

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL(AUDIT)- I
ODISHA: BHUBANESWAR.**

CIRCULAR

Sub: Observation of Audit Week.

As part of Audit Diwas 2024 celebrations, Audit week celebrations shall be held from 18.11.2024 to 22.11.2024, following the Audit Diwas (16.11.2024). In the above context, following events have been planned as per schedule given: -

<u>Date & Day</u>	<u>Event</u>	<u>Venue & Timing</u>	<u>Committee</u>
17.11.2024 (Sunday)	Drawing & Essay Competition for School going children (Simultaneously the events will be held at Bhubaneswar & Puri Office) <i>Topic for Drawing: Lovely Mother Nature (for 1st to 4th Standard) & Pros/Cons of Technology (for 5th to 7th Std)</i> <i>Topic for Essay: Benefits of Sports (5th to 7th Std) & Strength and Weakness of Social Media (for 8th to 10th Std)</i>	Audit-II office Training Hall @ 6 th floor 10.30 AM to 1 PM	Shri Vikas Kumar, DAG (Co-ordinator) Shri Bhargav Ram, IAAS OT Shri Bibuthi Roy, SAO/Admin/Audit-II Shri Sarat Chandra Maharana, SAO/ECR Shri AP Pratihari, SAO/OM-I Ms. Swati Panigrahi, SAO Shri Rik Sarkar, AAO <u>Puri Office:</u> Ms. Radhika Suresh, DAG (Co-ordinator) Ms. Manonmani, DAG Volunteers nominated by GOs.
18.11.2024 (Monday)	Inauguration of Audit Week by Hon'ble Speaker of Odisha	2 nd Floor Conference Hall 11 AM to 1 PM	Shri Sreeraj Ashok, Sr.DAG (Co-ordinator) Shri Sachin K Kaushik, DAG Shri Bala Krishna, DAG Shri AP Pratihari, SAO/OM-I Shri Sarat Chandra Maharana, SAO/ECR Shri Chinmaya K Hota, AAO/OM-I Shri Aniketa Kumar, AAO/AMG-IV Shri Chandra Prakash Ojha, AAO/AMG-I Ms Babita Sethy, Sr.Acct
	Blood Donation Camp	1 st Floor Conference Hall 11 AM to 5 PM	Shri Ashok K Panda, WO (Co-ordinator) Shri Sharath Nayak, SAO/Welfare/A&E Shri Sarat Chandra Maharana, SAO/ECR

			Staff of welfare of both offices
19.11.2024 (Tuesday)	Workshop on Improving quality of drafting of Audit Reports and Imparting new/improved work practices to staff	2 nd Floor Conference Hall 11 AM to 1 PM	Shri Vimalesh Kumar, DAG (Co-ordinator) Shri SK Mall, SAO/Report Shri Arun Sethy, SAO/Report (AU-II) Shri R K Mahapatra, SAO/Report (LB)
	Lecture on “Challenges in building an Institution” by Prof. Achyuta Samanta , KIIT founder	2 nd Floor Conference Hall 3 PM to 5 PM	Shri. Sanjay Kumar, DAG (Co-ordinator) Shri Ananda Bhatta, AAO/A&E Shri Bijay Nayak, PA to PAG/A&E
20.11.2024 (Wednesday)	Medical camp	1 st Floor Conference Hall 11 AM to 5 PM	Shri Bibhanshu Nayak, DD, CRA (Co-ordinator) Shri Hemendra Singh, IAAS OT Shri Sarat Chandra Maharana, SAO/ECR Shri. Ananda Bhatta, AAO/A&E Shri. Chitrasen, AAO/Au-II
	Audit Week observation, prize distribution at Puri Branch Office followed by cleanliness drive and Sand Art at Puri Sea Beach	At Puri Office 11 AM to 5 PM	Ms. Radhika Suresh, DAG (Co-ordinator) Ms. Manonmani, DAG Shri Ashok Panda, Welfare Officer Other officers to be nominated by Puri office
21.11.2024 (Thursday)	Medical camp	1 st Floor Conference Hall 11 AM to 5 PM	Shri Bibhanshu Nayak, DD, CRA (Co-ordinator) Shri Hemendra Singh, IAAS OT Shri Sarat Chandra Maharana, SAO/ECR Shri. Ananda Bhatta, AAO/A&E Shri. Chitrasen, AAO/Au-II
	Lecture on “Latest Developments in Accounts” by Shri. Saswata Mishra, IAS , Principal Secretary of Finance, Odisha	2 nd Floor Conference Hall 11 AM to 1 PM	Shri. Sreeraj Ashok, Sr.DAG (Co-ordinator) Shri Ananda Bhatta, AAO/A&E Shri Bijay Nayak, PA to PAG/A&E
	Inauguration of workshop on preparation of Annual Accounts by PRIs & ULBs by Hon’ble Mayor of Bhubaneswar	2 nd Floor Conference Hall 3 PM to 5 PM	Shri Sachin K Kaushik, DAG (Co-ordinator) Shri RK Mohapatra, SAO/Report (LB) Shri Badjena, SAO Shri Nachiket, AAO/AMG-II
22.11.2024 (Friday)	Rangoli	At Main Office Building 10.30 AM to 12 Noon	Shri Sanjay Kumar, DAG (Co-ordinator) Ms. Abhiruchi, IAAS OT Shri Srinivas, SAO/Audit-I Shri Anand Bhatta, AAO Ms Babita Sethy, Sr.Acct

