

**कार्यालय प्रधान महालेखाकर (लेखापरीक्षा) बिहार, पटना**

संख्या-प्रशा0(ले.प.)/गो.शा./SPARROW/2024-25/B-115 दिनांक 20/03/2025

**कार्यालय आदेश**

Headquarters office vide their Circular No. 49-Staff (Disc-) 2020 No. 204-Staff (Disc.-1)/11-2020 dated 06.11.2020 has introduced online recording of Annual Performance Appraisal Report (APAR) on 'SPARROW' (Smart Performance Appraisal Report Recording Online Window) application in respect of Senior Audit Officers in IA&AD beginning with the APAR reporting year 2020-21 onwards.

For smooth implementation of the aforesaid project, all the Senior Audit Officers of this office may please ensure the following by 4th of April 2025 :

- (i) Their mobile number should be linked to the official email account;
- (ii) Their Aadhar Number should also be linked with their mobile number;
- (iii) The Reporting-Reviewing hierarchy of each officer is to be submitted in writing in the usual proforma, together with the periods of report.

80/-  
वरिष्ठ उप-महालेखाकर/प्रशासन

Copy forwarded for information and necessary action to:

1. Secretary to Pr. Accountant General (Audit), Bihar Patna
2. Sr. Dy. Accountant General (Admn.) Secretariat
3. Dy. Accountant General (AMG-I) Secretariat
4. Sr. Dy. Accountant General (AMG-II) Secretariat
5. Sr. Dy. Accountant General (AMG-III) Secretariat
6. Dy. Accountant General (AMG-IV) Secretariat
7. Sr. Dy. Accountant General (AMG-V) Secretariat
8. Dy. Director (CRA)
9. Sr. AOs (Hq.)/AMG-I, AMG-II, AMG-III, AMG-IV, AMG-V and Central Sector - they are requested to inform concerned Sr. AOs working in their sector.
10. Sr. AOs of all controlling section
11. A. A.O./AMS with request to upload the said order in the office website and Digital Board
12. O.O Guard Files

20/03/2025  
वरिष्ठ लेखापरीक्षा अधिकारी/गोपनीय शाखा