



सत्यमेव जयते
परिपत्र (प्रशासन)

निम्नलिखित कार्यालय में प्रतिनियुक्ति के आधार पर सहायक लेखापरीक्षा अधिकारी से आवेदन आमंत्रित किये जाते हैं (कार्यालय महानिदेशक, अंतर्राष्ट्रीय पर्यावरणीय लेखापरीक्षा एवं सतत विकास केन्द्र, जयपुर का पत्र दिनांक 06.09.2024 संलग्न):-

क्रम सं०	(Borrowing office)	जिस पद के लिए प्रतिनियुक्ति मांगी गई है	पद का नाम जो आवेदन के लिए पात्र है
1	International Centre for Environment Audit & Sustainable Development (iCED), Jaipur	Asstt. Audit Officer (Level 8/9)	Applicants holding analogous post.

प्रतिनियुक्ति हेतु नियम एवं शर्तें:

- प्रतिनियुक्ति के नियम और शर्तें भारत सरकार, कार्मिक, लोक शिकायत और पेंशन मंत्रालय, कार्मिक और प्रशिक्षण विभाग तथा मुख्यालय कार्यालय द्वारा समय-समय पर जारी दिशानिर्देशों द्वारा शासित होंगी।
- उपरोक्त प्रतिनियुक्ति के लिए आवेदन करने वाले अधिकारियों को आवेदन करने से पहले पात्रता मानदंडों की पूर्ति सुनिश्चित करना होगा।
- प्रतिनियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्ति की अंतिम तिथि को 56 वर्ष या उससे कम होना चाहिए।
- पिछले तीन वर्ष (2020-21, 2021-22 तथा 2022-23) के outstanding APARs होना आवश्यक है अन्यथा आवेदन पर विचार नहीं किया जाएगा।
- इच्छुक/योग्य अधिकारी प्रतिनियुक्ति के लिए अपने आवेदन पूर्ण बायोडाटा के साथ निर्धारित प्रोफार्मा में दिनांक 23-09-2024 तक प्रेषित कर सकते हैं।
- केवल नियमित सहायक लेखापरीक्षा अधिकारियों (सिविल) के आवेदनों पर विचार किया जाएगा।
- 'Spouse Grounds' पर प्रतिनियुक्ति के लिए आवेदन करने वाले अधिकारियों को अपने जीवनसाथी के रोजगार विवरण/रोजगार के प्रमाण के साथ स्पष्ट रूप से उल्लेख करना चाहिए। अपेक्षित योग्यता नहीं रखने वाले या निर्धारित मानदंडों के अनुरूप नहीं होने वाले अधिकारियों तथा जिन अधिकारियों का सेवा रिकॉर्ड उत्कृष्ट नहीं है के आवेदन पर विचार नहीं किया जाएगा। प्रतिनियुक्ति के लिए आवेदन अग्रेषित करने के संबंध में अंतिम निर्णय उम्मीदवार की उपयुक्तता और प्रशासनिक सुविधा के अधीन होगा।

हस्ता/-

वरि० उप महालेखाकार (प्रशासन)

दिनांक: 13.09.2024

संख्या:- प्रशासन/ले०प०/प्रतिनियुक्ति/आई०ए०एंड०डी०/2024-25/2088-90

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित की जाती है:

- सचिव प्रधान महालेखाकार
- निजी सहायक, सभी समूह अधिकारी
- संयुक्त ई-मेल (cag-all-audithp@lsmgr.cag.gov.in)

वरि० लेखापरीक्षा अधिकारी (प्रशासन)
13/09.



सत्यमेव जयते

टेलिफोन./Tel. 0141-2772000 फैक्स./Fax, 2772011-0141- 2772030 ईमेल/Email: iced@cag.gov.in

भारतीय लेखापरीक्षा एवं लेखा विभाग
कार्यालय महानिदेशक, अन्तर्राष्ट्रीय पर्यावरणीय लेखापरीक्षा एवं सतत् विकास केन्द्र
आर . टी . आई . केम्पस, ए. जी. कालोनी, बजाज नगर, जयपुर - 302015
INDIAN AUDIT AND ACCOUNTS DEPARTMENT,
OFFICE OF THE DIRECTOR GENERAL INTERNATIONAL CENTRE FOR ENVIRONMENT
AUDIT & SUSTAINABLE DEVELOPMENT
RTI Campus, A.G.Colony, Bajaj Nagar, Jaipur-302015



9/c

No.DG/iCED/Admn./2024-25/F-161/Vol.XII/ 226

Dated: 06/09/2024

To

All HoDs of IA&AD (as per mailing list.)

Sub: Filling up of vacancies at iCED, Jaipur on deputation basis for Centre of Excellence for Blue Economy.

Madam/Sir,

iCED, Jaipur requires the services of suitable officers/officials of IA&AD for filling up the posts of Senior Audit Officer, Assistant Audit Officer and Auditor/Sr. Auditor/Assistant Supervisor on deputation basis.