	Closing Ceremony followed by Cultural Evening and Dinner	Main Office Campus 5.00 PM onwards	Shri Sreeraj Ashok, Sr. DAG (Coordinator) Shri Sachin K Kaushik, DAG Shri AP Pratihari, SAO/OM-I Shri Chinmaya K Hota, AAO/OM-I Shri. Ananda Bhatta, AAO/A&E Shri Saroj Barik, Asst. Supr Ms Babita Sethy, Sr.Acct
--	----------------------------------------------------------	---------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Audit Week Management Committees

Name of the Committee	Members	Functions
Managing Committee	Shri Sreeraj Ashok, Sr.DAG Shri Sachin K Kaushik, DAG Shri Bala Krishna, DAG SAO Admin of all offices Shri Chinmaya K Hota, AAO/OM-I Shri Rik Sarkar, AAO/Audit-I	Overall Audit week management
Procurement and Logistics Committee	Shri Sachin K Kaushik, DAG Shri Bala Krishna, DAG Shri AP Pratihari, SAO/OM-I Shri Chinmaya K Hota, AAO/OM-I	Procuring, vehicle and other logistics
Decoration Committee	Shri Vimallesh Kumar Shri Sanjay Kumar Shri Ananda Bhatta, AAO/A&E Shri Saroj Barik, Asst. Supr Ms Babita Sethy, Sr.Acct	Decoration of Entrance, Conference Hall, Stage of closing ceremony
EDP, Photography, Media Committee	Shri Bala Krishna, DAG Shri SK Mall, SAO Shri Srimat K Panda, SAO Shri PR Swamy, SAO Shri Aniketa Kumar, AAO/Audit-I Shri. Kishan, Auditor/Audit-I Shri Purusotam Bal, Consultant	Printing of Flexies, invitations, certificates, Prizes Write-up and publicity of the event
Catering Committee	Shri Sreeraj Ashok, Sr.DAG Shri Sachin K Kaushik Shri Chinmaya Hota, AAO/OM-1 Shri. Ananda Bhatta, AAO/A&E	Hi-tea on various days Dinner after closing ceremony

The google forms for Essay, Drawing & Rangoli competition and Blood donation camp have already been circulated through various WhatsApp Groups for registration. The links for the competitions are as follows:

Sl.No.	Competition/Event	Google form Link	Last date for Registration
1.	Essay & Drawing	https://forms.gle/hyLywbFG9FTEJxSK7	15.11.2024
2	Rangoli	https://forms.gle/hAU1Wh5TzKTFVMeY7	20.11.2024
3.	Blood Donation	https://forms.gle/jy5xvCkly2DK2mQq7	17.11.2024

Closing Ceremony (22.11.2024). The closing ceremony would be followed by the cultural event and will held at the Main Office Building premises on 22.11.2024 at 1700 Hrs onwards. All Officers/Officials are invited to the event.

For other events as mentioned above, participants may contact the members of the committee mentioned in the event table.

Any other update would be circulated through different official WhatsApp Groups time to time.

Sd/-

Encl:- As above.

Deputy Accountant General (Admn-cum-Estate Officer)

Memo No. OM-I (Audit I)/ Audit Diwas/01/101/2024-25/231

Date: 13.11.2024

Copy for information and wide circulation forwarded to:

1. Secretary to the Pr. Accountant General (Audit-I), Odisha, Bhubaneswar
2. Secretary to the Pr. Accountant General (Audit-II), Odisha, Bhubaneswar
3. Secretary to the Pr. Accountant General (A&E), Odisha, Bhubaneswar
4. Secretary to PD (Audit) East Coast Railway, Bhubaneswar
5. DAG/Admn, O/o the Pr. Accountant General (A&E), Odisha, Bhubaneswar
6. All Group Officers of O/o the Pr. AG (Audit-I), O/o the Pr. AG(Au-II) & O/o the Pr.AG (A&E) Odisha, Bhubaneswar
7. DAG/Admn, O/o the Pr. Accountant General (Audit-II), Odisha, Bhubaneswar
8. Deputy Director, O/o the DG (Audit) East Coast Railway, Bhubaneswar
9. DAG/Works Audit, Puri, O/o the Pr.AG(Audit-II) at Puri
10. DAG/Works Account, Puri, O/o the Pr.AG(A&E) at Puri
11. The Deputy Director (CRA),O/o the DGA (Central), Hyderabad, Branch Office, Director (CRA), Odisha, Bhubaneswar
12. Welfare Officer, O/o the PAG Audit-I
13. Sr. AO (Welfare), O/o the PAG (A&E)
14. BO/Admn of O/o the Pr. AG (Audit-I), O/o the Pr. AG (Audit-II), O/o the Pr. AG (A&E), O/o the Pr. AG(A&E), O/o the PD (Audit) East Coast Rly, O/o the DGA (Central) Branch Office Bhubaneswar – with a request to circulate this Circular among all staff and officers.
15. All recognised Service Associations.
16. Audit & Accounts Recreation Club, Unit-IV, Bhubaneswar.
17. Canteen Manager.
18. Notice Board
19. Persons Concerned


Sr. Audit Officer/ OM-I