

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E) CHHATTISGARH

Zero point, Baloda Bazar Road, Raipur

No. Admn-II/E-345/O.O./147

Date: 02.02.2024

**CIRCULAR**

Subject: Option for choice of place of Posting for Annual Transfers in respect of Divisional Accounts Officer's/Divisional Accountant Grade during the year 2024.

All the Senior Divisional Accounts Officers/Divisional Accounts Officers-I&II, DAs who are eligible for Annual Transfer are directed to submit the option of '04' (Four) preferences of station of posting keeping in view of their grade for the year 2024. Out of '04' (Four) choices '01' (One) preference should be compulsorily opted for Naxal affected districts. Officials are strictly bounded to opt the city of their choice where the vacancy is available according to their entitled grade. Officials would be posted at a division after considering his last three years performance as well as in view of any complaint/DE cases pending against him.

The posting will be subject to availability of vacancy and administrative exigencies.

1. The Option Forms duly filled in should be sent in sealed cover superscribing "**Confidential- Option for Transfer and Posting of DAOs/DAs 2024**" by speed post/registered post /by hand to Shri Purna Chand Majhi, Principal Accountant General (A&E) Chhattisgarh, **Zero Point, Baloda Bazar Road, Post Office: Vidhan Sabha, Raipur-492005,**
2. Duly filled Option Form should reach latest by **12.02.2024.**
3. A list of vacant divisions indicating the grade of the divisions is also attached. Option Form and notification of vacant divisions along with the grading is uploaded in the official website.
4. Giving only a single station as option will be treated as **NO OPTION** for Annual Transfer 2024.
5. Only one Option Form will be accepted from each official. The option form which is received first in the office will only be considered.
6. Option Forms received after the due date and incomplete option forms submitted will not be entertained and they are liable to be considered as candidates with "No Option".

- Encl: 1. Option Form  
2. List of vacant divisions indicating grade of division  
3. List of officials to be considered for Annual General Transfer  
4. Office memorandum in respect of performance indicator.

Sd/-

Dy. Accountant General  
(Admin, A/cs & VLC)

To,

1. All eligible officials due for transfer.
2. Sr. AO/Server for uploading in official website.



Sr.Accounts Officer/Admn.-II

OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E) CHHATTISGARH  
Zero Point, Baloda Bazar Road, Raipur

Option Form - Annual Transfer 2024

Name :  
Designation :  
Date of Birth :  
Date of Retirement :  
Division presently posted :

OPTIONS

Details of Last four Regular Postings (Last 12 years posting details)	Option Number	Name of District *	Name of Station *
	1.		
	2.		
	3.		
	4.		

\* One compulsory option of Naxal affected districts viz., Balarampur, Balod, Bastar, Bijapur, Dantewada, Dhamtari, Gariaband, Jashpur, Kondagaon, Korea (Baikuntpur), Narayanpur, Rajnandgaon, Sukma, Surguja & Surajpur should be opted.

Place :  
Date :

Signature  
Name:  
Designation:

(To be sent in a sealed envelope addressed to **Shri Purna Chand Majhi**, Principal Accountant General O/o the Pr. Accountant General (A&E) Chhattisgarh, Zero Point, Baloda Bazar Road, Post Office: Vidhan Sabha, Raipur-492005, superscribed "**CONFIDENTIAL**"- "Option form for transfer and posting of DAOs/DAs -2024")

(Last date of receipt - 12.02. 2024)

