

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E)**  
**CHHATTISGARH**  
**ZERO POINT, BALODA BAZAR ROAD, RAIPUR-492005**

No. Admn./F-339 (II)/ Consultant/O.O.-55

Date 21.05.2024

CIRCULAR

Applications in the enclosed proforma are invited from the retired Sr. Accounts/Audit Officer and Assistant Accounts/Audit Officer who are willing to work as Assistant Accounts Officer on Short Term Contract basis in this office.

**Vacancies:**

'02' posts of Assistant Accounts Officer Cadre are to be filled in this office on short term contract basis.

**Terms and Conditions**

- Retired Sr. Accounts/Audit Officers and Asstt. Accounts/Audit Officers are eligible to apply for the appointment on short term contract basis.
- The appointee shall sign an agreement of confidentiality with the Government of India containing a clause on ethics and Integrity.

**Tenure and age limit**

- The period of short term contract shall be initially up to a period of one year subject to availability of vacancies in the cadre of Asst. Accounts Officer. The term of contract may be extended on a review of the task and the performance of the contract appointee,
- Upper age limit is 65 years as on 01.05.2024.

**Remuneration and Allowance:**

- Remuneration and allowance payable to retired officials will be governed by OM No. 3- 25/2020-E.III A, dated 09.12.2020.
- The retired officials shall be paid a fixed monthly amount, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of contract. In case of the fixation of remuneration in respect of those central Government employees who retire under National Pension Scheme (NPS), the remuneration shall be fixed under provisions of OM No. 03-25/2020-E.III (A)/Pt, dated 18.10.2023 issued by DoE, Ministry of Finance.

- An appropriate and fixed amount as transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.
- No annual increment/ percentage increase, dearness Allowance and House Rent Allowance shall be allowed during the contract.
- Retired officials will not ordinarily be deputed on field duties/Inspection. However, under extenuating circumstances, if the situation demands, he/she may be deputed to field duties/Inspection and TA/DA shall be paid as per the existing rules.

**Leave:** paid leave of absence may be allowed at the rate of 1.5 days for each completed month.

However, absence during curfew, bandh, strike, lockdown would be dealt with as is case of serving officials. Any absence on working days in a month for reasons other than above will be liable for deduction of his remuneration on pre-rata basis as under

Fixed monthly remuneration

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22

X No. of days of absence on working days

Retired Sr. Accounts/Audit Officer and Asstt. Accounts/Audit Officers who are willing to work as Asstt. Accounts Officer on Short Term Contract basis in this office are required to submit their bio-data in the enclosed proforma along with the self-attested copies of last 05 years APARs.

Applications duly filled in all respect must reach the undersigned by 20.06.2024. Applications received after last date of submission will not be considered.

Encl: As above

No. Admn./1-339 (II)/ Consultant/O.O.-55

Copy forwarded to

All offices under IA&AD as per the mailing list.

Sd/-

Dy. Accountant General (Admin)

Date: 21.05.2024



Sr. Accounts Officer (Admn.)

361

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APPLICATION FOR ENGAGEMENT AS ASSISTANT ACCOUNTS OFFICER ON  
SHORT TERM CONTRACT BASIS

Affix recent colour  
passport size  
photograph

01	Name in Block letters	
02	Date of birth	
03	Date of retirement	
04	Post from which retired	
05	Office from which retired	
06	Age as on 01.05.2024	
07	Brief description of experience (enclose separate sheet if space provided is not enough))	
08	Whether any Major /Minor penalty imposed during service. Yes/no	
09	If yes, provide details	
10	Any other information	

I certify that above information given by me are true and correct to the best of my knowledge.  
I have read carefully the job description and terms and conditions etc relating to the above  
post and I am willing to be considered.

(note: Self-attested copies of last 05 years APARs should be attached with application)

Date signature of the applicant:-  
Mobile No.-  
Email ID