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महालेखाकार (ले० एवं ह०) का कार्यालय, बिहार, पटना
OFFICE OF THE ACCOUNTANT GENERAL (A&E), BIHAR, PATNA

का० आ०- डब्लू० एम०- 11/ वा० सा० स्था०- 24/ अति० प्रभार/ 24-25/36

दिनांक- ...०५/ 08/ 2024

कार्यालय आदेश

निर्देशानुसार, इस कार्यालय के आदेश संख्या- डब्लू० एम०- 11/ वा० सा० स्था०- 24/2024-25/29 दिनांक- 16 / 07/ 2024 के द्वारा बिहार राज्य के प्रमंडलीय लेखा पदाधिकारियों/ लेखाकारों के स्थानांतरण एवं पदस्थापन के उपरांत शेष रिक्त कार्य प्रमंडलों में अतिरिक्त प्रभार देने हेतु रिक्त प्रमंडलों की सूची तथा प्रक्रिया को सूचनार्थ परिचालित किया जाता है।

अनुलग्नक: - यथोपरि।

उप- महालेखाकार (कार्य)

ज्ञापांक- डब्लू० एम०- 11/ वा० सा० स्था०- 24/ अति० प्रभार/ 24-25/

दिनांक-/ 08/ 2024

प्रतिलिपि सूचनार्थ एवं आवश्यक कारवाई हेतु प्रेषित-

- 1 महालेखाकार (लेखा एवं हकदारी) का सचिवालय,
- 2 उप- महालेखाकार (कार्य) का सचिवालय
- 3 सूचना पट्ट।

4. Sr.AO/ITS, you are requested to kindly upload the aforesaid office order on the Official website.

वरीय लेखा अधिकारी
बिहार, पटना

CRITERIA TO ENTRUST ADDITIONAL CHARGE OF VACANT WORKS DIVISIONS

As per the order, the following criteria to entrust additional charge of the vacant divisions to the officials of the Divisional Accountant cadre for the ensuing period is fixed as: -

1. Additional charge shall be considered for the divisions falling vacant, where no regular incumbent has been posted in Annual General Transfer- 2024. There are 70 vacant works Divisions where additional charge has to be entrusted to officials of the DAO Cadre.
2. The Committee's endeavour should be to entrust the additional charges of the vacant divisions within the same Station/District. In cases where not feasible, additional charges should be entrusted in nearby stations/ Districts as per administrative exigencies.
3. While entrusting additional charges of the vacant division the Committee should, as far as possible, endeavour to adopt a rational approach in the allocation of the vacant division so that the officials who are already under the regular charge of a division with heavy expenditure, may not be bestowed with the extra workload and output of work may not be disturbed. For this, the Committee may decide on a parameter of proportionate expenditure of heavy division in respect of the overall expenditure of the Station.
4. Additional Charges of more than one division to one official of the Divisional Accountant cadre should be avoided unless absolutely essential under the circumstances. Some officials may be given additional charges of more than one division due to the non-availability of officials in the adjacent stations/ Districts.
5. Thereafter, in difficult/ remote areas, vacant divisions may be filled up as per the availability of the officials and administrative convenience.
6. Officials, who are retiring within six months, will not be considered for additional charge.
7. The additional charge should be invariably allocated to the officials in order of their seniority in the Gradation list at the first instance. The official against whom any disciplinary or vigilance case is pending or any penalty is in currency may not be considered for additional charge.
8. The committee's endeavour should be to entrust the additional charges of the vacant Local Area Engineering Organisation (LAEO) Works Division to the official of DAO Cadre who is holding regular charge of the LAEO division in the particular Station/ District in the light of Finance Department, Govt. of Bihar, Patna letter no. 2219 dated 06.03.2014.
9. If any division falls vacant due to retirement/ death/ sanctioned leave (except C.L./R.H) or any unforeseen reason during the ensuing period, the above-mentioned criteria shall be followed to allocate additional charge of vacant divisions.
10. The deviation from above mentioned criteria, if any, made by the committee should mention in the minutes of the meeting with detailed reasons.
11. Administrative convenience/factors may override any of the above guidelines.


