

**OFFICE ORDER**

**Subject: International Centre for Environment Audit and Sustainable Development, Jaipur, Internship Scheme, 2024**

In terms of iCED's email letter dated 01.02.2024, following instructions are issued on the above subject:

	<b>About</b>	<b>How to apply</b>	<b>Timeline</b>
<b>iCED, Jaipur Internship Scheme</b>	<p><b>Duration:</b> Duration of Internship would be 2 months, which may be extended up to 6 months, beginning from the month of April 2024</p> <p><b>No. of Interns:</b> Maximum two interns from one Institution / University would be selected for internship.</p> <p><b>Eligibility:</b> Indian nationals who are Graduate or are pursuing Post Graduate / Doctoral courses in Ocean Science, Environmental Science, Environmental Management, Environmental Audit, Environmental Economics, Environmental Law, Public Administration, Public Policy, Sustainable Development, Information Technology, Data Analytics, Architecture, Human Resource Management, Disaster Management and other such similar streams in their curriculum in Universities/Institutions of National and International repute are eligible to apply. Those awarded "Junior Research Fellowship" by University Grants Commission</p>	<p>Link: <a href="http://www.iced.cag.gov.in">www.iced.cag.gov.in</a></p> <p><b>Nature of engagement</b></p> <ul style="list-style-type: none"> <li>The interns shall prepare the outline of the expected outcome of the Blue Economy/Climate Change/Gender Audit related Study Report/Position paper/Situation Report in pursuit, by discussing the same, with the Director General, iCED or the person authorised by her/him. The interns, shall then submit to the Research Section, a research proposal containing the research plan and methodology to be followed, along with the time lines. The first month's stipend shall be released subject to this submission.</li> <li>It is required from the interns to be aware about Guiding Template for the Study Report/Position Paper/Situation Report</li> <li>The interns are expected to prepare case studies of successful projects, which should preferably include data from primary research studies.</li> <li>The interns shall be attached to Sr. AO (Research) who shall ensure timely initiation of the research and final submission of the study/project report.</li> <li>Weekly review of work of the selected interns will be done by Director (T&amp;R).</li> </ul>	<p><b>Last Date:</b> 15th March, 2024</p> <p><b>Selection:</b> All the applications will be scrutinized primarily by a Screening Committee nominated by DG, iCED. Final selection decision would be taken by the Committee of Senior Officers where in DG, iCED would be one of the members.</p> <p><b>Internship Start Date:</b> April 2024.</p>

	<p>(UGC) for research in these subjects would be preferred. In case there are more applications than required (as to be decided) by iCED, screening of prospective interns would be done by applying appropriate methodology.</p>	<ul style="list-style-type: none"> <li>• After completion, the intern shall submit the study/project report to the Director (T&amp;R). The same will be discussed in detail with the Research Section, in consultation with the interns.</li> <li>• The interns would be mentored and monitored by the Director General and Director (T&amp;R), iCED, Jaipur.</li> <li>• Term of engagement may be altered at any time prior to ordering the engagement by Director General, iCED</li> <li>• The internship is neither a job offer nor an assurance of a job with iCED or any office under the CAG of India.</li> </ul>	
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The advertisement is available at the website of [www.iced.cag.gov.in](http://www.iced.cag.gov.in).

Sd/-

**Sr. Dy. Accountant General (Admn.)**

**Copy forwarded for information and necessary action to: -**

1. Secretary to Pr. Accountant General (Audit), Bihar, Patna.
2. All Group Officers' Secretariat.
3. Dy. Director, O/o the PDA (Central), Lucknow, Branch-Patna.
4. Sr. Audit Officer/All Controlling Sections.
5. Digital Notice Board.

