



सत्यमेव जयते  
परिपत्र (प्रशासन)

**विषय:** कार्यालय प्रधान महालेखाकार (लेखापरीक्षा), हिमाचल प्रदेश, शिमला में संपदा प्रबंधन अनुभाग में प्रतिनियुक्ति के आधार पर बाह्य संवर्ग (ex-cadre) पद को भरने के संबंध में।

In terms of instructions contained vide para 1.4 of the Comptroller and Auditor General's Manual of Standing Orders (Estate), applications are invited from eligible/willing officers holding analogous posts in the offices of (a) Pr. Accountant General (Audit), Himachal Pradesh, Shimla and (b) Pr. Accountant General (A&E), Himachal Pradesh, Shimla for filling up the following ex-cadre post(s), on deputation basis, for posting in the **Estate Management Section (EMS) in the office of Pr. Accountant General (Audit), Himachal, Pradesh, Shimla.**

Sr. No.	Post	No. of Post(s) to be filled.	Eligibility Criteria
1.	<b>Sr. Audit Officer</b> Group 'A' (Level-10/11 of the pay matrix)	01 (one)	Officers holding analogous post in the cadre of Sr. Audit/Sr. Accounts officer. Having experience in matters relating Estate Management is desirable.
2.	<b>Asstt. Supervisor/ Sr. Auditor/ Auditor</b> Group 'B' Non-Gazetted/ Gr. 'C' (Level 5 to 7 of the Pay Matrix)	02 (two)	Asstt. Supervisors or Sr. Auditors/ Sr. Accountants/ Auditors/Accountants with 05 years of regular service in the cadre. Experience of Administration/GD/Welfare is desirable
3.	<b>Data Entry Operator</b> Group 'C' (Level 4/5 of the Pay Matrix)	01 (one)	Holding analogous post in the cadre of DEO Gr-A or DEO Gr-B.

**Terms and conditions:**

1. The terms and condition for deployment of officers/officials in EMS shall be governed under instructions issued by Hqrs. office from time to time.
2. Officers must ensure fulfilment of eligibility criteria before applying for the deputation assignment.
3. The maximum age limit for posting against the ex-cadre posts is 56 years.
4. Once opted, officers will not be permitted to withdraw their candidature.
5. Officer deputed to EMS shall have a minimum tenure of 2 years subject to suitability of the officer and administrative requirements.
6. Officers/officials who have already applied for deputation within or outside IA&AD should mention the fact in their applications.
7. Officers/officials presently holding the ex-cadre posts in the EMS can also apply for extension of tenure which may be considered subject to administrative convenience and suitability of the officer/official.
8. Willing/eligible officers, who are willing to be considered for the post(s) may submit application in the prescribed proforma (*through proper channel in case of officers of the office of Pr. AG (A&E), HP, Shimla*) to the undersigned **latest by 19.07.2024** along with copies of APAR for the last five years, vigilance clearance, cadre clearance, no major/minor penalty and integrity certificate.

(Authority: Pr. AG-cum-Estate Manager orders dated 08.07.2024)

हस्ता/-

वरिष्ठ उप महालेखाकार (प्रशासन)-  
सह-संपदा अधिकारी

सं0: प्रशासन/ले0प0/प्रतिनियुक्ति/ आई0ए0एण्डए0डी0/2022-25/1295-99

दिनांक:09.07.2024

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित की जाती है:

1. सचिव, प्रधान महालेखाकार
2. निजि सहायक, वरिष्ठ उप-महालेखाकार (प्रशासन )
3. कार्यालय प्रधान महालेखाकार (लेखा एवं हकदारी), हिमाचल प्रदेश शिमला।
4. कार्यालय के सभी अनुभाग।
5. कार्यालय की संयुक्त ई-मेल (cag-audithp-all@lsmgr.nic.in)

वरिष्ठ लेखापरीक्षा अधिकारी (प्रशासन )  
09/07