Dy. Accountant General (Works)

LIST OF VACANT DIVISIONS FOR ADDITIONAL CHARGES-2024

Sl. No.	STATION	NAME OF THE DIVISION	AVERAGE EXPENDITURE (IN CR)	GRADE
1	ARARIA	ROAD DIVISION, ARARIA, PIN-854311	142.53	A
2		IRRIGATION DIVISION, ARARIA, PIN-854311	6.32	D
3	FARBISGANJ	IRRIGATION DIVISION, BATHNAHA, ARARIA, PIN-854316	10.17	D
4	NARPATGANJ	IRRIGATION DIVISION, NARPATGANJ, ARARIA, PIN-854335	3.18	D
5	AURANGABAD	ROAD DIVISION NO-I, AURANGABAD, PIN-824101	99.63	A
6		NATIONAL HIGHWAY DIVISION, AURANGABAD, PIN-824101	54.40	B
7		BUILDING DIVISION, AURANGABAD, PIN-824101	42.95	B
8		PUBLIC HEALTH DIVISION, AURANGABAD, PIN-824101	42.92	B
9	DAUDNAGAR	RURAL WORKS DEPARTMENT, WORKS DIVISION, DAUDNAGAR, AURANGABAD, PIN-824143	38.77	B
10	NAWINAGAR	NORTH KOEL CANAL DIVISION, NAVINAGAR, AURANGABAD, PIN-824301	3.22	D
11	BANKA	IRRIGATION DIVISION, BANKA, PIN-813102 (TREASURY BHAGALPUR)	7.18	D
12	BHAGALPUR	FLOOD CONTROL DIVISION, BHAGALPUR, PIN-812001	74.46	A
13		NATIONAL HIGHWAY DIVISION, BHAGALPUR, PIN-812001	67.73	A
14	ARRAH	ROAD MECHANICAL DIVISION, ARRAH, PIN-802301	1.01	D
15	BENIPUR	ROAD DIVISION, BENIPUR DARBHANGA, PIN-847103	85.70	A
16	DHAKA	PUBLIC HEALTH DIVISION, DHAKA, EAST CHAMPARAN, PIN-	12.40	C
17	RAXAUL	GHORA SAHAN CANAL DIVISION, RAXAUL, EAST CHAMPARAN, PIN-845305	3.18	D
18	TEKARI	SONE HIGH LEVEL CANAL DIVISION, TEKARI, GAYA, PIN-824236	13.98	C
19	GOPALGANJ	QUALITY CONTROL (FLOOD CONTROL & DRAINAGE) DIVISION, GOPALGANJ, PIN-841428	0.81	D
20	JAMUI	IRRIGATION DIVISION, JAMUI, PIN-811307	32.71	B
21	MOHANIA	MINOR IRRIGATION DIVISION, MOHANIA, PIN-821109	17.14	C
22	KATIHAR	BUILDING DIVISION, KATIHAR, PIN-854105	33.85	B
23		FLOOD CONTROL DIVISION, KARAHAGOLA, KATIHAR, PIN-854104	32.43	B
24	KHAGARIA	PUBLIC HEALTH DIVISION, KHAGARIA, PIN-851204	123.46	A
25		RURAL WORKS DEPARTMENT, WORKS DIVISION, KHAGARIA, PIN-851204	35.19	B
26	MADHEPURA	NATIONAL HIGHWAY DIVISION, MADHEPURA, PIN-852113	96.54	A
27		BUILDING DIVISION, MADHEPURA, PIN-852113	48.05	B
28	JAINAGAR	NATIONAL HIGHWAY DIVISION, JAINAGAR, MADHUBANI, PIN-	21.75	C
29		KAMLA CANAL DIVISION, JAINAGAR, MADHUBANI, PIN-847226	5.91	D
30		MUNHARA BARRAGE DIVISION JAINAGAR, MADHUBANI, PIN-	0.97	D
31	JHANJHARPUR	RURAL WORKS DEPARTMENT, WORKS DIVISION, JHANJHARPUR, MADHUBANI, PIN-847404	61.73	B
32		FLOOD CONTROL DIVISION -1, JHANJHARPUR, MADHUBANI, PIN-847404	41.20	B
33		WESTERN KOSI CANAL DIVISION, JHANJHARPUR, MAHDUBANI, PIN-847404	13.90	C
34	MADHUBANI	LOCAL AREA ENGINEERING ORGANISATION, WORKS DIVISION NO.-1, MADHUBANI, PIN-847211	39.37	B
35		WESTERN KOSHI CANAL DIVISION, MADHUBANI, PIN-847211	5.78	D
36	MUNGER	PUBLIC HEALTH DIVISION, MUNGER, PIN-811201	51.99	B
37		BUILDING DIVISION, MUNGER, PIN-811201	29.44	C
38	TARAPUR	IRRIGATION DIVISION, TARAPUR, MUNGER, PIN-813221	35.03	B
39	MUZAFFARPUR	PUBLIC HEALTH DIVISION, MUZAFFARPUR.	18.58	C
40	SARAIYA	TIRHUT CANAL DIVISION, SARAIYA, MUZAFFARPUR	2.48	D
41	BIHARSARIF	TESTING AND QUALITY CONTROL DIVISION, NALANDA	2.48	D
42	NAWADA	MINOR IRRIGATION DIVISION, NAWADA	40.14	B
43	KHAGAUL	RESEARCH AND TRAINING DIVISION - 2, KHAGAUL, PATNA	3.48	D
44	BANMANKHI	IRRIGATION DIVISION, BANMANKHI, PURNEA	2.84	D
45	CHENARI	DURGAWATI WORKS DIVISION, CHENARI, SASARAM, ROHTAS	6.52	D
46	SASARAM	BUILDING DIVISION, SASARAM, ROHTAS	84.48	A
47		PUBLIC HEALTH DIVISION, SASARAM, ROHTAS	76.37	A

