



भारतीय लेखापरीक्षा तथा लेखा विभाग (Indian Audit & Accounts Department)

कार्यालय महानिदेशक लेखा परीक्षा (केन्द्रीय प्राप्ति), नई दिल्ली
O/o The Director General of Audit (Central Receipt), New Delhi
क्षेत्रीय क्षमता निर्माण एवं ज्ञान केन्द्र, नई दिल्ली
Regional Capacity Building & Knowledge Centre, New Delhi

'A' Wing, 5th floor, AGCR Building, Indraprastha Estate, New Delhi – 110002.
☎ 011-23454328/332 ☎ 011-23702271 Email:- rtinewdelhi@cag.gov.in, website:- <https://cag.gov.in/rti/delhi/en>

No. RCBKC/Faculty Deputation/39/2023-24/882

दिनांक: - 26.03.2024

To

All offices of IA&AD
(As per mailing list)

To be placed on Notice Board
and Website.

Subject: Extension of last date for submission of applications of eligible working/retired SAOs for the post of General Core Faculty alongwith inclusion of eligibility of application by eligible AAOs, for the post of General Core Faculty (Civil) in RCB&KC, New Delhi.

Sir/Madam,

Please find enclosed this office's Notification No. RCB&KC/Faculty Deputation/39/2023-24/Vol-VI/804 dated 29.01.2024, calling for application from eligible Sr. Audit Officers for the post of General Core Faculty (Civil-one), with the last date of submission of application being 29.02.2024.

2. In this regard, RCB&KC New Delhi once again extends the last date of submission of application and invites applications from serving/retired eligible Senior Audit Officers (SAOs)/serving Assistant Audit Officers (AAOs) for filling up the post of General Core Faculty (Civil-one). The revised last date for submission of application is 26.04.2024. The terms and conditions for retired officers and SAO/AAO are as per Annexure-I and Annexure –II respectively.

3. This issues with the approval of Director General of Audit (Central Receipt), New Delhi.

Yours faithfully,

Director (RCB&KC)

Annexure-I

Terms and Conditions for hiring of retired Sr. Audit Officers on short term contract basis.

Applications are invited from retired Sr. Audit Officer on short term contract basis in accordance with terms and conditions prescribed by Headquarters Office Circular No.30 issued under No. 1346-Staff (APP I)122-2016 dated 26.9.2023.

2. The eligibility conditions and job requirements for the post of General Core Faculty:-
 - Retired Sr. Audit Officer.
 - Experience in teaching various audit related topics with specialization in knowledge Centre topic i.e. "Public Debt" and "Finance and Appropriation Accounts".
 - Possessing ability in the preparation of course materials, Structured Training Modules (STMs) and case studies with regard to Knowledge Centre-Public Debt.
 - Working proficiency in computer is desirable.
 - Experience as faculty in IA&AD training Institutes/other training institutes would be given preference.
 - The officer would be required to handle other areas besides faculty hence experience in administration, establishment would be an added advantage.
3. The following broad terms and conditions will be applicable to the contractual Officers:
 - Age should not be beyond 65 years.
 - Retired officers would be initially hired for a period of one year which would be extended up to a maximum of five terms by the competent authority subject to performance and requirement of service.
 - Remuneration and allowances for employment of retired officers as consultant will be governed by OM No:3-25/2020-E.III A dated 09-12-2020, issued by the Department of Expenditure, Ministry of Finance, Government of India. New Delhi and other instructions of Government of India.
4. The eligible retired officers may please forward their application along with the following documents latest by 26.04.2024 to Director, Regional Capacity Building & Knowledge Centre, New Delhi either by post or through email at rtinewdelhi@cag.gov.in.
 - Biodata of applicant in prescribed format
 - Copies of APARs for the last five years.
5. Selection of suitable candidate will be made by following appropriate selection procedure about which the applicant will be notified.

Bio data of applicant (for retired SAOs)Latest Passport
Size Photo

1.	Name in full(Shri/Smt/Ms)	
2.	Permanent Address	
3.	Present Address	
4.	Date of Birth	
5.	Qualifications i) Educational ii) Professional	
6.	Office to which the applicant belongs i) Parent Office ii) Present Office	
7.	Whether belongs to SC/ST/Neither	
8.	Date of entry into Government Service	
9.	Date of entry into IA&AD	
10.	Date & Year of passing SAS Examination (Please mention Civil Audit/Commercial/P&T/Railway/Defense Audit)	
11.	Date of promotion as AAO/SAO	
12.	Details of other exams passed (RAE/CPD-I,CPD-II/CPD-III/Others)	
13.	Proficiency in Knowledge Centre topic and computers, Details may be given	
14.	Date of Retirement	
15.	Office from where retired	
16.	Post held at the time of retirement	
17.	Work experience (A separate sheet may be attached showing the experience in relevant field)	
18.	Mobile Number and officials email ID	
19.	Any other relevant details	

Date:

(Signature of Applicant)

Place:

Annexure-II

1. Holding analogous post of (i) Sr. Audit Officer; or (ii) Assistant Audit Officers with Seven years' of regular service.
2. The applicants below 56 years of age as on 30.04.2024 would be considered.
3. Experience in teaching various audit related topics with specialisation in knowledge Centre topic i.e. "Public Debt" and "Finance and Appropriation Accounts".
4. Possessing ability in the preparation of course materials, Structured Training Modules (STMs) and case studies with regard to Knowledge Center-Public Debt.
5. Working proficiency in computer is desirable.
6. Experience as faculty in IA&AD training institutes / other training institute would be given preference.
7. The officer would be required to handle other areas besides faculty hence experience in administration, establishment would be an added advantage.

