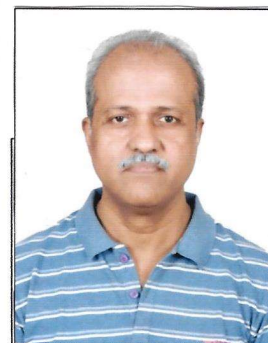




## APPLICATION FORM




Sl. No.	Particular	
1.	Name of the Retired Official	SHRI. JOHN PHILIP
2.	Residential address for communication, email id and Mobile Phone no.	B -102 Ratna Rajul Society, M.G Road, Kandivali (West), Mumbai – 400067. <b>Email id:-</b> joh_1@rediffmail.com / phijo63@yahoo.com <b>Mobile phone no:</b> 9819592134
3.	Date of Birth	10 / 02/ 1963
4.	Qualification:	
	a)Education	BCom.
	b)Professional	Subordinate Audit/Account Services (SAS) Examination (Commercial).
5.	Date of entry in the Government service	23/ 08/ 1990
6.	Name of the Office from which retired	Accountant General (Audit) –II, Maharashtra, Nagpur Branch Office, Mumbai - 400020
7.	Post held at the time of Retirement	Assistant Audit Officer.
8.	Length of service	32 years, 06 months.
9.	Date of Retirement	28/02/2023.
10.	In case of voluntary retirement. Ground on which retired	Not Applicable.
11.	Experience	<p><b>A) Audit related :-</b></p> <p><b>(i) Audit:</b> Compliance Audit, Financial Audit and Performance Audit of Public Sector Undertakings and Autonomous Bodies of Government of Maharashtra.</p> <p><b>(ii) Headquarters:</b> Audit Planning, Audit Programming, Vetting and pursuance of Inspection Reports of Companies, Corporations, Autonomous Bodies and Departmental undertakings (Civil Supplies and Greater Mumbai Milk Scheme), Processing of Factual notes / PDPs, Scrutiny of Board Minutes, Tenders/High value Contracts and compiling of various internal &amp; Headquarters returns and Co-ordination with Headquarters' office and Nagpur office regarding Audit Plan, Draft Paragraphs and Periodical Returns.</p> <p><b>B) Administration related:-</b> Budget Preparation, Pay fixation, processing of various bills, overall functioning of Administration section. Convening of Departmental Promotional Committee, Utilisation of funds, Settlement of personal claims, Submission and disposal of returns, Disposal of RTI cases, and submission of proposal of Postings &amp; transfers.</p> <p><b>(Copy of Experience certificate attached please).</b></p>
12.	Additional information if any, on Professional Experience training, work relevant to the post	<p><b>A. Professional Experience:-</b></p> <p><b>(i)</b> Compliance Audits and Financial Audits of Maharashtra Industrial Development Corporation, Maharashtra State Electricity Distribution Company Limited, Maharashtra State Transport Corporation,</p>

		<p>Maharashtra State Road Development Corporation.</p> <p>(ii) Performance Audits of Maharashtra State Road Transport Corporation and Maharashtra State Road Development Corporation.</p> <p>(iii) After superannuation worked as Internal Auditor - cum -Advisor at Indian Institute Of Management (formerly known as National Institute for Training in Industrial Engineering) from 18/08/2023 to 12/04/2024.</p> <p><b>B. Training:-</b> IT Audit training at Regional Training Institute Mumbai, SAP training at Shipping Corporation of India Limited.</p> <p><b>Annual Performance Appraisal Report (APAR)</b> My APAR grading during the five years period 2018 to 2023 has been 9.41,10,10,10 and 9.4.</p> <p>I have also received (December 2022) "Certificate of Appreciation" from Additional Deputy CAG, GASAB for the work relating to compiling of the Asset Accounts on Mineral Reserves (copy enclosed).</p>
13.	General Health condition of the applicant	Good.
14.	Preferred place of Posting	Mumbai.

Please attach Copy of PPO (Both Self attested): Self attested copy of PPO attached please.

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

Place: Mumbai.  
Date: 09 August, 2024.

  
(Signature of the Applicant)