

प्रधान महालेखाकार का कार्यालय (लेखापरीक्षा-1) ओडिशा :भुवनेश्वर
Office of the Pr. Accountant General (Audit-I), Odisha, Bhubneshwar

का. आ. सं./OOC No:1033

दिनांक:14.02.2025

Sub/विषय:- पैनल वर्ष 2026 के लिए व. ले. प. अ. के पद पर पदोन्नति के लिए पात्र स. ले. प. अ. का तीन सप्ताह का अनिवार्य प्रशिक्षण/ Three weeks Mandatory training of AAOs eligible for promotion to the post of Sr. Audit Officer for the panel year 2026.

मुख्यालय कार्यालय के क्षमता निर्माण विंग के परिपत्र दिनांक 03.02.2025 के अनुसार प्रशिक्षण कार्यक्रम जिसका विवरण अनुबंध बी में दिया गया है के अनुसार सहायक लेखा परीक्षा अधिकारियों (अनुलग्नक ए में सूचीबद्ध) जिन्होंने 01.01.2026 को कैडर में 07 वर्ष की अर्हक सेवा पूरी कर ली है/करेंगे के लिए तीन सप्ताह का अनिवार्य प्रशिक्षण कार्यक्रम 19.02.2025 से 14.03.2025 तक आयोजित किया जाएगा (इसके बाद केंद्रीयकृत मूल्यांकन परीक्षण सूचित किया जाएगा)। प्रशिक्षण ऑडिट-1 कार्यालय के प्रशिक्षण हॉल (चौथी मंजिल) में आयोजित किया जाएगा। वरिष्ठ लेखा परीक्षा अधिकारी के पद पर पदोन्नति के लिए प्रशिक्षण और पैनल में सफल होने के लिए मूल्यांकन परीक्षा उत्तीर्ण करना अनिवार्य मानदंड है।

SAI पोर्टल पर ऑडिट II और CRA कार्यालयों के लिए स्लॉट उपलब्ध कराए गए हैं। प्रशिक्षण पाठ्यक्रम के लिए सिस्टम ऑटोमेशन इनिशिएटिव (SAI) पर कार्यालयों द्वारा संबंधित प्रतिभागियों का नामांकन सकारात्मक रूप से किया जा सकता है। नामित अधिकारी का पंजीकरण SAI प्रशिक्षण पोर्टल में अधिकारी द्वारा स्वयं किया जाना है। प्रशिक्षण के लिए नामांकित अधिकारी को अपना फीडबैक (क्रमशः सत्र-वार और पूरे पाठ्यक्रम के लिए, SAI प्रशिक्षण पोर्टल के माध्यम से, प्रत्येक सत्र के बाद और पाठ्यक्रम के अंत में) प्रस्तुत करना आवश्यक है। प्रशिक्षण के सफल समापन के लिए SAI पोर्टल पर पंजीकरण और फीडबैक (प्रत्येक सत्र और पूरे पाठ्यक्रम के लिए) जमा करना अनिवार्य है।

संकायों से अनुरोध है कि वे प्रशिक्षण कार्यक्रम के अनुसार कक्षाएं लें। इसके अलावा विषयों की अध्ययन सामग्री इस अनुभाग को सॉफ्ट कॉपी/हार्ड कॉपी (trgexamgssa@gmail.com) में भेजी जा सकती है।

संबंधित समूह अधिकारियों/शाखा अधिकारियों से अनुरोध है कि वे प्रशिक्षकों/संकायों को निर्धारित प्रशिक्षण कार्यक्रम के अनुसार प्रशिक्षण स्थल पर रिपोर्ट करने के लिए आवश्यक कदम उठाएं।

Pursuant to Capacity Building Wing of Headquarters Office circular dated 03.02.2025 a three weeks' mandatory training programme (followed by Centralised Evaluation Test to be intimated) will be conducted for the Assistant Audit Officers (listed in **Annexure A**) from **19.02.2025 to 14.03.2025** who have/will be completing 07 years of the qualifying service in the cadre as on 01.01.2026 as per the training schedule detailed in **Annexure B**. The training will be conducted in the Training Hall (4th floor) of Audit-I office. Qualifying the Evaluation Test is mandatory criteria for successful completion of training and empanelment for promotion to the post of Sr. Audit Officer.

The slots for Audit II & CRA offices have been provided on SAI Portal. Nomination of the participants concerned may be made by the offices positively on System Automation Initiative (SAI) for the training course. The registration of the nominated officer is to be done

by the officer himself in the SAI Training Portal. The officer nominated for the training is required to submit his/her feedback (both session-wise and for the entire course, through the SAI Training Portal, after each session and at the end of the course respectively). Registration and submission of feedback (for each session and the entire course) on SAI Portal is mandatory for successful completion of the training.

The faculties are requested to take classes as per training programme. Further the study materials of the topics may be forwarded to this section either in soft copy/hard copy (trgexamgssa@gmail.com).