**DISTRICT WISE VACANT DIVISIONS FOR POSTING OF DIVISIONAL ACCOUNTANT FOR YEAR 2024**

S.NO.	DISTRICT	NO. OF VACANT DIVISIONS IN DISTT.	STATION	DIVISION CODE	GRADE OF DIVISION	DIVISION
1	Balrampur	1	Ramanujganj	WR109	3	WRD Dn. No.-2, RAMANUJGANJ
2	Balod	2	Balod	PW155	1	PWD (B/R) Dn. BALOD
				WR206	2	WRD BALOD
3	Baloda Bazar	1	Baloda Bazar	PW165	1	PWD (B/R), Dn. BALODA BAZAR
4	Bastar	5	Jagdapur	PW042	1	PWD NORTH BASTAR DN. JAGDALPUR
			Jagdapur	PW047	3	PWD(E&M) Dn, JAGDALPUR
			Jagdapur	PW139	2	PWD (SETU) Dn. JAGDALPUR
			Jagdapur	PW032	4	PWD NH Dn., Jagdalpur
			Jagdapur	PH122	4	PHE PROJECT Dn. JAGDALPUR
5	Bemetara	2	Bemetara	PW160	1	PWD (B/R) Dn., BEMETARA
			Bemetara	WR083	2	WRD Dn. BEMETARA
6	Bijapur	1	Bijapur	WR350	4	WRD Dn., BIJAPUR
7	Bilaspur	4	Bilaspur	WR067	2	KHARANG WR Dn. BILASPUR
			Bilaspur	PW184	2	PWD (B/R) Dn.No.2 BILASPUR
			Bilaspur	WR157	2	WRD, KARGI ROAD, KOTA BILASPUR
			Bilaspur	PH102	4	PHE(MECH) Dn. BILASPUR
8	Gaurela-Pendra-Marwahi	1	Pendra Road	WR068	3	WRD Dn., PENDRA ROAD
9	Dantewada	2	Dantewada	PW043	3	PWD, SOUTH BASTAR Dn, DANTEWADA
			Dantewada	WR090	4	WRD SOUTH BASTAR Dn., DANTEWADA
10	Dhamtari	2	Dhamtari	PH097	2	PHE Dn. DHAMTARI
			Rudri	WR161	4	E/M HEM Dn., RUDRI, DHAMTARI
11	Durg	4	Durg	WR081	2	TANDULA WR Dn., DURG
			Durg	PW168	1	PWD SETU DN., DURG
			Durg	PW038	1	PWD Dn. No 1 DURG
			Durg	PW166	4	PWD (E/M) Dn. DURG
12	Gariyaband	1	Gariyaband	PW177	2	PWD (B/R) Dn. GARIYABAND
13	Janjgir-Champa	2	Janjgir	PW050	1	PWD Dn., JANJGIR CHAMPA
			Janjgir	WR156	3	HASDEO CANAL W/M Dn , JANJGIR CHAMPA

14	Jashpur	2	Jashpur	PW054	2	PWD Dn. JASHPUR NAGAR, JASHPUR
			Jashpur	WR072	2	W.R.D. Dn. JASHPUR
15	Korba	2	Korba	PH123	4	PHE PROJECT Dn., KORBA
			Korba	WR262	3	WRD Dn., KORBA
16	Kondagaon	1	Kondagaon	PW046	2	PWD Dn. KONDAGAON
17	Korea	1	Baikunthpur	WR112	2	WRD, BAIKUNTHPUR, KOREA
18	Mahasamund	1	Mahasamund	WR077	2	WRD DN., MAHASAMUND
19	Mungeli	1	Mungeli	PW170	2	PWD (B/R) Dn., MUNGELI
20	Narayanpur	1	Narayanpur	WR349	4	WRD Dn., NARAYANPUR
21	Raigarh	4	Kharsia	WR343	3	WRD, KELO PROJECT SURVEY Dn. RAIGARH
			Raigarh	PW169	2	PWD (SETU NIRMAN) Dn. RAIGARH
			Raigarh	WR313	4	WRD Dn., DHARAMJAIGARH, RAIGARH
			Kharsia	WR347	4	KELO PROJECT CONST. Dn., RAIGARH
22	Raipur	6	Raipur	PH009	3	PHE (MECH) Dn, RAIPUR
			Raipur	PW176	2	PWD Dn.No.2, RAIPUR
			Raipur	PW030	4	PWD NH Dn. RAIPUR
			Raipur	PW037	2	PWD (E/M) Dn. RAIPUR
			Tilda	WR197	3	MRP DISNET NO-03, TILDA, RAIPUR
			Raipur	WR217	4	E/M HEM Dn., RAIPUR
23	Khairagarh- Chuikhadan- Gandai	1	Khairagarh	PW116	2	PWD, KHAIRAGARH RAJNANDGAON
24	Rajnandgaon	2	Rajnandgaon	PH068	2	PHE Dn. RAJNANDGAON
			Rajnandgaon	WR084	3	WRD Dn., RAJNANDGAON
25	Sukma	2	Sukma	PW183	4	PWD NH Dn. No.-2, SUKMA
			Sukma	WR354	4	WRD DN., SUKMA
26	Ambikapur	2	Ambikapur	PW162	1	PWD B&R DVN -01, AMBIKAPUR
			Ambikapur	PW164	2	PWD (SETU) Dn. AMBIKAPUR
27	Manendragarh- Chirmiri- Bharatpur	1	Manendragarh	WR351	4	WRD Manendragarh Dn.,

