



प्रधान महालेखाकार (ले.प.।) का कार्यालय, केरल, तिरुवनंतपुरम
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT I),
KERALA, THIRUVANANTHAPURAM



No.Au/Admn.V/Misc/2023-24/
Date: 30-01-2024

CIRCULAR No. 92

It has come to the notice of the Competent Authority that officials are absent for prolonged periods from their respective seats/sections during office hours.

This has been viewed seriously and following instructions are issued for strict compliance:

1. All officials shall be available in the office in their respective seats during office hours. Any unauthorised absence from the sections/office will be viewed seriously and will attract appropriate disciplinary action.
2. All Branch Officers and Assistant Audit Officers in charge of sections are directed to ensure that the newly joined officials are present in their respective seats and their attendance and performance of work allotted are closely supervised.

(Vide orders dated 29.01.2024 of PAG)

Sd/-

Deputy Accountant General/Admn

To

1. All Group Officers.
2. All Sections in Main & Branch Offices.