OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), ODISHA, BHUBANESWAR.

CIRCULAR

Sub: **Nomination for training programmes to be conducted at Indian Institutes of Management (IIMs) during the year 2024-25.**

In terms of Headquarters' vide Circular No. 229/F-No.401/K&CB Wing/2024-25 dated 18.06.2024 has intimated that the competent has approved the following additional training programmes to be conducted at various Indian Institutes of Management (IIMs) located across India during the year 2024-25.

Sl. No.	Name of the Programme	Name of IIMs	Course start Date	Course end Date	Last Date for Apply
1	Emotional Intelligence: harnessing your emotional energy for superior performance	IIM Kozhikode	04.07.2024	06.07.2024	21.06.2024
2	Strategic Leadership and Innovation in the Digital Era	IIM Bangalore	22.07.2024	24.07.2024	30.06.2024
3	Cyber Security	IIM Kozhikode	16.08.2024	18.08.2024	15.07.2024
4	Dynamics of Financial Sector Regulation	IIM Bangalore	19.08.2024	23.08.2024	15.07.2024
5	Data Visualization and Storytelling through Data	IIM Bangalore	26.08.2024	28.08.2024	15.07.2024
6	Big Data Analytics	IIM Ahmedabad	16.09.2024	21.09.2024	15.07.2024
7	ESG – Management, Reporting and Communication	IIM Bangalore	18.09.2024	20.09.2024	15.07.2024
8	Strategic Human Resource Management	IIM Ahmedabad	23.09.2024	28.09.2024	15.07.2024
9	Train the Trainer	IIM Indore	07.10.2024	09.10.2024	15.07.2024
10	Artificial Intelligence for Senior Leaders (Batch – 2)	IIM Bangalore	04.11.2024	06.11.2024	15.07.2024
11	Analytics for Leadership	IIM Lucknow	11.11.2024	13.11.2024	15.07.2024
12	Developing Digital Mind-Set: Thriving in AI Era	IIM Lucknow	13.11.2024	17.11.2024	15.07.2024
13	Decision Making for Managerial Effectiveness	IIM Bangalore	14.11.2024	16.11.2024	15.07.2024
14	Advance Financial Statement Analysis for Decision Making	IIM Kozhikode	28.11.2024	30.11.2024	15.07.2024
15	Leadership and Team Building	IIM Calcutta	09.12.2024	13.12.2024	15.07.2024
16	Effective Data Visualization for the Data-Driven Organization	IIM Ahmedabad	16.12.2024	19.12.2024	15.07.2024
17	Interpersonal Effectiveness and Leadership Excellence	IIM Calcutta	06.01.2025	10.01.2025	15.07.2024
18	Managerial Effectiveness	IIM Ahmedabad	06.01.2025	11.01.2025	15.07.2024
19	Interpersonal Effectiveness and Team Building	IIM Indore	15.01.2025	17.01.2025	15.07.2024
20	Leader as a Communicator	IIM Indore	20.01.2025	22.01.2025	15.07.2024
21	Leadership Development Program for First Time Managers	IIM Indore	21.01.2025	23.01.2025	15.07.2024
22	Negotiation and Persuasion	IIM Lucknow	30.01.2025	01.02.2025	15.07.2024
23	Contract Management and Arbitration	IIM Calcutta	10.02.2025	14.02.2025	15.07.2024
24	Communication and Presentation Skills	IIM Calcutta	10.02.2025	14.02.2025	15.07.2024
25	Financial Leadership and Management Excellence	IIM Calcutta	17.02.2025	21.02.2025	15.07.2024

Eligibility conditions are as follows:

    i)   SAOs/AAOs with Five (05) years of continuous service.

    ii)   SAOs/AAOs must have qualified the Career Professional Development-I examination, as on the date of application for the programme/nomination by the Heads of office/Functional Wing.

    iii)   An officer can participate in Two (02) programmes in his/her entire service. Online trainings attended by an officer at IIMs will not be counted for this purpose.

    iv)   There must be a gap of Five (05) years between the two programmes. Online trainings attended by an officer at IIMs will not be counted for this purpose.

    v)   SAOs/AAOs who have applied for various positions on appointment or deputation outside IAAD must not be nominated.

          Nomination can be done either by Self-nomination or nomination by HoDs.

The procedure of self-nomination is as follows:

    i)   The officers may nominate themselves for maximum of three (03) courses from the list of 25 courses in order of priority.

    ii)   The Officers will nominate themselves (under intimation to respective Heads of the Department) through SAI Capacity Building (CB) portal in the format prescribed by the K&CB Wing. (IIM training programmes >Fill IIM Nomination form) (Annexure-III)

    iii)   The self-nomination application must be accompanied with an undertaking to be submitted through SAI CB Portal that the officer will serve the IAAD for the next 5 years or till the age of retirement whichever is earlier. (Annexure-V)

    iv)   The officers will have to upload their personal and professional details along with a brief of 100-150 words highlighting the reasons for choosing the programme and how he/she proposes to apply the learnings at workplace.

The procedure of nomination by HoDs is as follows:

    i)   HoDs may nominate one SAO/AAO for each of the 25 Courses from those who are willing to be nominated for participation.

    ii)   HoDs will endorse and validate the reasons in brief for nominating the officer for the programme.

    iii)   After nomination by HoD, the nominated officers will apply through SAI CB Portal in the format prescribed by the K&CB Wing. (Annexure-IV uploaded on SAI CB Portal) (IIM training programmes >Fill IIM Nomination form).

iv)　The officers will have to upload the recommendation of HoDs, their personal and professional details along with a brief of 100-150 words highlighting the reasons for nominating the officer for the programme.

v)　The HoD nomination must be accompanied with an undertaking to be submitted by the nominated officer, through SAI CB Portal that the officer will serve the IAAD for the next 5 years or till the age of retirement whichever is earlier. (Annexure-V)

It is requested that the eligible officers are requested to fill the pro-forma attached with the letter at the earliest.

Encls: As above

Sd/-
Sr. Accounts Officer (Admin.)

Memo No. T&E (Admn.-I)/Group-A&B/Part-File (Vol-III)/12　　　**Dated: 25.06.2024**

Copy forwarded for information and necessary action to:

1. All Group Officers in Main Office/Puri Branch Office
2. Sr. Accounts Officer (Welfare)
3. All controlling sections in Main Office/Puri Branch Office
4. PS to AG/AG's Secretariat
5. Steno Gr.I to Sr. DAG(Admn)/ Sr. DAG (Pension)/Sr. DAG (A/Cs & VLC) and DAG (funds)/Steno Gr.II to Sr.DAG(Works A/Cs) Puri
6. Notice Board/Guard File/Website
7. All Sr. Accounts Officers/Asst. Accounts Officers in Main Office/Puri Branch Office

(Guruprasad Mukherjee)
Sr. Accounts Officer (Admin.)

Proforma for training programmes to be conducted in IIMs for FY 2024-25

Name	
Designation	

Choose (X) or (✓)

i)	Five (5) Years of Continuous service as SAOs/AAOs.	
ii)	Qualified CPD-I as on date of application for the programme/Nomination by the Head of Office.	
iii)	Whether the Officer participated in Two (02) programmes (Offline) in his/her entire service. If yes, please mentioned the details:	

I am willing to participate the following three (03) courses from the list of 25 courses in order of priority:

1)

2)

3)

Note: Brief Highlighting for choosing the programme (100-150 words)

Date:_____   **Signature:**_____