  
**Sr. Audit Officer (Admn.)**

**Indian Audit and Accounts Department**  
**International Centre for Environment Audit and Sustainable Development (iCED), Jaipur**  
**(Comptroller and Auditor General of India)**

Date-31/01/2024

**Subject: iCED's Internship Scheme, 2024**

With the objective of providing a platform to young students, International Centre for Environment Audit and Sustainable Development (iCED), Jaipur has decided to host its Internship Scheme from for the year 2024 from **April 2024 onwards**. The scheme is for the students pursuing courses in Ocean Science, Environmental Science, Environment Management, Environment Audit, Environmental Economics, Environmental Law, Public Administration, Public Policy, Sustainable Development, Information Technology, Data Analytics, Architecture, Human Resource Management, Disaster Management and other such similar streams to help develop awareness about the work of iCED, Indian Audit and Accounts Department, and the Comptroller and Auditor General of India, with special emphasis on Blue Economy, Climate Change and gender related themes.

iCED seeks to engage Indian nationals who are Graduates or are pursuing Post Graduate / Doctoral courses and enrolled in reputed University / Institution within India or abroad, preferably specializing in Environment/Sustainable Development related streams, as “**Interns**”.

These Interns shall be attached within the iCED and would be expected to supplement the capacity building processes, audit related processes, research work emphasising on Climate Change, Blue Economy and Gender Audit, through collection and collation of information available either in-house or from the sources as directed by the iCED.

For the “Interns”, the exposure to the international/national capacity building efforts and functioning of a Global Training Facility in the field of environment audit and sustainable development will be a valuable add-on in furthering their own career goals in Environment/Sustainable Development Sector or in International Organizations.

It is expected that for present phase of internship, interns should be aware of:

- Multi-dimensional aspects of Blue Economy.
- Environmental Auditing and Sustainable Development Goals
- Climate Change Mitigation and Adaptation Measures
- Interlinkage between Blue Economy and Climate Change
- Gender perspectives in Audit of Blue Economy and Climate Change

## Internship at iCED

<b>Purpose</b>	<p>The objective behind hiring interns would be:</p> <p>a. To allow young students to be associated with iCED / Indian Audit and Accounts Department, for assistance in research activity, analysis in formulation of training products, delivery of training products, preparation of training material, <b>formulation of audit objectives/ areas for audit</b> etc. for mutual benefits.</p> <p>b. To provide a platform for students pursuing courses in Ocean Science, Environmental Science, Environment Management, Environment Audit, Environmental Economics, Environmental Law, Public Administration, Public Policy, Sustainable Development, Information Technology, Data Analytics, Architecture, Human Resource Management, Disaster Management and other such similar streams to develop awareness about the work of iCED, Indian Audit and Accounts Department, and the Comptroller and Auditor General of India, with special emphasis on Blue Economy, Climate Change and Gender Audit related themes.</p>
<b>Eligibility</b>	<p>Indian nationals who are Graduate or are pursuing Post Graduate / Doctoral courses in Ocean Science, Environmental Science, Environment Management, Environment Audit, Environmental Economics, Environmental Law, Public Administration, Public Policy, Sustainable Development, Information Technology, Data Analytics, Architecture, Human Resource Management, Disaster Management and other such similar streams in their curriculum in Universities / Institutions of National and International repute are eligible to apply. Those awarded "Junior Research Fellowship" by University Grants Commission (UGC) for research in these subjects would be preferred. In case there are more applications than required (as to be decided) by the iCED, screening of prospective interns would be done by applying appropriate methodology.</p>
<b>Duration</b>	<p>Duration of internship would be 2 months, which may be extended up to 6 months, beginning from the month of <b>April 2024</b>.</p>
<b>Number of interns</b>	<p>Maximum two interns from one Institution / University would be selected for internship.</p>
<b>Token remuneration</b>	<p>The students would be allowed to use our logistical facilities to the extent of space, internet, library, computers and personal guidance and do their work in respect of their dissertation which would be related to our sphere of work.</p>

