

OFFICE OF THE
PR. ACCOUNTANT GENERAL (AUDIT-II), WEST BENGAL

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DF Block, Sector-I, Salt Lake, Kolkata- 700064

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O.O. No. Admn.I/13-20/Vol- V/301

Dated: 16.02.2024

Circular

Pleased find enclosed the copy of the following circulars regarding the Engagement of Consultant on short term contract basis:

| Sl. No. | Details of the letters | Content of the letters |
|---------|--|---|
| 01 | Circular letter no. Admn (Au)/U-IV/PS/2022-23/545 dated 15.02.2024 issued by O/o the Accountant General (Audit), Sikkim. | Engagement of retired Sr. Audit Officer to work as consultant on short term contract basis in O/o the Accountant General (Audit), Sikkim. Willing retired Sr. Audit Officers of the IA&AD may submit their application alongwith bio-data in attached format and the same must reach that office through email at agausikkim@cag.gov.in latest by 07.03.2024. |
| 02 | Circular letter no. RCB & KI-Hyd/Admn/Deputation/I-13/2023-24/98 dated 14.02.2024 issued by Regional Capacity Building & Knowledge Institute, Hyderabad. | Engagement of retired SAO/AAO (Commercial) with teaching Experience to work as contract basis as faculty member (Commercial) in Regional Capacity Building & Knowledge Institute, Hyderabad. Interested retired Officers (Commercial cadre) may submit their application as per the prescribed format through through email i.e.. rtilhyderabad@cag.gov.in latest by 15.03.2024. |

Encl: As stated above


Sr. Audit Officer/Admn.I

Copy to

1. Sr. Audit Officer/EDP-SC for disseminating at official website
2. Secy. to the Pr. Accountant General (Audit-II), W.B
3. Notice Board

Admn. 1 / 12 / 1242
Date 16.02.2024

Office of the Accountant General (Audit), Sikkim
Lekha Pariksha Bhawan, Deorali
Gangtok-737 102

No. Admn(Au)/U-IV/PS/2022-23/545

Date: 15 FEB 2024

CIRCULAR

Applications are invited from eligible retired Senior Audit Officers for hiring on short term contract basis as Consultants in the Office of the Accountant General (Audit), Sikkim, in accordance with terms and conditions prescribed by Headquarters' Office Circular No. 30 issued under letter No. 1346-Staff (App.)-I/22-2016 dated 26th September 2023 as amended from time to time.

The following broad terms and conditions will be applicable to the contractual Officers:

1. **Tenure and age limit:**

Age should not be beyond 65 years as on 1st April 2025. The selected officer will be hired on short term contract basis initially for a period of (01) one year. The maximum number of such terms shall be restricted to (05) five.

2. **Remuneration and Allowances:**

Remuneration and allowances will be governed by OM No. 3-25/2020-E.IIIA dated 9th December 2020 issued by the Department of Expenditure, Ministry of Finance, Government of India as summarised below:

- i. A fixed monthly amount arrived at by deducting the basic pension from the pay drawn at the time of retirement shall be admissible. The amount so fixed shall remain unchanged for the term of the contract. No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.
- ii. Transport Allowance shall be allowed at the rate applicable to the Officer at the time of retirement.
- iii. No added remuneration will be admissible in cases where the retired officer attends the office on Saturday/Sunday/ Holiday in addition to normal working days.

3. **Leave:**

- i. Paid leave of absence will be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed. However, absence during curfew, bandh, strike, lockdown should be dealt with in a similar way as in the case of serving officer as these are events beyond the control of any individual.
- ii. If the officer remains absent beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:

(Fixed monthly remuneration x No. of days of absence on working days) / 22

4. Statutory deductions levied by the Union/State Government shall be made as per rules.
5. The Officer shall be responsible for performing the duties against which he/she has been hired, as well as any other duties or responsibilities assigned by Head of

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16/2/24

Department (HoD).

6. The appointment will be purely on temporary basis and is subject to termination at any time.
7. The Officer is not authorized to either write or review the APARs of the regular staff.
8. All rules and orders in existence or to be issued from time to time regarding attendance, duties, and official discipline, etc, shall automatically be applicable to the contractual officer.
9. The Officer shall sign an agreement of confidentiality containing a clause on ethics and integrity.
10. The office reserves the right to cancel the notification or extend the due date or issue a fresh notification.

Willing retired Senior Audit Officers of the IA&AD, fulfilling the eligibility criteria may send their application with Bio-data. Applications in **attached format** filled in all respects must reach this office through email at agausikkim@cag.gov.in latest by 7th March 2024.



Deputy Accountant General

To

IAAD all Offices as per mailing list

Admn. 2/32/1241
Sdt. 16, 02, 2024

भारतीय लेखापरिक्षा और लेखा विभाग
क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, साफाबाद, हैदराबाद - 500 004

INDIAN AUDIT AND ACCOUNTS DEPARTMENT
REGIONAL CAPACITY BUILDING & KNOWLEDGE INSTITUTE,
SAIFABAD, HYDERABAD - 500 004.



No. RCB&KI-Hyd/Admn/Deputation/1-13/2023-24/92
Dated: 14.02.2024

To,

All the Head of the Department in IA & AD
(As per Mailing list)

Sub: Hiring of One Retired Officer (SAO/AAO) as Faculty member (Commercial)
on short term contract basis- Reg

Sir/Madam,

Applications are invited from Retired SAO/AAO for the post of Faculty Member (Commercial) to work on short term contract basis, in the Regional Capacity Building & Knowledge Institute, Hyderabad.

Essential Qualification: Retired SAO/AAO (Commercial) with teaching Experience.
Desirable Qualification:

- Audit experience in Performance/Thematic/Compliance Audit- preferably in conduct of Commercial Audit including preparing audit Design Matrix.
- Conducted Training/published research articles/papers in RCBKIs/KCs on commercial Audit.

Appointment of the applicants shall be governed by the terms and condition as under:

1. The initial tenure of appointment will be *one year* from the date of joining the post or vacancy filled through deputation whichever is earlier and cannot be extended for more than 5 tenures subject to the fulfilment of other conditions.
2. The age of the applicant should not be more than 65 years.
3. Self-attested copies of ACRs/APARs of last 3 years prior to retirement must be attached along with the application.
4. The other terms and conditions including remuneration payable will be governed by OM No.3-25/2020-E III A dated 09.12.2020 issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi.

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16/2/24

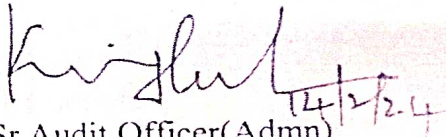
5. **Details of remuneration:**

- a. The retired officer will be paid a fixed amount arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged during the term of the contract.
 - b. Rs.7,000/- per month will be paid as Transport Allowance.
 - c. No actual increment/percentage increase. Dearness Allowance. DA on TA, House Rent Allowance shall be allowed during the contract.
6. Mere submission of application does not entitle the applicant for appointment.
 7. The appointment will be purely on temporary basis and is subject to termination at any time.
 8. They are eligible for 1.5 days of paid leave for each completed month of service.
 9. Terms and conditions mentioned above can be modified at the discretion of RCB&KI, Hyderabad.

Interested officers (retired from Commercial stream) willing to serve in this office may send their complete application, as per the format attached through email i.e rtihyderabad@cag.gov.in latest by **15.03.2024**.

Encl : As stated

Yours faithfully,


Sr. Audit Officer (Admn) 12/2/24