

OFFICE OF THE ACCOUNTANT GENERAL
(A&E)-I, MAHARASHTRA, MUMBAI-400 020.

CIRCULAR

As per Headquarters circular No.27/2021 issued under letter No. 967-Staff (App I) /22-2016 dated 03-08-2021, applications are invited from retired personnel (SAO/AAO) interested in taking up short term assignments in the cadre of Asstt. Accounts Officer on the terms and conditions mentioned below:

Eligibility:

AAO : Retired Sr. AOs/AOs/AAOs below the age of 65 years.

Tenure: Initially upto a period of one year. The maximum number of terms shall be restricted to five.

Remuneration and Allowances:

- (a) The retired officials shall be paid a fixed monthly amount, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract.
- (b) An appropriate and fixed amount as transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.
- (c) No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.

Leave: Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh, strike, lockdown should be dealt with in a similar way as in the case of serving officers/officials as these are events beyond the control of any individual. If retired officer hired on short term contract basis remain absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:

$$\frac{\text{Fixed monthly remuneration} \times \text{No. of days of absence on working days}}{22}$$

Willing retired officials may submit their applications with their bio-data and service particulars in the enclosed proforma to this office on or before **15-03-2024**

(Authority: Accountant Generals' order dated 01-03-2024)

Sd/-

Sr. Accounts Officer/Admn-I

No. Admn.I/Engagement of retired personnel/1452

Date: -01-03-2024

Copy to:

1. Sr.AO/EDP (SG) with a request to upload in office website.
2. Notice board.
3. Spare copies.

Uthainabadi
1/3/24
Sr. Accounts Officer/Admn-I

172 EDP

ANNEXURE

SHORT TERM ASSIGNMENTS IN THE CADRE OF ASSISTANT ACCOUNTS OFFICER

1. Name of the official: _____
2. Date of Birth: _____
3. Qualification: _____
 - (a) Educational: _____
 - (b) Professional: _____
 - (c) Computer knowledge: _____
4. Date of entry in the Government Service: _____
5. Name of the Office from which retired: _____
6. Date of retirement: _____
7. Post held at the time of retirement: _____
8. In case of voluntary retirement, ground on which retired: _____
9. Experience _____
10. Additional information, if any, on professional training, work experience relevant to the post: _____

(Signature of applicant)

CERTIFICATE

It is certified that the information furnished by _____ is correct as verified from the records of this office.

• Signature of the Head of Office