



**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E)  
ODISHA, BHUBANESWAR**

**NOTICE**

**Sub: Inviting applications for Departmental Examination for 12<sup>th</sup> Pass MTS– September 2024.**

The Departmental Examination for 12<sup>th</sup> pass Multi-Tasking Staff (MTS) for promotion as Clerks under examination quota will be held in the month of **September 2024** in terms of Para 9.6 of Revised MSO (Admn) Vol. I. and Headquarters Office Examination Wing Circular No-01 of 2022 issued vide letter No-04/08-Exam/Syllabus Revision/2021 dated 06.01.2022 and subsequent clarifications received in Circular 10 of 2022 issued vide Letter No. 145/07-Exam/Clarification MCQ Pattern/2022 dated 24.03.2022.

In terms of Headquarters Examination Wing Circular 01 of 2024 dated 17.01.2024, it has been decided to conduct the Departmental Examination for 12<sup>th</sup> pass MTS centrally by Examination Wing of Headquarters office on offline mode as per the examination cycle mentioned in C&AG's MSO (Admn) Vol-I. The Examination will be held on the revised syllabus. Revised Syllabus of Departmental Examination for 12<sup>th</sup> Pass MTS will be communicated in due course by Exam Wing. The existing number of chances will continue. The counting of the number of chances would start afresh from the beginning of conducting the exam centrally. Previous exemption will continue to be valid.

The pattern of Questions for the above said examinations will be 100 MCQ in accordance with Headquarters Office Examination Wing Circular No-01 of 2022 issued vide letter No-04/08-Exam/Syllabus Revision/2021 dated 06.01.2022. Pass and exemption marks in Departmental Examination for 12<sup>th</sup> pass MTS is 45% in each paper. Further, negative marking to the extent 0.25 mark (25%) is introduced to maintain quality and to guard against guess work for all Departmental Examination(s) with effect from July 2022. No books are allowed in MCQ Examination. The said circular is available on CAG Website on this link:-

[https://cag.gov.in/uploads/exam\\_wing\\_circular\\_document/33-Examination-Circulars-2022-063995a64e38e53-19184689.pdf](https://cag.gov.in/uploads/exam_wing_circular_document/33-Examination-Circulars-2022-063995a64e38e53-19184689.pdf)

[https://cag.gov.in/uploads/exam\\_wing\\_circular\\_document/78-Examination-Circulars-2022-063995615792f39-85129242.pdf](https://cag.gov.in/uploads/exam_wing_circular_document/78-Examination-Circulars-2022-063995615792f39-85129242.pdf)

All Multi-Tasking Staff (MTS) who are 12<sup>th</sup> passed and who have put in three years continuous service on the first day of month (i.e. on 1<sup>st</sup> September 2024) will be eligible to appear this examination. The maximum age limit for eligibility for the examination is 45 years (50 years of age for the SC/ST).

Intending candidates may apply in prescribed format available in T&E Section of Admn.I on or before **23.08.2024**.

Application received after the due date will not be considered.

The date, time and venue of the examination will be intimated in due course.

Sd/-

(Sreeraj Ashok)

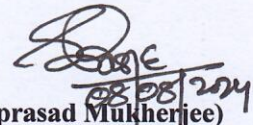
**Sr. Dy. Accountant General (Admn.)**

**Dated:08.08.2024**

**Memo No Admn-I (T&E)/ MTS-CL/2024-25/30**

Copy forwarded for information and necessary action to:-

1. DAG (Works A/cs) Puri / DAG (A/Cs & VLC) / DAG (Pension) / DAG (Fds.).
2. Branch Officer PM/ TM/ FM/ WME (Puri)
3. PAG's Secretariat / Steno Grade-I to Sr. DAG (Admn.)
4. NOTICE BOARD.



(Guruprasad Mukherjee)

**Senior Accounts Officer (Admn.)**

**DEPARTMENTAL EXAMINATION FOR 12<sup>TH</sup> PASS MTS FOR  
PROMOTION AS CLERK, SEPTEMBER 2024.**

**PROFORMA**

1	Name of the candidate (in block letters)	
2	Date of Birth	
3	Age as on 01.09.2024	___ Year ___ Month ___ days
4	Section to which attached	
5	Date of appointment in IA & AD as MTS / Staff Car Driver / Canteen Attendant/ Canteen Clerks / Assistant Halwai –cum- Cook.	
6	Educational qualification	
7	Category /SC/ ST/ General	
8	Medium of answering	English/ Hindi
9	Length of service as on 01.09.2024	___ Year ___ Month ___ days
10	Page No. & Sl. No in Gradation list for March 2023	
11	Full dated signature of the candidate	

**Recommendation of**

<b>Supervisor/ AAO</b>	<b>Branch Officer</b>
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