

भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय  
9, दीन दयाल उपाध्याय मार्ग,  
नई दिल्ली-110 124



OFFICE OF THE COMPTROLLER &  
AUDITOR GENERAL OF INDIA  
9, DEENDAYAL UPADHYAYA MARG,  
NEW DELHI - 110 124

दिनांक / DATE 18-06-2025

To

**All Heads of offices in IA&AD  
(As per mailing list except Overseas Audit Offices)**

**Subject: Filling up of various posts in Headquarters on Deputation basis**

**Madam/Sir,**

The Headquarters requires the services of competent/willing staff in various cadres (SAO/AAO/Sr.Adr/Adr/Steno/PA/PS/DEO) from various field offices, on deputation basis. The terms and conditions of deputation and other terms will be as per extant orders/rules on the subject.

2. The initial period of deputation will be for a period of one year and may be extended thereafter subject to suitability and administrative convenience. Officers/officials applying for deputation should have completed their probationary period.

3. The interested officers/officials may apply directly in the CAG website through the link below <https://cag.gov.in/admin/en/users/login?ref=applicant-proforma-designation>. APARs for the shortlisted applications along with VC/DC will be sought from the respective cadre controlling authorities in due course

The last date for acceptance of applications will be July 04, 2025. Thereafter link will be disabled.

This may be given wide publicity.

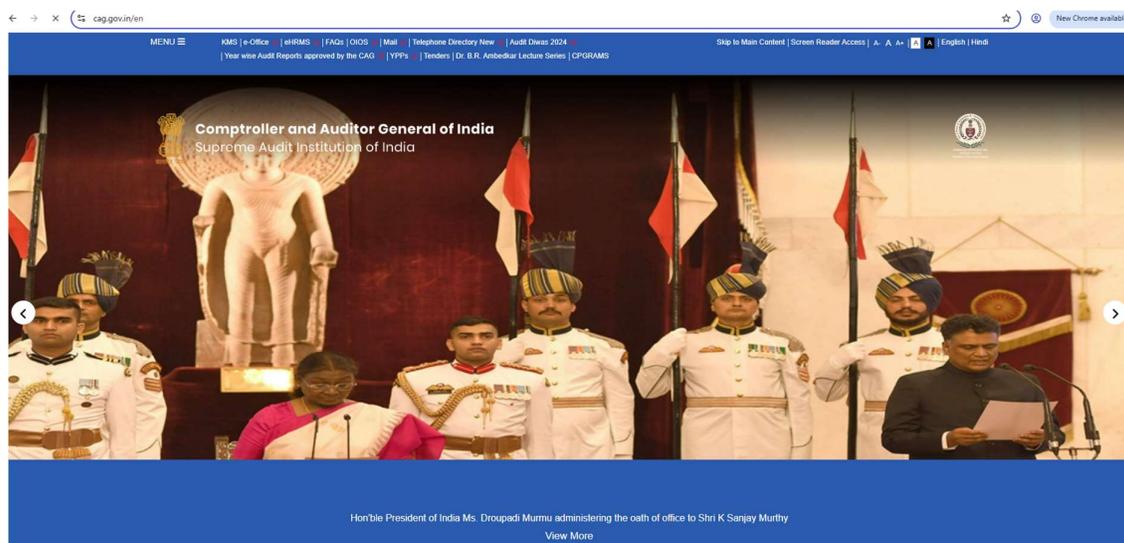
Yours faithfully

  
(Ranjeet Singh)  
Director (Personnel)

## Information relating to applying for deputation and technical support

It is suggested, that for applying for deputation, the cag website (cag.gov.in) may be opened in the web browser in incognito mode, so as to not face any problems related to history and cache memory.

