कार्यालय महालेखाकार (लेखा व हकदारी)
पंजाब एवं यू.टी, सैक्टर 17 -ई, चंडीगढ़ – 160017.
Office of The Accountant General (A&E), Punjab &
U.T., Sector-17 E, Chandigarh – 160017.
Phone: 0172-2702174, 2702906, 2709576,
2702174, 2703976   Fax – 0172-2702286
Mail: agaepunjab@cag.gov.in

SUPREME AUDIT INSTITUTION OF INDIA
लोकहितार्थ सत्यनिष्ठा
Dedicated to Truth in Public Interest

No. Trg. Cell/Hqrs. Corres./2025-26/ 229-231
Dated: 16.06.2025

सेवा मे,

वरिष्ठ उपमहालेखाकार (लेखा)
उपमहालेखाकार (प्रशासन)
उपमहालेखाकार (पेंशन)

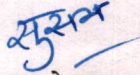विषय: Updation of data on SAI Training Portal.

महोदय/महोदया,

मुख्यालय के e-mail दिनांक- 21.05.2025 (संलग्न) के अनुसार SAI Training Portal में सभी अधिकारियों/कर्मचारियों की APAAR ID से सम्बंधित data दिनांक- 15.06.2025 तक update किया जाना है।

इस सम्बन्ध में APAAR ID generate करने हेतु प्रशिक्षण कक्ष द्वारा 03 circular (Circular दिनांक: 07.02.2025, Circular दिनांक: 25.03.2025 एवं Circular दिनांक: 27.05.2025) जारी किये गए हैं परन्तु अभी तक सिर्फ 68 employees (संलग्न) ने अपनी APAAR ID प्रशिक्षण कक्ष को प्रस्तुत की है जिसे तदनुसार SAI Training Portal में update कर दिया गया है।

अतः. आपसे अनुरोध है कृपया इस मामलें में व्यक्तिगत संज्ञान लेते हुए अपने अधीन अधिकारियों/कर्मचारियों जिन्होंने APAAR ID generate नहीं की है को आदेश दें कि APAAR ID generate कर प्रशिक्षण कक्ष को दिनांक- 17.06.2025 तक भेजें ताकि मुख्यालय के निर्देशानुसार इसे SAI Training Portal में update किया जा सके।

संलग्नक- यथोक्त।

उपमहालेखाकार (प्रशासन)