Concerned Group Officers/Branch Officers are requested to take necessary steps to instruct the trainees/faculties to report at the training venue as per the scheduled training program.

Encl-As above

हस्ता/-
उप महालेखाकार / प्रशासन

Memo No. Trg. & Exam-01/43/2024-25/496

Date: 14.02.2025

Copy for information and necessary action forwarded to:-

1. Secy. to Pr. Accountant General (Audit-I)) Odisha, Bhubaneswar.
2. Secy. to Pr. Accountant General (Audit-II) Odisha, Bhubaneswar.
3. PA to Group Officers Admin---AMG-I/ AMG-II/ AMG-III/ AMG-IV/ AMG-V(Audit-I)
4. PA to Group Officers--- Admin/T&E, O/o AG Accountant General (Audit-II)
5. PA to DD/CRA, O/o The DGCA, Bhubaneswar Branch Office, Odisha.
6. Senior Audit Officer Admin/AMG-I AMG-II/ AMG-III/ AMG-IV/ AMG-V
/Report(M)Report(PAC)/Rep LG/OE/Legal Cell, Au-I
7. Assistant Audit Officer /DA&RC with request to upload the order in office website.
8. Senior Audit Officer ---Admin/T&E, O/o AG (Au-II), Bhubaneswar
9. Senior Audit Officer---Admn, O/o The DGCA, Bhubaneswar
10. Faculties/ participants concerned through group/controlling sections.
11. Notice Board.
12. OOC Guard file.

P. B. S. N.
14.2.2025
Sr. Audit Officer/Trg. & Exam

Annexure A

List of AAOs to attend Three weeks Mandatory training of AAOs eligible for promotion to the post of Sr. Audit Officer for the panel year 2026.

Sl.N o.	Name of the Officer S/Shri/Ms.	Designation	Name of the Section/Office
1.	Arjun Swain	AAO	Audit-II
2.	Shekhar Kumar	AAO	Audit-II
3.	Arpita Roy (Ms.)	AAO	DD CRA
4.	Suryatapa Chakraborty (Ms.)	AAO	Audit-II
5.	Sujeet Kumar	AAO	DD CRA
6.	Chandra Sekhar Behera	AAO	Audit-II
7.	Suresh Chandra Nayak	AAO	AMG-V, Audit-I
8.	Prasant kumr Mohanty	AAO	DD CRA
9.	Pratap Kumar Bindhani	AAO	Audit-II
10.	Pravat Ranjan Sahoo	AAO	Audit-II
11.	Pradeep Kumar Sahoo	AAO	AMG-III, Audit-I
12.	Manoj Kumar	AAO	AMG II, Audit-I
13.	Shyam Kumar	AAO	DD CRA
14.	Aditya Prasad Nayak	AAO	Audit-II
15.	Vijay Swarnakar	AAO	Audit-II
16.	Sonu Kumar	AAO	DD CRA
17.	Mahesh das	AAO	Audit-II
18.	Deepak Kumar-I	AAO	Audit-II
19.	Shiv Prasad Chaubey	AAO	DD CRA
20.	Rajesh Kumar	AAO	DD CRA
21.	Jagatananda Majhi	AAO	Audit-II

P. Sreen
14.2.2025
Sr. Audit Officer /T&E

Annexure-B

Training Schedule for AAOs due for promotion to the post of Sr. AO for the Panel Year 2026

Day	Name of the Faculty (S/Sri/Ms.)			
	Session I (10.45AM to 12:00 Noon)	Session II (12.15 PM to 01.30 PM)	Session III (03.00 PM to 04.15 PM)	Session IV (04.30 PM to 05.45 PM)
Day 1 (19.02.2025)	Overview of Role and Responsibilities of Sr.AO <i>Kishore Chandra Nayak, SAO/Au-II</i>	Overview of Role and Responsibilities of Sr. AO <i>Kishore Chandra Nayak, SAO/Au-II</i>	Role of Audit in relation to Cases of Fraud and Corruption <i>Ajaya Kumar Sahoo, AAO (C)/Au-II</i>	Audit & Accounts Mandate of CAG of India <i>Ajaya Kumar Sahoo, AAO (C)/Au-II</i>
Day 2 (20.02.2025)	SAO-prospects and entitlements <i>Kishore Chandra Nayak, SAO/Au-II</i>	Right to Information Act <i>Kundan Kumar, AAO/Legal Cell</i>	INTOSAI Framework of Professional Pronouncements <i>Ajaya Kumar Sahoo, AAO (C)/Au-II</i>	INTOSAI Framework of Professional Pronouncements <i>Ajaya Kumar Sahoo, AAO (C)/Au-II</i>
Day 3 (21.02.2025)	Legal Matters in IA&AD <i>Sasanka Sekhar Mohapatra, AAO/ Legal Cell</i>	Disciplinary Issues <i>Sasanka Sekhar Mohapatra, AAO/ Legal Cell</i>	INTOSAI Framework of Professional Pronouncements <i>Ajaya Kumar Sahoo, AAO (C)/Au-II</i>	Overview of Data Analytics <i>Ajaya Kumar Sahoo, AAO (C)/Au-II</i>
Day 4 (24.02.2025)	Audit of Contracts <i>Rajkishore Mohapatra, SAO/Rep (LB)</i>	Performance Audit <i>Rajkishore Mohapatra, SAO/Rep (LB)</i>	Compliance Audit <i>Ajaya Kumar Sahoo, AAO (C)/Au-II</i>	Overview of PPP Audit <i>Ajaya Kumar Sahoo, AAO (C)/Au-II</i>
Day 5 (25.02.2025)	Overview of Government Accounts <i>Rajkishore Mohapatra, SAO/Rep (LB)</i>	Overview of Government Accounts <i>Rajkishore Mohapatra, SAO/Rep (LB)</i>	Overview of Revenue System-Goods and Services Tax <i>Sudhir Kumar Nanda, AAO/AMG-IV</i>	Overview of Revenue System-Goods and Services Tax <i>Sudhir Kumar Nanda, AAO/AMG-IV</i>
Day 6 (03.03.2025)	Overview of Model Accounting System for Panchayats <i>Rajkishore Mohapatra, SAO/Rep (LB)</i>	Audit of Public works and projects <i>Ajaya Kumar Sahoo, AAO (C)/Au-II</i>	Overview of Revenue Audit Audit of Direct Taxes <i>K K Mohanty, SAO/CRA</i>	Overview of Revenue Audit Audit of Direct Taxes <i>K K Mohanty, SAO/CRA</i>

