

**OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA
POCKET 9, DEEN DAYAL UPADHYAY MARG, NEW DELHI-110124**

No. 554/GSS/Guest House/72-2024

Date: 25.11.2024

CIRCULAR

To,

All IA&AS officers

All Field Offices/Headquarters

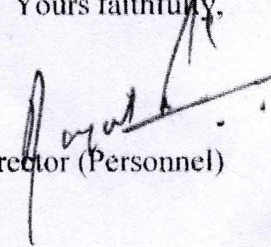
Subject: Regarding booking of CAG Guest House at 10, Bahadur Shah Zafar Marg, New Delhi.

The competent authority has decided to issue the following guidelines for the booking of CAG Guest House at 10, Bahadur Shah Zafar Marg, New Delhi.

1. The booking of the guest house will be through email only at dirp@cag.gov.in
 - Name of the guest
 - Duration of the stay
 - Purpose of visit
2. The request for the booking should be sent minimum 3 days prior to the check-in date along with the check-out date.
3. Rooms shall be allotted based on availability and first come first serve basis.
4. Room tariff are as follows:

Sl. No.	Purpose of the visit	Tariff (Rs.)
1.	Officer on official visit	Nil
2.	Officer on Personal Tour	400
3.	Family Members of officer	800
4.	Friends/Relatives of officer	1400

Yours faithfully,


Director (Personnel)