Admn-I

List of employees who have generated APAAR ID

Sl.No.	Salutation	First Name	Middle Name	Last Name	Date of Birth	Designation
1	Sh.	Devendra		Singh	30.10.1982	Senior Accounts Officer
2	Sh.	Bharat	Singh	Bhandari	13.09.1976	Senior Accounts Officer
3	Sh.	Varinder	Singh	Saini	10.01.1986	Assistant Accounts Officer
4	Sh.	Shivlal			04.03.1988	Assistant Accounts Officer
5	Sh.	Ravinder		Kumar	15.07.1966	Supervisor
6	Sh.	Rohit		Saini	27.07.1989	Assistant Accounts Officer
7	Sh.	Anant	Kirti	Radhawan	11.07.1991	Senior Accountant
8	Sh.	Vijay		Kumar	15.07.1988	Accountant
9	Sh.	Jeet	Kumar	Gangwar	20.10.1991	Accountant
10	Sh.	Rajesh	Kumar	Meena	01.07.1984	AAO
11	Sh.	Sanjeet			13.02.1990	AAO
12	Sh.	Rakesh		Kumar	07.08.1993	Accountant
13	Sh.	Manoj	Kumar	Chhillar	15.07.1989	AAO
14	Sh.	Jishan		Khan	11.12.1994	Accountant
15	Sh.	Amit		Poonia	20.09.1986	Senior Accounts Officer
16	Sh.	Karan		Singh		Senior Accounts Officer
17	Sh.	Karamjit		Kaur	02.10.1972	Accountant
18	Sh.	Chirag		Meena	04.04.1998	Accountant
19	Sh.	Chandan		Kumar	20.02.1988	Assistant Accounts Officer
20	Sh.	Sinder		Devi	01.09.1967	Sr. Accountant
21	Sh.	Hari	Om	Bhura	27.11.1991	DEO
22	Sh.	Sukh	Dev	Singh	05.12.1967	Supervisor
23	Sh.	Rakesh	Roshan	Negi	11.03.1972	Supervisor
24	Sh.	Rajiv	Kumar	Gaur	28.10.1965	Supervisor
25	Sh.	Dalbir		Singh	15.02.1989	DEO
26	Sh.	Mohammad		Javad	15.06.1989	Assistant Accounts Officer
27	Sh.	Bharat		Chauhan	20.01.1993	Accountant
28	Sh.	Sunil		Kumar	02.05.1986	Senior Accounts Officer
29	Sh.	Hanika		Sharma	18.11.1990	Assistant Accounts Officer
30	Sh.	Arun	Kumar	Dhaka	01.10.1990	Assistant Accounts Officer
31	Sh.	Piyush	Kumar	Pathak	10.07.1981	Accountant
32	Sh.	Arun			23.11.1989	Accountant
33	Sh.	Vamika			13.05.1994	Accountant
34	Sh.	Namit		Kumar	18.07.1996	Accountant
35	Sh.	Chandan		Kumar	06.06.1986	Assistant Accounts Officer
36	Sh.	Ajay		Meena	29.11.1992	Assistant Accounts Officer

37	Sh.	Gurpreet		Singh	02.07.1986	Assistant Accounts Officer
38	Sh.	Kumari		Khushboo	01.07.1992	Assistant Accounts Officer
39	Sh.	Amresh		Meena	16.10.1992	Accountant
40	Sh.	Punit		Singh	29.04.1994	Accountant
41	Sh.	Shambhu		Kumar	05.02.1986	Accountant
42	Sh.	Sahil		Pangotra	16.10.1990	Assistant Accounts Officer
43	Sh.	Danish		Khan	26.04.1998	Accountant
44	Sh.	Prabhdeep		Kaur	18.01.1998	Accountant
45	Sh.	Pankaj		Chaturvedi	28.10.1982	Assistant Accounts Officer
46	Sh.	Amardeep		Singh	01.05.1993	Accountant
47	Sh.	Dharmender		Kumar	28.04.1986	Assistant Accounts Officer
48	Sh.	Lucky		Verma	01.03.1991	Senior Accountant
49	Sh.	Neeraj	Singh	Rao	01.01.1997	Accountant
50	Sh.	Sunny		kumar	21.12.1996	Accountant
51	Sh.	Rahul		Kumar	08.01.1993	Accountant
52	Sh.	Dineshwar	Kumar	Dubey	01.01.1973	Assistant Supervisor
53	Sh.	Rakesh		Jana	19.07.1990	Assistant Accounts Officer
54	Sh.	Jyoti		Rawat	12.07.1991	Assistant Accounts Officer
55	Sh.	Ritesh		Arora	29.04.1986	Assistant Accounts Officer
56	Sh.	Gurmeet		Singh	28.03.1973	Senior Accounts Officer
57	Sh.	Chinu			27.08.2002	Steno
58	Sh.	Rajiv		Bhagat	09.08.1974	Senior Accounts Officer
59	Sh.	Sumit		Kumar	27.01.1984	Senior Accounts Officer
60	Sh.	Rajeshwar		Kashyap	05.01.1982	Assistant Accounts Officer
61	Sh.	Prashant		Atul	26.01.1990	Assistant Accounts Officer
62	Sh.	Mukesh		Kumar	05.07.1998	Accountant
63	Sh.	Barun	Kumar	Pathak	08.01.1998	Accountant
64	Sh.	Rajesh		Kumar	24.08.1985	Accountant
65	Sh.	Shubham		Saini	19.05.1995	Senior Accounts Officer
66	Smt.	Ranu		Gupta	02.02.1987	Senior Accountant
67	Smt.	Suman		Nain	28.06.1978	Accountant
68	Sh.	Sandeep		Dalal	21.05.1992	Assistant Accounts Officer

