

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I)
ODISHA, BHUBANESWAR**

CIRCULAR

Issue of Form-16 for the FY 2024-25 (AY 2025-26)

All the Officers/officials of the Office of the Principal Accountant General (Audit-I) are requested to collect a copy of Form-16 against Income Tax/Cess deduction from their salaries for the year 2024-25 from OE(Au-I) section for necessary filling of Income Tax Return.

In case any error is detected, the same may be brought to the notice of OE section immediately for necessary rectification.

The form may be collected between 4.00 p.m. to 5.00 p.m. from 12.06.2025 to 20.06.2025 on all working days.

Sd/-

Sr. Deputy Accountant General/Admn(Au-1)

Memo No.OE(Au-I)/IT/2025-26/57

Dated- 11.06.2025

Copy forwarded for information and necessary action to:

1. The Secretary to the Pr. Accountant General (Audit-1)
2. Steno-I to Sr. DAG/Admn/AMG-V
3. Steno-II to DAG/AMG-I/AMG-II/AMG-III/AMG-IV
4. Welfare Officer
5. B.O in charge of Admn/OM-I&II /Report (Main)/PAC/ECPA/Hindi Cell/ Legal Cell/Trg. & Exam/Conf. Cell/DA&RC.
6. B.O in charge of AMG-I, II, III, IV & V. The group controlling sections are requested to collect and forward the same to Field Parties.
- ✓ 7. AAO/DA&RC for hoisting the circular in our official website.
8. Notice Board.

Swati Panigrahi

Sr. Audit Officer/OE(Audit-1)