

**Office of the Principal Director of Audit (Central)**  
**CENTRAL AUTONOMOUS BODIES (CAB)**  
**Audit Bhavan, 'B' Block, 1<sup>st</sup> Floor, P.B. No. 5398**  
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PDA(C)/CAB/F/2023-24/ 285

Dated: 30/09/2024

**CIRCULAR**

Quarterly meeting for the quarter ending September 2024 and In-House Training for the Officers/Officials working in Central Autonomous Body Wing (CAB) will be held on **01.10.2024 (Tuesday)** from 10:00 am to 5.30 pm (Full day) at Conference Hall of O/o: PDA (Central), Bengaluru.

All the Officers/Officials of the wing should be present at 10.00 am on 1/10/2024 at the venue **without fail**. A detailed discussion will be held during the meeting on the progress of Audit Plan 2024-25 and important points emerged during audit conducted by Audit Teams till date during first half day and In- House Training on OIOS in Second half.

**Detailed Agenda is enclosed.**

All the members of field audit parties are instructed to participate actively in the discussion held during the meeting and present their contribution during the quarters. They may also raise any other issues relevant for discussion relating to the field work.

Sd/-  
Director/CAB

Copy to:

1. Secretary of PDA (Central)
2. PA to Deputy Director/CAB
3. SAO/Admn
4. SAO/Bills
5. Sr.AO/CAB
6. AAO/CAB
7. All Officers/Officials of CAB wing
8. AAO/HK&EDP
9. SAO/HK&EDP for information and making necessary arrangements at the Conference Hall.

  
Senior Audit Officer/CAB

**AGENDA FOR THE QUARTERLY MEETING FOR THE QUARTER ENDING  
SEPTEMBER 2024 & IN HOUSE TRAINING**

**Date:1/10/2024**

**Venue: Conference Hall of O/o: PDA (Central), First Floor Bengaluru**

**10.am to 5.30pm (Full Day) Quarterly Meeting and In house training**

- 1) Welcome Address by SAO/CAB
- 2) Opening Address by Principal Director of Audit (Central)
- 3) Address by Director/CAB
- 4) Progress of Audit Plan 2024-25 -by SAO/CAB
- 5) Presentation by Shri. Manoj Kumar SAO/CAP-1 on important points noticed during Certification audit of IISC Bangalore and IIT Dharwad
- 6) Presentation by Ms. Sarala Lathe SAO/CAP-2 on important points noticed during Certification audit of NIUM Bangalore, IIIT Dharwad and IIIT Raichur
- 7) Presentation by Shri. Abhishek Kumar SAO/CAP-5 on important points noticed during Certification audit on IIM Bangalore and NITK Surathkal
- 8) Presentation of by Shri. Srinivasa Murthy SAO/CAP-3 on important points noticed during Certification audit on CUK Gulbarga
- 9) Presentation of by Shri. Deepak Kumar Panda SAO/CAP-4 on important points noticed during Audit of SSCA on Working of NIMHANS.
- 10) Important observations by audit parties and discussion on major observations issued during audit —
- 11) Discussion of any other problems, if any faced by the Audit Teams during field Audit
- 12) In House Training for Diarisation of all purports, Items of verification and tool kit preparation through OIOS by Smt Sowmini S, Sr AO
- 13) Vote of Thanks – AAO/CAB

Coffee Break: 11:30 am to 11:45 am

Lunch: 1:30pm

Coffee Break: 3.30 pm to 3.45 pm

  
Senior Audit Officer/CAB