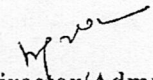
2. The essential and desirable qualification is annexed (Annexure-I). The name of willing officials satisfying the essential qualifications may please be forwarded through cadre controlling authority along with the Bio-Data ((Annexure-III) and the abstracts of APARs for the previous three years i.e. 2022-23, 2021-22 & 2020-21 (Annexure-II), duly attested on each page and with vigilance clearance certificate. It may be certified that no disciplinary/court/vigilance case is either pending or contemplated against the applicants and that their integrity is beyond doubt. The required documents of the eligible candidates may be scanned and sent by email by their respective offices to this office latest by **30th September 2024 (Friday)**. The required documents of the eligible candidates may be scanned and sent by email by their respective cadre controlling offices to avoid postal delay.
3. The initial term of deputation will be for **three years** and may be extended thereafter, subject to the performance of candidate and administrative convenience. However, the Training Institute, reserves the right to repatriate a deputationist at any time.
4. The applications of the Officers/Officials already working on deputation, should be forwarded through their Parent Office. The selected officials/officers shall not have any right of absorption.
5. A reference is invited to Headquarters Office's Circular No 269/Trg.Div/42A/2019 dated 18/09/2019, wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in Training Institute/Centre was issued for strict compliance. The instructions in the said circular are re-iterated below:
 - a. Field Offices shall display the deputation notifications issued by Training Institute/Centre on the Notice Boards and circulate among the staff giving reasonable time to the candidates for responding to the notification.

- b. Field Offices shall forward all applications received from their officers/staff against the posts advertised by Training Institute/Centre without withholding any application.
 - c. The initial deputation period to Training Institute/Centre will be for 3 years and extendable on yearly basis thereafter. The Training Institute/Centre, however, reserves the right to repatriate a deputationist at any time.
6. The institute works from Monday to Saturday (Second Saturday closed). While working at iCED, Jaipur, the selected official/officer will be entitled for Deputation Allowance as admissible under extant rules.
 7. The age of the candidate should not be more than 56 years as on the closing date of application for the post.
 8. For those making their own arrangements for accommodation in Jaipur, at present, iCED has a Bus service between its base office at AG Colony, Bajaj Nagar, Jaipur and iCED's campus at Kant Kalwar, Near Achrol, Jaipur.
 9. Any of the terms and conditions mentioned above can be varied at the discretion of iCED, Jaipur.

This issues with the approval of Director General, iCED, Jaipur.

Yours faithfully,

Encl.: Ann. I, II & III


Director/Admn

7/c

(Annexure-I)

Essential and desirable experience and qualification for the deputation

Post and (Pay Level)	Qualification
Senior Audit Officer (Level 10/11/12)	Essential <ul style="list-style-type: none">• Applicants should be holding analogous post.• Outstanding APAR for the last 3 years (i.e. 2022-23, 2021-22 & 2020-21).• The age of the candidate should not exceed 56 years on the closing date of application for the post. Desirable Qualification: <ul style="list-style-type: none">• Administrative functions; including Notings-drafting, communication with Hqrs and other offices, etc.• Experience in Environment Audit.• Experience in Auditing of Costal Regulation Zone and Coastal Ecosystem Management.• Experience in Audit of Marine i.e. Fisheries, Tourism, Mineral and Energy Resources.• Proficiency in Microsoft application (PowerPoint/Excel/Access/Word/Publisher etc.)• Experience in handling Tableau, Big data, AI etc.
Assistant Audit Officer (Level 8/9) (Direct line of promotion as Sr. Aos in the next three years need not apply.)	
Auditor/ Sr. Auditor/ Assistant Supervisor (Level -5/6/7) (SAS passed applicants who are likely to be promoted as AAOs/AAO-ad hoc in the next three years need not apply.)	

(Annexure-II)

ABSTRACTS OF APARs/ACRs

in respect of Shri/Smt./Ms. (Name of the candidate)

2022-23	2021-22	2020-21

It is certified that:

- (i) I have verified the grading from the original APARs/ACRs and found correct.

Date:

Head of the Office/Sr. AO (Admn)

(Annexure-III)

Proforma regarding the bio-data of the applicant for the Post of

1. Name and Address (in Block Letters)	
2. Designation	
3. Date of Birth (in Christian era)	
4. Contact No & Email ID (@cag.gov.in)	
5. Qualification)	Educational
	Professional
6. Date of entry into Govt. Service	
7. Date of entry into IA&AD	
8. Present Pay & Level	
9. Whether belong to SC/ST.	Yes/No
10. Detailed experience and post held	(Attach separate sheet giving detail under this column, duly signed.)
11. Proficiency in Computer: (Details may be given)	
12. Whether applied for deputation in iCED earlier? If yes, when and for which post?	
13. Any other information	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Dated signature of the candidate)

Permanent Address:

It is certified that the information furnished by above official is correct as verified from the records of this office. No vigilance or disciplinary case is either pending or contemplated against the above officials. No major/minor penalty has been imposed on the above officials in the past.

Date:

Head of the Office/Sr. AO (Admn)