TOTAL VACANT DIVISIONS- 55

  
Sr. Accounts Officer/Admn.-II



**OFFICIALS DUE FOR ANNUAL TRANSFER 2024**

Sr. No	Name of the official (S/Sh.)	Designation	Present Posting	Date from posted
1	Vivek Dey	SR. DAO	Tandula WR Dn., Durg	06/2019
2	Gorti Raj Bhaskar	SR. DAO	PHE Dn., Rajnandgaon	06/2021
3	Satyendra K. Panigrahi	SR. DAO	PWD Dn., Janjgir-Champa	06/2021
4	Subrata Chakraborty	SR.DAO	PWD (B/R) Dn. No.-1, Ambikapur	06/2021
5	Sunil Kumar Wasnik	SR.DAO	WRD Dn., Kota, Bilaspur	06/2021
6	Rishabh Kumar Jain	SR.DAO	PWD Khairagarh Dn., Rajnandgaon	06/2021
7	Alok Kumar Panda	SR. DAO	PWD Dn., No-1, Durg	06/2021
8	Rajendra s Khobragade	DAO-I	WRD Dn., Bemetara	06/2021
9	Mohan lal Koshti	DAO-I	PWD Setu Nirman Dn., Ambikapur	06/2021
10	Ajit Kumar Toppo	DAO-I	PWD Dn., Kondagaon	06/2021
11	Aij Kumar Raut	DAO-I	PWD (B/R) Dn., Balod	06/2021
12	Yashogupta H. Gajbhiye	DAO-I	Kharang WR Dn., Bilaspur	06/2021
13	Nitya.Mandal	DAO-I	PWD Dn. No.-2, Bilaspur	06/2021
14	Munindra Kumar	DAO-I	PWD (B/R) Dn., Gariaband	06/2021
15	Shanker Kumar Sharma	DAO-I	PHE Dn., Dhamtari	06/2021
16	Shailesh Kumar Shukla	DAO-I	PWD (B/R) Dn., Baloda Bazar	06/2021
17	Jagat Ram Sao	DAO-II	PWD Setu Nirman Dn., Jagdalpur	06/2021
18	Rakesh Kumar	DAO-II	PWD NH. Dn., Raipur	06/2021
19	Sanjiva Kumar Tiwari	DAO-II	WRD Dn., Baikunthpur, Korea	06/2021
20	Tejesh Singh Negi	DAO-II	PWD (E/M) Dn., Jagdalpur	06/2021
21	Phekan Prasad	DAO-II	WRD Dn., Balod	06/2021
22	Santosh Kumar Pandey	DAO-II	PWD Setu Nirman Dn., Raigarh	06/2021
23	Suman Kumar Singh	DAO-II	PWD (E/M) Dn., Durg	06/2021
24	Sunil Kumar Yadav	DAO-II	Hasdeo Canal WM Dn., Janjgir-Champa	06/2021
25	Anand singh	DAO-II	PWD South Bastar Dn., Dantewada	06/2021
26	Sumitendra Krishna Saha	DAO-II	Kelo Project, Survey WR Dn., Raigarh	06/2021
27	Lokanath Mishra	DAO-II	PWD Dn. No.-2, Raipur	06/2021
28	Kishore Chandra Nayak	DAO-II	PWD Dn., Jashpur	06/2021
29	Subhendhra Kumar Raj	DAO-II	WRD Dn., Jashpur	06/2021
30	Pitambar Kumbhar	DAO-II	PHE (Mech.) Dn., Raipur	06/2021
31	Neeraj Abhishek Ekka	DAO-II	WRD Dn. No-2, Ramanujganj	06/2019
32	Pawan Toppo	DA	PHE (Mech.) Dn., Bilaspur	06/2021