कार्यालय महालेखाकार (लेखा व हकदारी) पंजाब व् यू.टी.,चण्डीगढ़

CIRCULAR-02

क्रमांक:- प्रशिक्षण कक्ष/विविध पत्राचार/2025-26

इस अनुभाग के परिपत्र संख्या प्रशिक्षण कक्ष/विविध पत्राचार/2024-25/1500-1509 दिनांक 07.02.2025 एवम् प्रशिक्षण कक्ष/विविध पत्राचार/2024-25/1755-1764 दिनांक 25.03.2025 का सन्दर्भ लें जिसके द्वारा सभी अधिकारियों एवं कर्मचारियों से APAAR ID generate कर प्रशिक्षण कक्ष में प्रस्तुत करने को कहा गया था, लेकिन अधिकांश अधिकारियों/कर्मचारियों द्वारा प्रस्तुत नहीं की गयी है ।

अतः, जिन अधिकारी/कर्मचारी ने अपनी APAAR ID प्रशिक्षण कक्ष मे प्रस्तुत नहीं की है, उनसे पुनः अनुरोध है कि APAAR ID generate कर प्रशिक्षण प्रकोष्ठ में यथाशीघ्र प्रस्तुत करें, ताकि SAI प्रशिक्षण पोर्टल में इसे अपडेट किया जा सके ।

In reference to this section Circular letter no. प्रशिक्षण कक्ष/विविध पत्राचार/2024-25/1500-1509 dated- 07.02.2025 a n d प्रशिक्षण कक्ष/विविध पत्राचार/2024-25/1755-1764 दिनांक 25.03.2025 wherein it was requested to generate APAAR ID from all the officers and staff and submit it to training cell but most of the officers/officials have not submitted the same to training cell.

Therefore, those officers/officials who have not generated their APAAR ID and submitted it to the Training Cell are again requested to generate their APAAR ID and submit it to the Training Cell at the earliest so that it can be updated in the SAI Training Portal.

How to generate the APAAR ID -

1. Create or log in to your authenticated DigiLocker account.
2. Click on the search document category and search for 'APAAR'.
3. Click on the 'Academic Bank of Credits' which will lead to generation of APAAR id.
4. Get your document by entering the required details i.e. Name, D.O.B., Gender & Mobile Number and click on the icon mentioning "I provide my consent to Digilocker to share my details with the Issuers for the purpose of fetching my documents".
5. Click on 'Get Document'.
6. Download the 'APAAR ID', take the printout and submit it to Training Cell

for updation in SAI Training portal.

व. लेखा अधिकारी (प्रशिक्षण कक्ष)

क्रमांक:- प्रशिक्षण कक्ष/विविध पत्राचार/2025-26

प्रतिलिपि निम्नलिखित को सूचनार्थ एवम् आवश्यक कार्यवाही हेतु प्रेषित है-

1. Secretary to AG.
2. PS to DAG (Admn.).
3. PS to Sr. DAG (Accounts).
4. PS to DAG (Pension).
5. SAO, Admn-1.
6. SAO, PPCB.
7. SAO, TM-II.
8. SAO, UT Admn.
9. SAO, IT Support Cell.
10. Notice Board.

