



भारतीय लेखापरीक्षा एवं लेखा विभाग
 प्रधान महालेखाकार (लेखापरीक्षा प्रथम) का कार्यालय, मध्य प्रदेश,
 ऑडिट भवन, झांसी रोड, ग्वालियर - 474 002
 Indian Audit and Accounts Department
 Office of the Principal Accountant General (Audit-I), M.P.
 Audit Bhawan, Jhansi Road, Gwalior - 474002
 Email: gaunmadhyapradesh1@cag.gov.in



No./Admin-XI/F-14A/Vol.III/Consultant/2025

Date: 24.02.2025

Circular-03

Applications are invited from willing retired Sr. Audit Officers to work on short term contract basis in the Office of the Principal Accountant General (Audit-I), Madhya Pradesh, Gwalior in accordance with the terms and conditions prescribed in Headquarters Office Circular No. 30, issued under letter no. 1346-Staff (App.)-1/22-2016 dated 26.09.2023 (copy enclosed).

1. **Tenure and age limit:** - The applicant's age should not be beyond 65 years as on 01.04.2025. The retired officer/retiring officer will be hired on a short-term contract basis initially for a period of 01 year and extendable up to a maximum term of 05 years subject to the condition that no retired officer on contract basis shall be hired beyond the age of 65 years. However, once the vacancy in the cadre is filled up, the contract is liable to be terminated by giving one month's notice.
2. **Remuneration and allowance payable:-** Remuneration and allowance payable will be governed by the OM No. 3-24/2020-E.III A dated 09-12-2020 issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi-as under:
 - a. A fixed monthly amount shall be admissible, arrived by deducting the basic pension from the basic pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract.
 - b. An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed, not exceeding the rate applicable to the appointee at the time of his/her retirement.
 - c. No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.

3. Leave:-

- a. Paid leave of absence will be allowed at the rate of 1.5 days for each completed month of service to the retired officials hired on short term contract basis. Accumulation of leave beyond a calendar year will not be allowed. However, absence during bandh, strike, lockdown will be dealt with as in the case of serving officers.
- b. If retired officer hired on short term contract basis remains absent beyond paid leave in a month for reasons other than those indicated above, His/her remuneration shall be deducted on pro-rata basis as under: -

Fixed monthly remuneration x $\frac{\text{No. of days of absence on working days}}{22}$

22

4. Duties assignable and other condition:

- a. The retired officer hired on short term contract basis shall be responsible for performing the duties related to the post against which he/she is hired as well as any other duties or responsibilities assigned by the Head of Department (HoD).

Handwritten note:
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b. Statutory deductions levied by the Union/Government shall be made as per rules.

c. The appointment will be purely on temporary basis and will be subject to termination at any time.

d. The retired official hired on short term basis shall sign an agreement of confidentiality containing a clause on ethics and integrity.

Retired officers who fulfill the eligibility criteria and are willing for the above assignment may submit their application and proforma (attached) duly filled in all respect to the undersigned on or before 15.03.2025.

(This is issued with the approval of the Principal Accountant General)



Dy. Accountant General/Admin.

No./Admin-XI/F-14A/Vol.III/Consultant/2025/STR- 377

Date: 24.02.2025

Copy to -

1. Secretary to PAG
2. Sr. AO/IS Wing for publishing on office's website
3. Notice Board
4. Asst. Director/OL for Hindi translation

Application Form

AFFIX RECENT
PASSPORT SIZE
PHOTO

S. No.	Particulars
1.	Name of the retired officer
2.	Date of Birth
3.	Qualification a. Educational b. Professional
4.	Date of entry in the Government Service
5.	Name of the Office from which retired
6.	Length of service
7.	Date of retirement
8.	Post held at the time of retirement
9.	In case of voluntary retirement, ground on which retired
10.	Brief description of Experience
11.	Additional information, if any, on Professional Experience Training, Work experience relevant to the post
12.	Mobile Number & Email ID
13.	Last Pay drawn (copy of PPO to be enclosed)
14.	Address for correspondence

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement.

Date:

Place:

(Signature of applicant)