

महालेखाकार (ले०&ह०) का कार्यालय  
बीरचंद पटेल पथ,  
पटना, बिहार - 800001



SUPREME AUDIT INSTITUTION OF INDIA

लोकहितार्थं सत्यनिष्ठा

Dedicated to Truth in Public Interest

OFFICE OF THE ACCOUNTANT  
GENERAL (A&E),  
BIRCHAND PATEL PATH  
PATNA, BIHAR - 800001

Letter No.- Trg.&Exam (A&E)/2025-26/B- 40  
Date: - 19.06.2025

**OFFICE ORDER**

As per In-house training programmes for the year 2025-26, an In-house training course is scheduled to be held as mentioned below: -

Period: 19.06.2025 to 20.06.2025

Timing: 10.45 AM to 12.00 Noon & 12.15 PM to 01.30 PM

Venue: Hindi Cell (6<sup>th</sup> Floor)

S.N.	Name of participants (Shri/Mrs)	Desig.	Section	Topic	Date	Faculty (Shri/Mrs)
1.	Rahul Ranjan	AAO	TA-10	Basic Computer Training (e- office, MS- Word, MS Excel etc).	19.06.2025	1. Raj Kishore Kunwar, AAO.
2.	Avinash Kumar	AAO	TA-17			
3.	Anil Kr. Singh	Sup.	TA-05		20.06.2025	2. Mantoo Kumar Sinha, AAO
4.	Devendra Safi	Sup.	TA-06			
5.	Satis Chandra Ojha	Asstt.Sup	TA-05			
6.	Sanjeet Kumar	Asstt.Sup.	DC-1			
7.	Binod Kr. Rajhans	Acctt.	TA-06			
8.	Sanjay kr. Singh	Sr. Acctt.	Deposit			
9.	Binod Bihari Dubey	Sr. Acctt.	AC			
10.	Uttam Kumar	Sr. Acctt.	Try.			
11.	Santosh Kumar	Acctt.	TA-08			
12.	Bidhu Shekhar	Acctt.	TA-17			
13.	Virendra Kumar	Acctt.	Deposit			
14.	Prafull Prabhakar	DEO.	TA-07			
15.	Sanjeet Kumar	Clerk	TA-11			

**Note\*- Absence in the training will be viewed seriously. All participants are directed to present themselves in the said training.**

Sd./-

Sr. Dy. Accountant General (Admn)

Copy forwarded for information and necessary action to:

1. A.G. (A&E) Sectt.
2. Sr. DAG (Admn & GE) Sectt.
3. DAG (Pension & Fund) Sectt.
4. DAG (A/Cs, VLC & Works) Sectt.
5. AAO/GD with a requested to make necessary arrangements.
6. Hindi Officer/Hindi Cell
7. AAO/ITS with requested to upload this office order to the official site.
8. Persons concerned.
9. Notice Board. /Telegram group/Caretaker.



Sr. Accounts Officer/Trg. & Exam

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