	<p>No remuneration would be payable to the interns if they are financed through various scholarships. A token remuneration @ Rs. 10,000/- per month would be offered to the interns for meeting the conveyance and other daily needs. It will be reduced to Rs.5000/- in case boarding and lodging is provided by iCED. However, the payment of monthly stipend would be clearly linked to the achievement of predetermined milestones in their project work.</p> <p>They have to perform tasks for iCED like assisting ongoing research activities, compiling research related inputs / analyses, assisting faculty in taking sessions, developing content, helping create / update / modify / analyse database, preparation of audit guidelines, audit objectives etc. The remuneration would be payable on satisfactory completion of prescribed milestones and on submission of their documented assignments including the interim documentation, if any, as may be prescribed in the beginning.</p> <p>In the event of those interns, holding at least Post-Graduate degree in relevant subject, being required to be faculty / co-faculty for training programmes at iCED they would be paid honorarium, irrespective of their financing status, as sanctioned by the Competent Authority. Interns will not be entitled to any other allowance / benefit beyond the above remuneration.</p>
<p><b>Boarding, Lodging and Transport Facility</b></p>	<ul style="list-style-type: none"> <li>• The interns may be provided concessional accommodation within campus of iCED.</li> <li>• They would also be allowed access to sports / recreation / canteen facilities and would be treated at par with iCED employees for the purpose of concessions offered, if any.</li> <li>• All other costs including travelling cost to and from iCED would be borne by the interns. If iCED is in position to accommodate them in the Bus service provided to staff, the same may be offered free. Other terms and conditions as may be deemed fit by the competent authority will also apply in this regard.</li> </ul>
<p><b>Maintaining Confidentiality</b></p>	<p>Interns would be required to submit a declaration of respecting and maintaining confidentiality regarding the issues / information in respect of the functioning of the Comptroller and Auditor General of India which may be available to them due to their being associated with iCED or from sources iCED may refer them to. In particular, contents of documents / references / databases, etc. obtained from Indian Audit and Accounts Department shall not be shared / revealed by interns except with specific written approval of competent authority in iCED.</p>
<p><b>Nature of engagement</b></p>	<ul style="list-style-type: none"> <li>• The interns shall prepare the outline of the expected outcome of the <b>Blue Economy/Climate Change/Gender Audit related Study Report/ Position paper/ Situation Report</b> in pursuit, by discussing the same, with the Director General, iCED or the person authorised by her/him. The interns, shall then submit to the Research Section, a research proposal containing the research plan and methodology to be followed, along with</li> </ul>

	<p>the time lines. The first month's stipend shall be released subject to this submission.</p> <ul style="list-style-type: none"> <li>• It is required from the interns to be aware about <b>Guiding Template for the Study Report/ Position Paper/Situation Report (Annexure B)</b>.</li> <li>• The interns are expected to prepare case studies of successful projects, which should preferably include data from primary research studies.</li> <li>• The interns shall be attached to Sr.AO (Research) who shall ensure timely initiation of the research and final submission of the study/project report.</li> <li>• Weekly review of work of the selected interns will be done by Director (T&amp;R).</li> <li>• After completion, the intern shall submit the study/project report to the Director (T&amp;R). The same will be discussed in detail with the Research Section, in consultation with the interns.</li> <li>• The interns would be mentored and monitored by the Director General and Director (T&amp;R), iCED, Jaipur.</li> <li>• Term of engagement may be altered at any time prior to ordering the engagement by Director General, iCED.</li> <li>• <b>The internship is neither a job offer nor an assurance of a job with iCED or any office under the CAG of India.</b></li> </ul>
<b>Submission of assignments</b>	<p>The output of the students work and the material collected by the student for completion of dissertation / research output would be shared by the student with iCED. The same should be provided by the student in a logically classified manner with a paper indicating how iCED / IAAD can utilise the material.</p> <p>Given the mentoring offered to the interns and the nature of the work, the right to intellectual property over the output will rest with IA&amp;AD.</p>
<b>Certificate of Internship</b>	<p>Certificates (if any) will be issued to the interns on satisfactory completion of their internship and on submission of the assignment and its evaluation by competent authority at iCED.</p>
<b>Selection</b>	<p>All the applications will be scrutinized primarily by a Screening Committee nominated by the DG, iCED. Final selection decision would be taken by the Committee of Senior Officers where in DG, iCED would be one of the members.</p>
<b>Termination</b>	<p>The tenure of an intern may be curtailed / ended at any time if competent authority at iCED deems that the association with the intern is not in the interest of iCED / IA&amp;AD due to behaviour of the intern or for any other reason. Decision of the Director General, iCED in this regard would be final. If the intern whose association has been alienated continues to act in a manner as to give an impression of continuing to be associated with iCED / any officer under the C&amp;AG, the intern shall render himself / herself liable to appropriate legal action.</p>

