



कार्यालय महालेखाकार (लेखा एव हकदारी) – द्वितीय,
उत्तर प्रदेश, प्रयागराज
OFFICE OF THE ACCOUNTANT GENERAL
(A&E)-II,
UTTAR PRADESH, PRAYAGRAJ



पत्रांक:- नि0 वि0 -02/03 /8701

दिनांक:- 30/05/2025

सेवा में,

व0 लेखाधिकारी/कम्प्यूटर (प्रकोष्ठ),
कार्यालय महालेखाकार (ले0 व ह0)-द्वितीय, उत्तर प्रदेश
प्रयागराज

विषय:- Guidelines on incentive after completion of CA, ICWA and grant of incentive for acquiring certification courses under SWAYAM/iGOT को अपलोड किए जाने के संबंध में।

महोदय,

उपरोक्त विषयक अवगत कराना है कि मुख्यालय से प्राप्त दिशा निर्देशों को खंडीय लेखाकार संवर्ग हेतु Website पर अपलोड किया जाना है। अतः तत्संबंधी कार्यवाही हेतु मुख्यालय से प्राप्त दिशा निर्देश आपको प्रेषित हैं।

संलग्नक:-यथोपरि

भवदीय,

Digitally signed by
PRADEEP KUMAR RAWAT
Date: 29-05-2025
12:31:31

व0 लेखाधिकारी/नि0 वि0-II

[Cag-all-offices] (1) Guidelines on grant of incentive for acquiring certification courses under SWAYAM/iGOT portal as identified & circulated by K&CB wing of headquarters, (2) Guidelines on incentive after completion of CA (Intermediate), CA (Final) and ICWA.

From : Chandra Prakash Mehra <sao1ge1@cag.gov.in>

Fri, Apr 11, 2025 12:04 PM

Subject : [Cag-all-offices] (1) Guidelines on grant of incentive for acquiring certification courses under SWAYAM/iGOT portal as identified & circulated by K&CB wing of headquarters, (2) Guidelines on incentive after completion of CA (Intermediate), CA (Final) and ICWA.

2 attachments

To : cag-iaas <cag-iaas@lsmgr.nic.in>, cag-all-offices <cag-all-offices@lsmgr.nic.in>

Sir/Madam

Please find attached two files regarding subject cited for your information and necessary action.

Warm Regards,

(CP Mehra)
SAO/GE.I

Handwritten notes: 14/4/25, 11/4/2025, and other scribbles.



Official stamp with date 11 APR 2025 and number 2278. Includes fields for name, address, and phone number.

Handwritten note: Sai Anshul 15/4/25

Handwritten signature

Handwritten signature

CAG-ALL-OFFICES mailing list -- cag-all-offices@lsmgr.nic.in
To unsubscribe send an email to cag-all-offices-leave@lsmgr.nic.in

Guidelines of incentive-CA and ICWA.pdf
440 KB

Guidelines on grant of incentive-SWAYAM-iGOT courses.pdf
660 KB

Handwritten box: CAG-DY/IN-04, dt-15-04-2025

Handwritten notes: BAO/Admn, BAO/WM-1, 15/4/25

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA
9, DEEN DAYAL UPADHYAYA MARG, NEW DELHI- 110 124.

No. 564/24/GE-I/2021

Date: 09.04.2025

To

1. All IA&AS Officers
2. All Principal Accountants General / Director Generals of Audit
3. All Accountants General/Principal Directors of Audit
4. Director General (iCISA)/ Director General (NAAA)/ Director General (iCED)/ Director General (iCAL)

Subject: Guidelines on incentive after completion of CA (Intermediate), CA (Final) and ICWA.

The Competent Authority has approved guidelines effective from the date of issue of this circular for grant of incentives for CA (Intermediate), CA (Final) and ICWA, as below:

- i. Prior permission of the PD (P) wing for IA&AS officers and of the HoD for other Officers/Staff is required to be obtained before actually joining any of the courses mentioned below.
- ii. The grant of incentive will be on one-time basis, irrespective of the number of times the Officer/Staff requires to appear for the examination. It would be done only after they qualify/pass the examination and produce the relevant pass certificate.
- iii. The incentive regarding CA (Intermediate), CA (Final) and ICWA, for IA&AS Officers may be sanctioned through PD (P) wing of headquarters office and payment through concerned HoD/PAO, for Officer/Staff of field office may be sanctioned/granted by concerned HoD/PAO and for Officer/Staff of headquarters offices may be sanctioned/ granted through Director (P) Wing/PAO of headquarters office.
- iv. Incentive may be granted, if the relevant certificate is produced within 6 months from the date of acquiring the pass certificate. The incentive for passing the courses may be as under:-

