Secretory to PrAG, AAO(Training)

**Note: Training Material – one Separate IR to each Participant**

  
 Sr Audit Officer/Legal Cell