Sl. No.	STATION	NAME OF THE DIVISION	AVERAGE EXPENDITURE (IN CR)	GRADE
48	SAHARSA	PUBLIC HEALTH DIVISION SAHARSA	151.48	A
49		ROAD DIVISION, SAHARSA	66.21	A
50		RURAL WORKS DEPARTMENT, REGIONAL LABORATORY,	0.90	D
51		QUALITY CONTROL (IRRIGATION CREATION) DIVISION SAHARSA	0.56	D
52	EKMA BAZAR	SARAN CANAL DIVISION, EKMA, SARAN	12.30	C
53	SHEIKHPURA	PUBLIC HEALTH DIVISION, SHEKHPURA	38.79	B
54		ROAD DIVISION, SHEIKHPURA	25.58	C
55	SHEOHAR	ROAD DIVISION SHEOHAR	18.00	C
56	SITAMARHI	NATIONAL HIGHWAY DIVISION, SITAMARHI	180.84	A
57		ROAD DIVISION, SITAMARHI	109.52	A
58	MAHARAJGANJ	SARAN CANAL DIVISION, MAHARAJGANJ, SIWAN	15.26	C
59	BIRPUR	EASTERN KOSHI EMBANKMENT DIVISION -2, BIRPUR, SUPAUL	68.99	A
60		RURAL WORKS DEPARTMENT, WORKS DIVISION, BIRPUR, SUPAUL	45.16	B
61		HEAD WORKS DIVISION, BIRPUR, SUPAUL	32.90	B
62		EASTERN EMBANKMENT DIVISION, BIRPUR, SUPAUL	20.88	C
63		QUALITY CONTROL (FLOOD CONTROL & DRAINAGE), DIVISION, BIRPUR	0.89	D
64	RAGHOPUR	IRRIGATION DIVISION, RAGHOPUR, SUPAUL	5.40	D
65	SUPAUL	EASTERN EMBANKMENT DIVISION, SUPAUL	47.74	B
66		RURAL WORKS DEPARTMENT, WORKS DIVISION, SUPAUL	44.99	B
67		BUILDING CONSTRUCTION DIVISION, SUPAUL	40.27	B
68		REHABILITATION OFFICER, KOSHI PROJECT, SUPAUL	3.09	D
69	NARKATIAGANJ	TRIVENI CANAL DIVISION, NARKATIAGANJ, WEST CHAMPARAN	3.51	D
70	NEW DELHI	BUILDING DIVISION, GOVT. OF BIHAR, NEW DELHI	0.00	D



Sr. Accounts Officer/WM-II