

FOR ALL CIRCULATION

**OFFICE OF THE ACCOUNTANT GENERAL (A&E), WEST BENGAL,
TREASURY BUILDINGS :: KOLKATA – 700 001**

No. PAGAEWB/02/02/18/2024-25/169

Date: 19.07.2024

CIRCULAR

Subject → Deployment in the post of Caretaker of this office

Application(s) are invited from the eligible/willing official(s) for deployment to the post of Caretaker of this office carrying the pay in Level-6 of the Pay Matrix under CCS (Revised Pay) Rules, 2016. The eligibility criteria for deployment to the said post are as follows:

A. Essential	(i)	Sr. Accountants/ Sr. Auditors in the department holding the post on regular basis
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Desirable conditions are:


- i) Experience in Armed Forces
- ii) Three years service as Home Guard/ Civil Defence Volunteer and training in at least 'Basic' and 'Refreshers' courses in Home Guards or Civil Defences.

Persons, so deployed will be paid Extra Work Allowances at a uniform rate of 2% (two percent) of the basic pay per month in terms of Ministry of Finance, Department of Expenditure OM dated 20.07.2017.

Official(s) who are willing to be considered for this assignment, are requested to submit their application(s), showing bio-data as per proforma shown below and duly recommended by the respective Group Officer/HoD as the case may be, through email agaewestbengal@cag.gov.in by 30.07.2024 positively.

1. Name (in block letters) →
 2. Date of birth →
 3. Age as on 30.07.2024 →
 4. Designation →
 5. Date of entry in this Department →
 6. Date of entry to the present post →
 7. Experience →
 8. Sl. No. & Page No. of the Gradation List as on 01.03.2024 (for this office only) →
 9. Whether in occupation of Govt. Accommodation →
 10. Whether a member of CGEGIS/CGEIS →
 11. Date of superannuation →
 12. APAR Gradings of last 05 years →
- [Authority A.G.'s order dated 19.07.2024

Y	M	D

 19/07/2024

Sr. Accounts Officer (Admn.I)