**Disclaimer:** The interview board may at any time in its sole discretion change the conditions /rules set forth in the Internship Circular.

**PERFORMA OF APPLICATION FOR INTERNSHIP SCHEME 2024**

Name :

Address for correspondence  
(with contact no.) :

E-mail address :

Date of Birth :

Nationality :

Educational Qualification :

(Starting from 10<sup>th</sup> onward)

Sl. No	Name of Board/ University/Institute	Examination	Year of Passing	Division Obtained With Percentage	Subjects

Course presently pursuing, the University/Institute and its duration (Letter from the present institution Indicating his/her status to be enclosed) :

Period for which internship applied (2-6 months only) :

Areas of interest in which Internship is required (Indicate 3 options Out of the list on page 2); give a preliminary outline Of the proposed project in 200 words max. :

Why do you want to join this internship in the chosen area? **(In brief not exceeding 100 words):**

Two recommendations (not exceeding :  
500 words each) from Professors/Guide/  
Employer/Peer

**Undertaking:**

I \_\_\_\_\_ Son/Daughter of  
Shri \_\_\_\_\_  
Age \_\_\_\_\_ resident of \_\_\_\_\_  
hereby

Declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false/not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn.

**(Signature)**

**Date:**

N.B: Application should be filled in by typing in the above Performa only. No other format will be accepted. Application filled by hand will not be accepted. Filled-in application may be ink-signed, scanned and sent to iCED by email at [iced@cag.gov.in](mailto:iced@cag.gov.in) within due date.



**ANNEXURE 'A'**  
**Present Areas For Internship at iCED**

The topics of changing climate, Blue Economy, gender perspective and environmental sustainability have garnered worldwide attention. In the light of escalating challenges posed by climate change and its overwhelming impact on the global ecosystems, the C&AG of India, being the Supreme Audit Institution (SAI) of India, has a role in auditing different aspects of Climate Change Mitigation and Adaptation measures, Blue Economy and Gender Auditing. In alignment with our commitment to advance in the field of Blue Economy, the Interns are expected to prepare Background Study Reports/ Position Papers/ Situation Analysis Reports to aid iCED, Jaipur, in delivering high quality and original research as part of its Centre of Excellence on the Audit of the Blue Economy activities. By delving into the dynamic and evolving field of Climate Change and Blue Economy, the interns will gain hands on experience in conducting ground breaking research. Interns are to only focus on the priority areas of the Climate Change, Blue Economy, Gender Audit and their interlinkages.

At this juncture, and keeping in view the afore-mentioned Research at iCED, we will only consider further screening and processing, the areas indicated below. No other areas will be considered for the Internship Programme of 2024 as of now.

**Climate Change: Mitigation, Adaptation and Financing Measures**

- Global Climate Change Scenario and Global South
- Climate Change Conferences
- International Climate Finance Mechanisms
- Global funds such as the Green Climate Fund (GCF), the Global Environment Facility (GEF), and the Adaptation Fund.
- Private Sector Engagement: Role of private sector investments in climate finance.
- Public-private partnerships and initiatives that mobilize private capital for climate-resilient projects.
- Loss and Damage Fund
- Challenges and opportunities in establishing a Loss and Damage Fund
- Climate Finance and Sustainable Development Goals (SDGs)

**Importance of sustainable bio-fuels in our zero and low emission development strategies**

- Bio fuels and sustainability-Holistic perspectives for policy making, Sustainable way for the present and the future
- Sustainability in Bio fuels production technology

**Transitioning away from fossil fuels**

- Strategies for transitioning transportation systems from fossil fuel-based vehicles to electric vehicles (EVs).