### Step 1: Open cag.gov.in (Open in English)



**Step 2:** Go to Menu-> Employee Corner -> Deputation in Headquarters. Please click on apply for “Deputation in Headquarters”

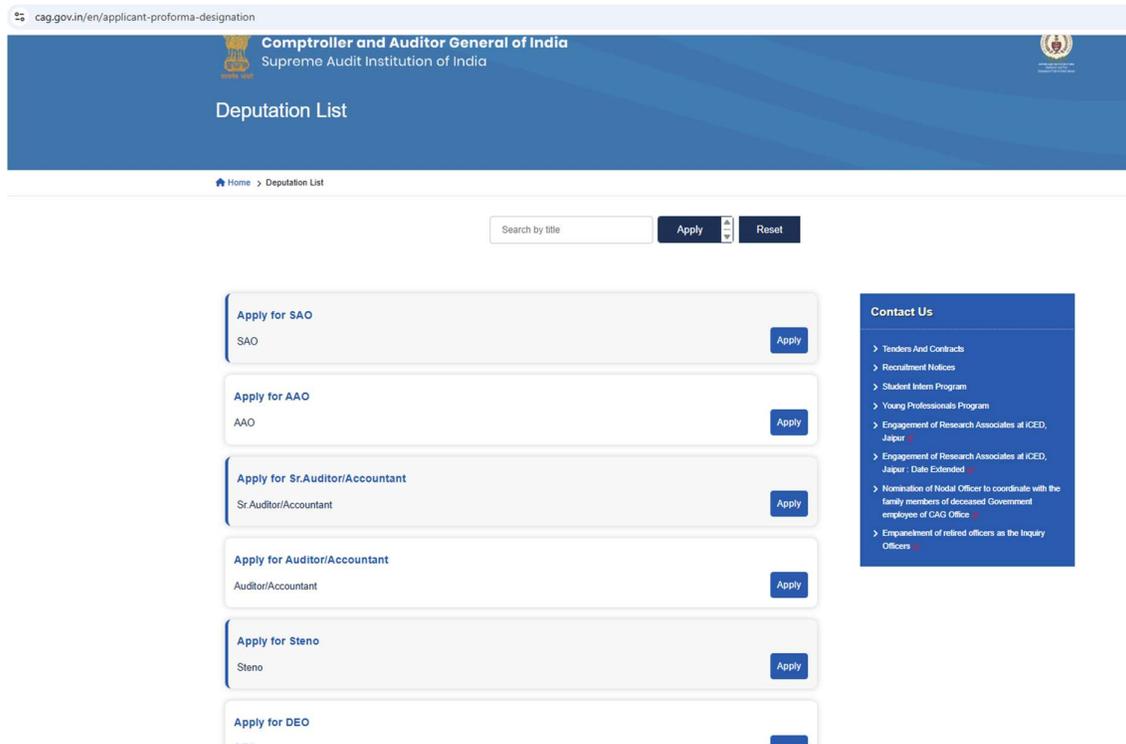


**Step 3:** On Clicking on “Deputation in Headquarters”, the login window will open. Login using your NIC login ID. This accepts only the cag.gov.in ids assigned to the individual employee. On giving the user id and password along with the captcha code the user will be taken to Step 4.



The screenshot shows a web browser window with the URL [cag.gov.in/admin/en/users/login?ref=applicant-proforma-designation](http://cag.gov.in/admin/en/users/login?ref=applicant-proforma-designation). The page header includes the logo of the Comptroller & Auditor General of India and the text "Comptroller & Auditor General of India Supreme Audit Institution of India". The main content is a "Login" form with the following fields: "Username / Email Id", "Password", and "Captcha". There is a "Login" button and a "Back To Website" button.

**Step 4:** Multi menus window for applying for deputation for various posts SAO/AAO/Sr. Auditor/Sr. Accountant/Auditor/Accountant/Steno/DEO will be displayed. On clicking the Apply button for the particular post, the user will be taken to Step 5.