Bio data of applicant(for serving SAO/AAO)

1.	Name of full(S/Shri/Smt/Ms)	
2.	Present Post held	
3.	Permanent Address	
4.	Present Address	
5.	Date of Birth	
6.	Qualifications i) Educational ii) Professional	
7.	Office to which the applicant belongs i) Parent Office ii) Present Office	
8.	Whether belongs to SC/ST/Neither	
9.	Date of entry into Government Service	
10.	Date of entry into IA&AD	
11.	Date & Year of passing SAS Examination (Please mention Civil Audit/Commercial/P&T/Railway/Defense Audit)	
12.	Date of promotion as AAO/SAO	
13.	Details of other exams passed (RAE/CPD-I,CPD-II/Others)	
14.	Proficiency in Knowledge Centre topic and computers, Details may be given	
15.	Present Pay Level and Pay	
16.	Mobile Number and officials email ID	
17.	Any other relevant details	

Date:

(Signature of Applicant)

Place:

It is certified that the above particulars furnished are correct as per our office records and no disciplinary/vigilance action is pending against him/her.

Signature of the Head of the Department

(With Stamp)



भारतीय लेखा तथा लेखापरीक्षा विभाग
INDIAN AUDIT & ACCOUNTS DEPARTMENT
कार्यालय महानिदेशक वाणिज्यिक लेखापरीक्षा, मुंबई
Office of The Director General of Commercial Audit, Mumbai
C -25, Audit Bhavan, 8th floor, Bandra - Kurla Complex, Mumbai - 400 051.
Telephone: 022-69403800, Email: pdcamumbai@cag.gov.in



संख्या: डी.जी.सी.ए/पूशा/सलाहकार के पद पर नियुक्ति पत्राचार/2023-24/ दिनांक: 22.03.2024

NOTIFICATION

Applications are invited from Retired Senior Audit Officer (Commercial)/ Assistant Audit Officers (Commercial) on short term contract basis in the Office of the Director General of Commercial Audit, Mumbai for three posts being operated against vacancies in the cadre of Sr. Audit Officers and Assistant Audit Officers (Commercial) in accordance with terms and conditions prescribed by Headquarters Office Circular No. 30 No.1346-Staff(App.)-I/22-2016 dated 26.09.2023.

The following broad terms and conditions will be applicable to the contractual Officers: -

1. Age should not be beyond 65 years.
2. Retired persons would be initially hired for a period of one year, extendable upto a maximum of five terms subject to performance and requirement of service.
3. Remuneration and allowances payable will be governed by OM No. 3-25/2020-E.III A dated 09.12.2020, issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi, which is as under.
 - a. A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract.
 - b. An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.
 - c. No annual increment/percentage increase, Dearness allowance and House Rent Allowance shall be allowed during the contract.
4. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service to the retired Officers hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh strike, lockdown should be dealt with in a similar way as in the case of serving officers.
5. If retired officer hired on short term basis remain absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:

Fixed monthly remuneration X No. of days of absence on working days

22

6. Statutory deductions levied by the Union/State Government shall be made as per rules.

7. The appointment will be purely on temporary basis and is subject to termination at any time.
8. The retired Officers selected to be hired on short term contract basis shall sign an agreement of confidentiality containing a clause on Ethics and integrity.


Retired Officers of the IA&AD, fulfilling the eligibility criteria and willing for the above assignments may submit their Bio- data. Applications duly filled in all respects must reach the undersigned either by post or through email at admin.mum.mab2@cag.gov.in latest by 15 April 2024.

(vide orders of Director General dated- 21.03.2024)

Sd/-
Dy. Director/Hqrs

Encl: Application form
Copy to :

1. Notice Board
2. All Heads of Department in IA&AD as per mailing list (Except overseas offices)
3. IT Section -Website publication.


Sr. Audit officer/Admn

APPLICATION FORM

AFFIX
RECENT
PASSPORT
SIZE
PHOTO

Sl No.	Particulars	
1	Name of the Retired Officer Residential address for communication, email id Mobile Phone No.	
2	Date of Birth	
3	Qualification a. Educational b. Professional	
4	Date of entry to Government service	
5	Name of the Office from which retired	
6	Length of Service	
7	Date of Retirement	
8	Post held at the time of Retirement	
9	In case of Voluntary retirement, ground on which retired	
10	Experience	Attach separate sheet along with copies of APARs for 5 years
11	Additional information, if any, on Professional Experience training, work relevant to the post	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

SINGATURE OF APPLICANT

Date