  
**Sr.Accounts Officer/Admn-II**

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E)  
CHHATTISGARH**

**Zero point, Baloda Bazar Road, Raipur**

**No. Admn-II/F- 345/O.M./148**

**Date: 02.02.2024**

**OFFICE MEMORANDUM**

**Sub: Regarding Annual General Transfer 2024**

Annual General Transfer 2024 is under process. Officials due for transfer are directed to submit their duly completed performance indicator in the prescribed proforma enclosed herewith by **12.02.2024**

Encl: As above

Sd/-

Dy. Accountant General  
(Admin, A/cs & VLC)

To,

1. All eligible officials due for transfer.
2. Sr. AO/Server for uploading in official website.



Sr.Accounts Officer/Admn. II

**FORM- B**

*(Should be sent in A4 size paper only)*

**PERFORMANCE INDICATORS**

**FOR DIVISIONAL ACCOUNTS OFFICER/DIVISIONAL ACCOUNTANT/SR. DIVISIONAL ACCOUNTS OFFICER**

NAME OF THE DA/DAO/SR DAO:-.....

Division in which posted and date of posting:-.....

Date of taking over charge of the division:-.....

**SUBMISSION OF MONTHLY ACCOUNT DURING THE TENURE OF SR DAO/DAO/DA**

(Due date -10<sup>th</sup> of each month except March for which due date is 13<sup>th</sup>)

Month	Actual despatch in Post Office					
	2021		2022		2023	
	Regd. No	Date	Regd. No	Date	Regd. No	Date
JANUARY						
FEBRUARY						
MARCH						
APRIL						
MAY						
JUNE						
JULY						
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						

**2. FORM-51 Clearance**

Sr.No		Number of forms	Months pertaining to the Form 51
1	Number of Form-51 pending as on 31.12.2023		
2	Number of Form 51 added during your tenure in the division		
3	Number of Form 51 which have been cleared during your tenure		
4	Number of Form-51 pending (indicate the month from which Form-51 not sent) (Position as on 31.12.2023)		

3. 8658 Material Purchase Settlement Suspense Account (MPSSA)-(Form 69)

	Items	Amount
Opening Balance as on 01.04.2021		
Addition during 2021-22, 2022-23 & 2023-24		
Total clearance during 2021-22, 2022-23 & 2023-24		
Closing Balance as on 31.12.2023		

4. Misc PW advance (Form-70)

	Items	Amount
Opening Balance as on 01.04.2021		
Addition during 2021-22, 2022-23 & 2023-24		
Total clearance during 2021-22, 2022-23 & 2023-24		
Closing Balance as on 31.12.2023		

5. 8658 Cash Settlement Suspense Account (CSSA)-(Form-76-A)

	Items	Amount
Opening Balance as on 01.04.2021		
Addition during 2021-22, 2022-23 & 2023-24		
Total clearance during 2021-22, 2022-23 & 2023-24		
Closing Balance as on 31.12.2023		

6. Cases/Details of fraud noticed during last three years in the Division/Sub Division

**CERTIFICATE**

Certified that the information furnished above are true to the best of my knowledge and belief.

Place:

Date:

Signature

Name :-

Designation :-