- Technologies and processes for producing green hydrogen as a clean and renewable energy carrier. Applications and potential impact of green hydrogen in various sectors.
- Assessment of the social and economic impacts of transitioning away from fossil fuels on local communities. Distributional impact of the transition on the vulnerable communities.
- Strategies for mitigating potential negative effects and encouraging a just transition.

### **Multi-dimensional Aspects of Blue Economy**

- Blue Economy as a Global system
- Blue Economy in G-20 countries including India
- Conceptual paradigm of Blue Economy
- Aspects of Blue Economy in India including Blue Finance, State funding, Multilateral agencies, and private sector role in funding as well as multi-donor platforms
- Potential and challenges of the accelerating Ocean Economy including marine fisheries, shipping, deep sea minerals & hydrocarbons, marine renewable energy, etc.

### **Coastal Ecosystem**

- Causation, Categorisation, Cross-sectoral and Transboundary aspects of marine litter
- Lack of robust data and conceptual frameworks in implementing existing policy paradigm on coastal ecosystem

### **Coastal Marine Spatial Planning**

- UNESCO – IOC guidelines framework and its applicability to India
- Need and benefits of Coastal Marine Spatial Planning
- Analysis of present Coastal Marine Spatial Planning policy framework in India
- Coastal Regulation Zone (CRZ) Regulations in India

### **Marine Biodiversity including sustainability of Mangrove ecosystem**

- Sea weed farming
- Sustainable Ocean based food production including ocean based proteins
- Conservation and restoration of mangroves

### **Integrated Coastal Zone Management**

- ICZM strategies to address impacts of climate change on coastal areas
- Coastal planning and zoning: Zoning regulations to balance economic activities, conservation and public access

### **Disaster Risk Reduction and Preparedness in Coastal areas**

- Strategies for reducing the risk of natural disaster in coastal areas
- Early warning systems and emergency response plans
- Impact of Climate Change and disaster on Blue Economy and Livelihoods: Climate drivers and their impacts on physical and coastal eco systems

**Interlinkage between Blue Economy and Climate Change in order to implement SDG – 14 and other environmental SDGs viz. SDG – 13, SDG – 6 and SDG – 7.**

- Sustainable and integrated development of Blue Economy and Climate Change
- Issue of Carbon sinks in the Ocean
- Decarbonizing shipping and transportation in Ocean
- Innovative technologies for Ocean monitoring

**Gender Perspectives in Auditing**

- Gender perspectives in Climate Change and Blue Economy
- Gender dimensions in Climate and Blue Finance
- Gender perspectives in Green Energy Transitions

## ANNEXURE B

### Guiding Template for the Report/ Position Paper/Situation Report

- Overview of the Theme  
The overview should highlight the following aspects:
  - a. Thematic Focal Area
  - b. Geographical Focal Area (coastal/ island/ territorial sea/ exclusive economic zone/ high seas)
  - c. Coordinating/ Implementing Agencies
  - d. Funding Agencies
  - e. Duration of the Issue
  - f. Key Stakeholders
  - g. Review of Statistical data and indicators compiled by various agencies
- Main Objectives of the Area of Study
  - a. Highlight short-term, medium-term, and long-term objectives.
- Methodology
  - a. Techniques and methodologies followed to achieve the objectives
- Main Impacts and Outcomes.
  - a. Comment on whether the initiative achieved the objectives/ targets that it was supposed to accomplish
- Lessons Learnt
  - a. Highlight any challenges that were faced during the project and how they were overcome
  - b. Highlight the long-term national and international implications of the project
  - c. How could the project/ initiative be replicated in other countries or how could it be scaled-up for greater impact?
- References, useful links, supporting documentation, and points of contact for further information.