



कार्यालय महालेखाकार (लेखा एवं हक), पश्चिम बंगाल  
ट्रेजरी बिल्डिंग्स, 2, गवर्नमेंट प्लेस, वेस्ट, कोलकाता-700001  
**OFFICE OF THE ACCOUNTANT GENERAL (A&E), WEST BENGAL**  
**TREASURY BUILDINGS, 2, GOVERNMENT PLACE WEST, KOLKATA-**  
**700001**



O.O. No. I/969213/2025

Date: 08-05-2025

### CIRCULAR

In terms of Rule 54 of CCS (Pension) Rules, 2021, a list showing the name of Senior Divisional Accounts Officers/Divisional Accounts Officers-I who are going to retire from service on superannuation within the next fifteen months, i.e. during the period from 01.04.2025 to 30.06.2026, is circulated herewith for all concerned.

The retiring officers are requested to furnish detailed information like PAN, Mobile number (if changed), e-Mail ID (except NIC e-mail ID) etc. to W.M. section within 10 days from the issue of the circular, as envisaged in Office Memorandum No. CPAO/Tech.Jeevan Pramaan/2015-16/660 dated 10.07.2015 issued by Central Pension Accounting Office.

The retiring officers are also requested to **submit the duly completed pension forms through Bhavishya Portal and hard copies of the same not later than six (6) months prior to their date of retirement** for facilitating issuance of the pensioner's copy of the Pension Payment Order (PPO) on the date of retirement in terms of Rule 57 of CCS (Pension) Rules, 2021. Documents required to be furnished along with hard copies of pension forms are annexed herewith in Annexure-I.

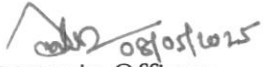
**(Authority: Accountant General (A&E)'s order dated 08-05-2025)**

*Sd/-*

Deputy Accountant General  
(Accounts, VLC & CISO)

**List of Senior Divisional Accounts Officers/Divisional Accounts Officers-I who are due to retire from service on superannuation during the period between 01.04.2025 to 30.06.2026**

SL. No.	Name Shri/Smt.	Designation	Date of Birth	Date of Retirement
<b>Senior Divisional Accounts Officer</b>				
1	Somnath Banerjee	Sr.DAO	03.04.1965	30.04.2025
2	Murjahan Ali	Sr.DAO	20.04.1965	30.04.2025
3	Santosh Kumar Mondal	Sr.DAO	23.08.1965	31.08.2025
4	Milan Karmakar	Sr.DAO	01.12.1965	30.11.2025
5	Nantu Ranjan Mandal	Sr.DAO	02.01.1966	31.01.2026
6	Prodyut Dhali	Sr.DAO	02.03.1966	31.03.2026
7	Ganesh Chandra Ghosh	Sr.DAO	15.04.1966	30.04.2026
<b>Divisional Accounts Officer, Grade-I</b>				
1	Malay Choudhury	DAO-I	21.11.1965	30.11.2025

  
 Sr. Accounts Officer  
 (WM Section)


O.O. No. I/969213/2025

Date: 08-05-2025

Copy forwarded for information and necessary action to:

1. The Executive Engineer, Durgapur Water Supply Division, PHE, Nababhat PHE Complex, (2nd Floor), Post-Fagupur, Dist- Purba Burdwan, Pin-713104. He is also requested to submit the pension papers not later than **SIX (6)** months prior to their date of retirement and submit the LPC, Release Order, Earned Leave, CGEIS and service verification within 7 days of retirement.
2. The Executive Engineer, Jalpaiguri Highway Division, PW(Roads), Navyabasti, Race Course Para, P.O+Dist-Jalpaiguri, Pin-735101. He is also requested to submit the pension papers not later than **SIX (6)** months prior to their date of retirement and submit the LPC, Release Order, Earned Leave, CGEIS and service verification within 7 days of retirement.
3. The Executive Engineer, Alipur Division, PHE Complex (Bhandar), A2 Market Rail Gate, Shiv Mandir, Ward No, 15, Kalyani, Nadia - 741235. He is also requested to submit the pension papers not later than **SIX (6)** months prior to their date of retirement and submit the LPC, Release Order, Earned Leave, CGEIS and service verification within 7 days of retirement.
4. The Executive Engineer, Nadia Division, PHE, CIT Super Market, West Side, 33 &

- 33/1, Chetla Central Road, kolkata-700 027. He is also requested to submit the pension papers not later than **SIX (6)** months prior to their date of retirement and submit the LPC, Release Order, Earned Leave, CGEIS and service verification within 7 days of retirement.
5. The Executive Engineer, Murshidabad Highway Division-II, PW (Roads), C.R.Das Road, Berhampore, Murshidabad, Pin-742101. He is also requested to submit the pension papers not later than **SIX (6)** months prior to their date of retirement and submit the LPC, Release Order, Earned Leave, CGEIS and service verification within 7 days of retirement.
  6. The Executive Engineer, South-24-Parganas Division, PWD, 76 Dr. Deodhar Rahaman Road, Lake Garderns, 3<sup>rd</sup> Floor, Kolkata-700033. He is also requested to submit the pension papers not later than **SIX (6)** months prior to their date of retirement and submit the LPC, Release Order, Earned Leave, CGEIS and service verification within 7 days of retirement.
  7. The Executive Engineer, Jalpaiguri Division PHE, Club Road, P.O.+Dist.- Jalpaiguri. Pin-735101. He is also requested to submit the pension papers not later than **SIX (6)** months prior to their date of retirement and submit the LPC, Release Order, Earned Leave, CGEIS and service verification within 7 days of retirement.
  8. The Executive Engineer, National Highway Division No.2, Durgapur, Post Office Road, Durgapur, Dist: Burdwan, PIN-713201. He is also requested to submit the pension papers not later than **SIX (6)** months prior to their date of retirement and submit the LPC, Release Order, Earned Leave, CGEIS and service verification within 7 days of retirement.
  9. Secy. to A.G. (A&E), W.B.
  10. P.A.O.(A) Pension.
  11. Sr.A.O./C.G.F.
  12. A.A.O./Admn.II
  13. A.A.O./Admn.III
  14. P.A. to DAG (Accouts, VLC & CISO)
  15. P.A. to DAG(Fund)
  16. A.A.O./ITSC

  
 Sr. Accounts Officer  
 (WM Section)

#### ANNEXURE-I

The following documents/papers are required to submit at the time of submission of hard copies of completed forms:

1. Four slips bearing specimen signature, duly attested (4 copies),
2. Attested passport size joint photograph /and single photograph (4 copies),

3. Particulars of personal identification marks of retiree and heights, (in separate 4 pages - duly attested),
4. Self-attested photocopy of 1<sup>st</sup> page of Bank Passbook (4 copies)
5. Self-attested photocopy of PAN and Aadhaar (3 copies),
6. Photocopy of document as proof of age (Aadhaar/PAN/ Birth Certificate, etc.) of family member(s), (3 copies for each member),
7. 'No Demand Certificate' issued by the Directorate of Estate, if he/she was allotted Government accommodation during his/her service tenure.