

OFFICE OF THE ACCOUNTANT GENERAL (A&E)-II, UTTAR PRADESH,
PRAYAGRAJ

No.AE-II/03/WM-I/Gr.-II/2021/293/E mail/Vol.I/1232

Date: 27.09.2024

Office Order

Vide Office Order No.AE-II/03/WM-I/Gr.-III/177/Vol.I/722 dated 06.10.2020, all the officials of the Divisional Accountant cadre were directed to submit details in the prescribed format for creation of name based official E-Mail Ids. A scrutiny of records reveals that some of the officials have not submitted the requisite details till date for creation of name based official E-Mail Ids.

Further, the Hedquarters Office has issued guidelines for Annual General Transfer vide Circular dated 16.08.2024. As per the said guidelines, the options for AGT shall be entertained if the same have been forwarded only through official E-Mail Ids of the concerned employees.

It has also been observed that some of the officials use personal E-Mail Ids for official communication, which has been viewed very seriously by the higher Authorities and has directed that any communication received through personal E-Mail Ids shall not be entertained henceforth.

In view of the above, it is directed that all the officials, who have not submitted details for creation of officials E-Mail Ids till date, may submit requisite details in the prescribed format for creation of official Email Ids and to avoid any future inconvenience in official communication/correspondence. Failure to do so shall result in non acceptance of options for AGT/other correspondence.



Sr. Deputy Accountant General/DACC

No.AE-II/03/WM-I/Gr.-II/2021/293/E mail/Vol.I/448-450

Date: 27.09.2024

Copy forwarded to the following for information and necessary action: -

1. Secretary to the Accountant General, Office of the A.G. (A&E)-II, U.P., Prayagraj.
2. Sr. Accounts Officer/Computer Cell, Office of the A.G. (A&E)-II, U.P. Prayagraj with request to upload the office order on the office website.
3. All the concerned DAOs/DAs through office website.



Sr. Accounts Officer/ WM-I