व. लेखा अधिकारी (प्रशिक्षण कक्ष)

कार्यालय प्रधान महालेखाकार (लेखा व हकदारी) पंजाब, चण्डीगढ़

CIRCULAR-06

कमाकः— प्रशिक्षण कक्ष / विविध पत्राचार/2024—25/1758-64 दिनांकः— 25.03.2025

इस अनुभाग के परिपत्र संख्या प्रशिक्षण कक्ष/विविध पत्राचार/2024-25/1500-1509 दिनांक 07.02.2025 का सन्दर्भ लें जिसके द्वारा 28 फरवरी, 2025 तक सभी अधिकारियों एवं कर्मचारियों से APAAR ID generate कर प्रशिक्षण कक्ष में जमा कराने को कहा गया था, लेकिन अधिकांश अधिकारियों/कर्मचारियों ने इसे प्रशिक्षण कक्ष में जमा नहीं कराया है।

अतः, सभी अधिकारी/कर्मचारी से पुनः अनुरोध है कि अपना APAAR ID जनरेट कर प्रशिक्षण प्रकोष्ठ में यथाशीघ्र जमा कराएं, ताकि SAI प्रशिक्षण पोर्टल में इसे अपडेट किया जा सके।

In reference to this section Circular letter no. प्रशिक्षण कक्ष/विविध पत्राचार/2024-25/1500-1509 dated- 07.02.2025 wherein it was asked to generate **APAAR ID** from all the officers and staff till 28th February, 2025 and submit it to training cell but most of the officers/officials have not submitted the same to training cell.

It is again requested that all the officers/officials may generate their APAAR ID and submit it to training cell at the earliest so that updation in the SAI training portal may be done.

How to generate the APAAR ID -

1. Create or log in to your authenticated DigiLocker account.
2. Click on the search document category and search for 'APAAR'.
3. Click on the 'Academic Bank of Credits' which will lead to generation of APAAR id.
4. Get your document by entering the required details i.e. Name, D.O.B., Gender & Mobile Number and click on the icon mentioning "I provide my consent to Digilocker to share my details with the Issuers for the purpose of fetching my documents".
5. Click on 'Get Document'.
6. Download the 'APAAR ID', take the printout and submit it to Training Cell for updation in SAI Training portal.

व. लेखा अधिकारी (प्रशिक्षण कक्ष)

क्रमांक:– प्रशिक्षण कक्ष / विविध पत्राचार/2024–25/ 755-64 दिनांक:– 25.03.2025

प्रतिलिपि निम्नलिखित को सूचनार्थ एंव आवश्यक कार्यवाही हेतू प्रेषित की जाती है।

1. Secretary to AG.
2. PS to Sr. DAG (Admn.).
3. PS to Sr. DAG (Accounts).
4. PS to DAG (Pension).
5. SAO, Admn-1.
6. SAO, PPCB.
7. SAO, TM-II.
8. SAO, UT Admn.
9. SAO, IT Support Cell.
10. Notice Board.

व. लेखा अधिकारी (प्रशिक्षण कक्ष)

कार्यालय प्रधान महालेखाकार (लेखा व हकदारी) पंजाब, चण्डीगढ़

CIRCULAR

क्रमाकः— प्रशिक्षण कक्ष / विविध पत्राचार/2024—25/1500-1509 दिनांकः— 07.02.2025

APAAR stands for Automated Permanent Academic Account Registry. It is a specialized identification system designed for all students/professionals in India. This initiative is part of the 'One Nation, One Student ID' program launched by the government, aligning with the new National Education Policy of 2020. It's envisages a digital identification system for students/professionals in India that's part of the "One Nation, One Student ID" program.

It has been decided by the HQ to implement APAAR in IAAD for all kinds of training and credit based courses (e.g SWAYAM courses) so that the employee can get the benefit of consolidation of all his/her academic and professional qualification at one place.

They have requested all the officers/officials to generate APAAR ID and update the same in the SAI training portal. **All officers and staff may generate their APAAR ID by the 28th of February, 2025.**

How to generate the APAAR ID -

1. Create or log in to your authenticated DigiLocker account.
2. Click on the search document category and search for 'APAAR'.
3. Click on the 'Academic Bank of Credits' which will lead to generation of APAAR id.
4. Get your document by entering the required details i.e. Name, D.O.B., Gender & Mobile Number and click on the icon mentioning "I provide my consent to Digilocker to share my details with the Issuers for the purpose of fetching my documents".
5. Click on 'Get Document'.
6. Download the 'APAAR ID', take the printout and submit it to Training Cell for updation in SAI Training portal.

