



भारत सरकार
GOVT. OF INDIA
प्रधान महालेखाकार (ले. एंव ह.) का कार्यालय, असम
OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E) ASSAM
मैदामगांव, बेलतला, गुवाहाटी - 781 029
MAIDAMGAON, BELTOLA, GUWAHATI - 781 029



Admn.1 Circular No.34

Dated 25th November 2024

Sub: Notice for hiring Retired Sr. Accounts Officer/Asstt. Accounts Officer as Consultant on short term contract basis.

Applications are invited from the interested retired Sr. Accounts Officers/Asstt. Accounts Officers of this Office to engage 2 (Two) Officers for the post of SR. ACCOUNTS OFFICER for supervision of works related to Entitlement and Books/Accounting Sections for preparation of Annual Finance & Appropriation Accounts; and 4 (Four) Officers for the post of ASSTT. ACCOUNTS OFFICER, preferably having knowledge of Accounting Sections as Consultants for an initial period of ONE YEAR in this Office. Interested candidates may submit their applications in the following format to the Admn.1 Section on or before 18th December 2024. Please note that the applicants **MUST mention the post** against which they intend to apply for.

FORMAT (to be filled up on a separate paper, NOT here)	
Application for short term engagement for Consultant for the post of SR.AO/AAO (mention ONLY one)	
1.	Name:
2.	Post held before retirement & Name of Office:
3.	Date of Birth:
4.	Date of Retirement:
5.	Work experience in the Office:
6.	Mobile No.
7.	Permanent Address:
Place: Date:	
_____ Signature of applicant	
(Terms & Conditions attached)	

[Authority: Pr.AG's Order dated 25-11-2024 at P/29^N of File No. Admn.1/Consultants/10-6/Vol.II/2009-25]

Memo. No. Admn.1/Consultants/10-6/Vol.II/2009-25/4076-4078

Deputy Accountant General (Admn.)

Dated 25th November 2024

Copy to:

1. Asst. Accounts Officer i/c ITS-I for uploading on the Office Website.
2. Local Notice Board(s).
3. Admn.1 Circular File.

25/11/24
Sr. Accounts Officer (Admn.)

Tele (EPABX) : 0361-2307712/2307716/2301656/2305215

FAX :0361-2303142/2305901

E-mail:agacassam@cag.gov.in



सत्यमेव जयते

भारत सरकार
GOVT. OF INDIA
प्रधान महालेखाकार (ले. एंव ह.) का कार्यालय, असम
OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E) ASSAM
मैदामगांव, बेलतला, गुवाहाटी - 781 029
MAIDAMGAON, BELTOLA, GUWAHATI - 781 029



लोकहितार्थं सक्तमिदम्
Dedicated to Truth in Public Interest

TERMS & CONDITIONS FOR HIRING OF RETIRED OFFICERS AS SR.AO/AO

1. Age of the Officer should not be beyond 64 years.
2. Initial tenure of Consultancy will be for 12 months.
3. A fixed monthly remuneration will be paid by deducting the basic pension from the pay drawn at the time of retirement. Moreover, an appropriate and fixed amount as Transport Allowance shall be paid, not exceeding the rate applicable to the appointee at the time of retirement.
4. No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.
5. Shall be entitled to leave at the rate of 1.5 per month, which will not be carried forward after one year. However, absence during curfew, bandh, strike would be dealt with in a similar way as in the case of serving officials as these are events beyond the control of any individual.
6. If the retired Officer/Official hired on short term contract basis remains absent beyond their leave entitlement, their remuneration shall be deducted on pro-rata basis as under:
(Fixed remuneration / 22) x Number of day(s) absent.
7. Assignable duties will be decided and intimated at a later stage.