

प्रधान महालेखाकार (लेखापरीक्षा-II) का कार्यालय, केरल, तिरुवनंतपुरम
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (Audit-II), KERALA
THIRUVANANTHAPURAM

सं.लेप II /प्रशा/I/ विविध/ 14-1/2023-24
No.Au II/Admn./I/Misc./14-1/2023-24

दि. 30.01.2024


परिपत्र / CIRCULAR NO. 48

It has come to notice of the Competent Authority that officials are absent for prolonged periods from their respective seats/sections during office hours.

This has been viewed seriously and following instructions are issued for strict compliance:

1. All officials shall be available in the office in their respective seats during office hours. Any unauthorised absence from the sections/office will be viewed seriously and will attract appropriate disciplinary action.
2. All Branch officers and Assistant Audit Officers in charge of sections are directed to ensure that the newly joined officials are present in their respective seats and their attendance and performance of work allotted are closely supervised.

(Vide orders dated 29.01.2024 of Principal Accountant General)


30/1/2024
Senior Deputy Accountant General
(Administration & AMG I)

Copy to: -

1. All Group Officers.
2. All Sections in Main & Branch Offices.