—sd—

व. लेखा अधिकारी (प्रशिक्षण कक्ष)

क्रमाकः— प्रशिक्षण कक्ष / विविध पत्राचार/2024—25/1500-1509 दिनांकः— 07.02.2025

प्रतिलिपि निम्नलिखित को सूचनार्थ एंव आवश्यक कार्यवाही हेतू प्रेषित की जाती है।

1. Secretary to PAG.
2. PS to Sr. DAG (Admn.).
3. PS to Sr. DAG (Accounts).
4. PS to DAG (Pension).
5. SAO, Admn-1.
6. SAO, PPCB.
7. SAO, TM-II.
8. SAO, UT Admn.
9. SAO, IT Support Cell.
10. Notice Board.

व. लेखा अधिकारी (प्रशिक्षण कक्ष)

Fwd: [Cag-all-offices] Updation of Data on SAI CB Portal

From : AG A E Punjab, Chandigarh   Mon, May 26, 2025 02:35 PM
<agaepunjab@cag.gov.in>

Subject : Fwd: [Cag-all-offices] Updation of Data on
SAI CB Portal

To : AAO Training Cell
<AAOTRAINING.PJB.AE@CAG.GOV.IN>

O/o The Accountant General (A&E) Punjab & UT,
Plot No. 20, Sector 17 E,
Chandigarh 160017

From: "AG A E Punjab, Chandigarh" <agaepunjab@cag.gov.in>
To: "SUKHNANDAN SABHARWAL" <sabharwals@cag.gov.in>, "Sr DAG Admin"
<srdagadmin.pjb.ae@cag.gov.in>
Sent: Friday, May 23, 2025 9:42:42 AM
Subject: Fwd: [Cag-all-offices] Updation of Data on SAI CB Portal

e dak no 226 dated 23/05/2025

O/o The Accountant General (A&E) Punjab & UT,
Plot No. 20, Sector 17 E,
Chandigarh 160017

From: "AAO Training Division Joydeep Mukherjee" <aao3kcb@cag.gov.in>
To: "cag-all-offices" <cag-all-offices@lsmgr.nic.in>
Cc: "Jishnu J Raju" <jishnur@cag.gov.in>, "Training Division, CAG office"

Sent: Wednesday, May 21, 2025 5:46:17 PM

Subject: [Cag-all-offices] Updation of Data on SAI CB Portal

भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय
9, दीन दयाल उपाध्याय मार्ग, नई दिल्ली– 110124
ज्ञा.क्ष.नि अनुभाग

महोदया / महोदय,

It has been noticed that several offices are not regularly updating their employee data on SAI Capacity Building Portal.

In this regard, all offices are once again requested to update the data (including educational qualification, AAPAAR ID, etc.) of their employees on SAI Capacity Building Portal regularly and make it current. Further, data related to employees who have retired (superannuation/ VRS/ Resignation etc.), as well as those who are on deputation outside the department are to be suitably updated through "employee posting and promotion" module. Offices are also to ensure that employees who are transferred to other offices within the department are also transferred out in SAI Capacity Building portal.

The exercise may be completed by 15th June 2025 and then regularly updated during the first week of every month.

This issues with the approval of the Director General (Capacity Building).

सादर/ Kind regards,

जिष्णु जे. राजू/ Jishnu J. Raju
उप. निदेशक/ Dy. Director
ज्ञा.क्ष.नि अनुभाग/ K&CB Wing
भारत के नियंत्रक एवं महालेखा परीक्षक के कार्यालय / O/o the C&AG of India
9, दीन दयाल उपाध्याय मार्ग/ 9, Deen Dayal Upadhyay Marg
नई दिल्ली/ New Delhi
(M) 9433612827

Azadi Ka Amrit Mahotsav