Day 7 (04.03.2025)	Overview of Revenue Audit Indirect Taxes Prakash Birua, AAO/CRA	Overview of Revenue Audit Indirect Taxes Prakash Birua, AAO/CRA	Overview of IDEA Bikramsen Nayak, AAO/DA&RC	Overview of IDEA Bikramsen Nayak, AAO/DA&RC
Day 8 (05.03.2025)	Audit of extended public sector Kalandi Charan Sahoo, AAO (C)/AMG-I	Audit of extended public sector Kalandi Charan Sahoo, AAO (C)/AMG-I	IT Security & Emerging applications in IAAD Atulya Krishna Pattanani, AAO/DA&RC	Big Data Management Atulya Krishna Pattanani, AAO/DA&RC
Day 9 (06.03.2025)	Fund flows among Union and States A K Nanda, SAO/AMG-IV	Fund flows among Union and States A K Nanda, SAO/AMG-IV	Computer Assisted Audit Techniques (CAATs)-Data Analytics - MS Excel Atulya Krishna Pattanani, AAO/DA&RC I	Computer Assisted Audit Techniques (CAATs)-Data Analytics - MS Excel Atulya Krishna Pattanani, AAO/DA&RC
Day 10 (07.03.2025)	Fund flows among Union and States A K Nanda, SAO/AMG-IV	Ethics and Governance Shrimanta Kumar Panda, SAO/PAC	Leadership and Human Resource Management Subrat Kumar Nayak, SAO/CRA	Leadership and Human Resource Management Subrat Kumar Nayak, SAO/CRA
Day 11 (10.03.2025)	Procurement of Goods, Services and Works P R Swamy, SAO/T&E	Procurement of Goods, Services and Works P R Swamy, SAO/T&E	Time Management Subrat Kumar Nayak, SAO/CRA	Revenue for both Union and State Government Subrat Kumar Nayak, SAO/CRA
Day 12 (11.03.2025)	Professional Drafting G C Tripathy, SAO/CRA	Follow-up of Reports G C Tripathy, SAO/CRA	Risk Based Audit and the use of Sampling in Audit Subrat Kumar Nayak, SAO/CRA	Risk Based Audit and the use of Sampling in Audit Subrat Kumar Nayak, SAO/CRA
Day 13 (12.03.2025)	Audit Quality Management Framework Subrat Kumar Nayak, SAO/CRA	Financial Audit Susanta Kumar Muduli, AAO/AMG-I	An Overview of PFMS & iBEMS A K Mishra, AAO/OE	Stress Management Shrimanta Kumar Panda, SAO/PAC

Day 14 (13.03.2025)	Gender Sensitization Swati Panigrahi, SAO/Au-I	Overview of Municipal Accounting system Susanta Kumar Muduli, AAO/AMG-I	Case Study and Group Discussion on a Para typical of Civil Audit of Expenditure Shrimanta Kumar Panda, SAO/PAC	Case Study and Group Discussion on a Para typical of Civil Audit of Expenditure Shrimanta Kumar Panda, SAO/PAC
Day 15 (14.03.2025)	Effective Interpersonal Skills –Communication Skills & Relationship Skills Shrimanta Kumar Panda, SAO/PAC	Effective Interpersonal Skills –Communication Skills & Relationship Skills Shrimanta Kumar Panda, SAO/PAC		

Venue- Training Hall of Audit-I Office (4th Floor)

P. Panda
14.2.2025
Sr. Audit Officer /T&E (Au-I)