Sl. No.	Course Name	Incentive amount (in Rs.)
1	ICWA	80,000
2	CA (Intermediate)	75,000
3	CA (Final)	1,50,000

2. **Procedure for claiming reimbursement:**

- A. **IA&AS Officers posted in Headquarters:** Submission of proposal to PD (P) Wing and after verification may be forwarded to Staff wing/ Director (P) wing for payment.
- B. **IA&AS Officers posted in field offices:** Submission of proposal to PD (P) Wing and after verification may be forwarded to concerned HoD/PAO for payment.
- C. **Officer/Staff other than IA&AS officers posted in Headquarters office:** Submission/processing/verification and payment may be processed through Staff wing/Director (P) wing.
- D. **Officer/Staff other than IA&AS officers posted in field offices:** Submission/processing/verification and payment may be granted through concerned HoD only.

Handwritten signature

(Swati Pandey)
Principal Director (Personnel)

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA
9, DEEN DAYAL UPADHYAYA MARG, NEW DELHI- 110 124.

No. 563/24/GE-I/2021

Date: 09.04.2025

To

1. All IA&AS Officers
2. All Principal Accountants General / Director Generals of Audit
3. All Accountants General/Principal Directors of Audit
4. Director General (iCISA)/ Director General (NAAA)/ Director General (iCED)/ Director General (ICAL)

Subject: Guidelines on grant of incentive for acquiring certification courses under SWAYAM/iGOT portal as identified & circulated by K&CB wing of Headquarters.

1. The Competent Authority has approved guidelines effective from the date of issue of this circular for grant of incentives after completion of SWAYAM/iGOT courses, as below:

- (i) Every Quarter in a year, courses may be reviewed and circulated by K&CB wing of Headquarters office.
- (ii) An Officer/Staff is permitted to pursue a maximum of 2 courses in a calendar year.
- (iii) The incentive regarding courses of SWAYAM/iGOT, for IA&AS Officers may be sanctioned through PD (P) wing, for Officer/Staff of field offices may be sanctioned by concerned HoD and for Officer/Staff of headquarters office may be sanctioned through Director (P) Wing of headquarters office.
- (iv) If an Officer/Staff requires certificate for courses (as identified by K&CB wing of headquarters), the Officer/Staff needs to register and write the exam at any of the designated exam centre and pay a nominal fee. One time TA/DA is to be reimbursed to the concerned employee for appearing in examination only after passing the exam.
- (v) Incentive may be granted, if the relevant certificate is produced within 3 months from the date of acquiring the pass certificate. The incentive for passing the courses may be as under:-

Sl. No	Duration of course	Incentive amount (in Rs.)
1	Less than 4 weeks	2,000
2	Equal to and more than 4 Weeks and less than 6 weeks	4,000
3	Equal to and more than 6 Weeks and less than 8 weeks	6,000
4	Equal to and more than 8 Weeks and less than 12 weeks	8,000
5	Equal to and more than 12 weeks	10,000

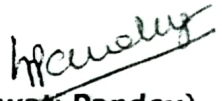
2. (i) The following course is a department sponsored course through MoU signed with IIT Madras. After passing the exam and obtaining the pass certificate, Officers/Staff are eligible for incentive within 3 months of acquiring the certificate:-

Duration of course	Incentive amount (in Rs.)
Certification course on Data Science, AI and Cybersecurity for IT Audit	25000

- (ii) This course is an online course from IIT Madras and exam will be conducted online after completion of course. The Officer/Staff can enrol in this course through department only.

3. **Procedure for claiming Incentive:**

- A. **IA&AS Officers posted in Headquarters:** Submission of proposal to PD (P) Wing and after verification may be forwarded to Director (P) wing for payment.
- B. **IA&AS Officers posted in field offices:** Submission of proposal to PD (P) Wing and after verification may be forwarded to concerned HoD/PAO for payment.
- C. **Officers/Staff other than IA&AS officers posted in Headquarters office:** Submission/processing/verification and payment may be processed through Staff wing/Director (P) wing.
- D. **Officers/Staff other than IA&AS officers posted in field offices:** Submission/processing/verification and payment may be granted through concerned HoD only.


(Swati Pandey)
Principal Director (Personnel)