The screenshot shows a web browser window with the URL [cag.gov.in/en/applicant-proforma-designation](http://cag.gov.in/en/applicant-proforma-designation). The page header includes the logo of the Comptroller & Auditor General of India and the text "Comptroller and Auditor General of India Supreme Audit Institution of India". The main content is a "Deputation List" with a search bar and a list of application options. Each option has an "Apply" button. A "Contact Us" sidebar is also visible on the right.

Post	Apply Button
Apply for SAO	Apply
Apply for AAO	Apply
Apply for Sr. Auditor/Accountant	Apply
Apply for Auditor/Accountant	Apply
Apply for Steno	Apply
Apply for DEO	Apply

**Contact Us**

- > Tenders And Contracts
- > Recruitment Notices
- > Student Intern Program
- > Young Professionals Program
- > Engagement of Research Associates at ICED, Jaipur
- > Engagement of Research Associates at ICED, Jaipur : Date Extended
- > Nomination of Nodal Officer to coordinate with the family members of deceased Government employees of CAG Office
- > Empowerment of retired officers as the Inquiry Officers

## Step 5: Fill the Proforma for applying for deputation:

cag.gov.in/en/applicant-proforma?designation=1

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Skip to Main Content | Screen Reader Access | A. A. A. | English | Hindi

**Comptroller and Auditor General of India**  
Supreme Audit Institution of India

**Applicant Proforma**

Home > Applicant Proforma

To be filled by the Applicant Proforma showing the bio-data of Officers/Officials for induction in Headquarters on deputation basis

Name	Stream	Gender
<input type="text"/>	--Select--	--Select--
Mobile No.	Email	Date of Birth
<input type="text"/>	<input type="text"/>	DD/MM/YYYY
Age		
<input type="text"/>		
<b>Qualification</b>		
Educational	Professional	
<input type="text"/>	<input type="text"/>	
<b>Office to which belongs</b>		
Parent Office	Office and station in which working at present	
--Select--	--Select--	
Whether belongs to SC/ST?	Date of entry into Govt. Service	Date of entry in IA&AD
--Select--	DD/MM/YYYY	DD/MM/YYYY

## Step 6 : After filling in the details in proforma, the user can submit the form by clicking on the submit button.

cag.gov.in/en/applicant-proforma?designation=1

**Office to which belongs**

Parent Office	Office and station in which working at present	
--Select--	--Select--	
Whether belongs to SC/ST?	Date of entry into Govt. Service	Date of entry in IA&AD
--Select--	DD/MM/YYYY	DD/MM/YYYY
Year of passing SOG Examination	RAE/CPD-I, II & Ill/Incentive Examination	Year of passing RAE/CPD-I, II & Ill/Incentive Examination
--Select--	--Select--	--Select--
Date of promotion/appointment as AAO	Date of promotion/appointment as SAO	As on Date
DD/MM/YYYY	DD/MM/YYYY	18/06/2025
Number of years completed in the grade as on	Present Pay Level	
<input type="text"/>	--Select--	

**Working Experience**

--Select Type--	Title	Remove
<input type="text"/>	<input type="text"/>	<input type="button" value="Remove"/>
<input type="button" value="Add More"/>		

Select if Merit Certificate: --Select--

Other Achievements, if any including sports: --Select--

Any other information (not being covered under any of the above, like courses presently being pursued, proficiency in foreign languages, positions held in societies, sports bodies, etc.): --Select--

Passport Photo (jpg, jpeg, png): Choose File No file chosen

Candidate Signature (jpg, jpeg, png): Choose File No file chosen

Captcha: Captcha  1NDMr

In case of any technical difficulty, the following technical support officers may be contacted:

Name of the Official: Shri Sanjay Kumar, SAO

Wing: IS Wing/CAG Hqrs

Email ID: sa06is@cag.gov.in

Contact No.: 011-23509-378/ +91-9818844526

Name of the Official: Shri Deep Kumar, AAO

Wing: IS Wing/CAG Hqrs

Email ID: aao6is@cag.gov.in

Contact No.: 011-23509-419/ +91-7696071629