

प्रधान महालेखाकार (लेखापरीक्षा-II)का कार्यालय, केरल, तिरुवनंतपुरम
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT II)
KERALA, THIRUVANANTHAPURAM

No.Au II/Admn./Misc/14-2/2023-24/

दिनांक:12.01.2024

OFFICE ORDER NO.05

Sub:-Alternative charge arrangement for Sr. AOs-reg.

Alternative charge arrangement of Sr. AOs in Headquarters sections in their absence due to leave, training etc. has been reviewed and the following arrangements are ordered for the smooth conduct of work.

Sl. No.	Officer holding charges of sections	Officer to hold charges during absence	Officer to hold charges during absence of both officers
1.	Secretary to PAG/IA	Sr.AO/Bills/Cash/Entt	Sr.AO/AMG I (IIQ) I
2.	Sr.AO/Admin/General	Sr.AO/Bills/Cash/Entt	Sr.AO/AMG I (IIQ) I
3.	Sr.AO/Bills/Cash/Entt	Sr.AO/Admin/General	Sr.AO/AMG I (IIQ) I
4.	Sr.AO / ITS Cell	Secretary to PAG/IA	Sr.AO/Admin/General
5.	Sr.AO / Hindi Cell/NRA Cell/HA Cell	Sr.AO/Report (AMG I)	Sr.AO/APC Cell
6.	Sr.AO/APC Cell	Sr.AO/Report (AMG I)	Sr.AO / Hindi Cell/NRA Cell/HA Cell
7.	Sr.AO / AMG I (HQ) I	Sr.AO / AMG I (IIQ) II	Sr.AO/Report (AMG I)/ PAC
8.	Sr.AO / AMG I (HQ) II	Sr.AO / AMG I (IIQ) I	Sr.AO/Report (AMG I)/ PAC
9.	Sr.AO / Report (AMG I) / PAC	Sr.AO / APC Cell	Sr.AO / AMG I (HQ) II
10.	Sr.AO / Report (SF)	Sr.AO / FINAT	Sr.AO/FAU/FAP
11.	Sr.AO / FINAT	Sr.AO / Report (SF)	Sr.AO/FAU/FAP
12.	Sr.AO/FAU/FAP	Sr.AO / Report (SF)	Sr.AO / FINAT
13.	Sr.AO/Report (AMG III)	Sr.AO / Report (SF)	Sr.AO / FINAT

14.	Sr.AO / Report (CoPU) & DP Cell	Sr.AO / Report (AMG II)	Sr.AO / AMG II (IIQ) I
15.	Sr.AO / AMG II (IIQ) I	Sr.AO / AMG II (IIQ) II	Sr.AO / Report (AMG II)
16.	Sr.AO / AMG II (IIQ) II	Sr.AO / AMG II (IIQ) I	Sr.AO / Report (AMG II)
17.	Sr.AO / Report (AMG II)	Sr.AO / Report (CoPU) & DP Cell	Sr.AO / AMG II (IIQ) I

(Vide orders dated 12.01.2024 of PAG)


 वरिष्ठ लेखापरीक्षा अधिकारी/प्रशासन
 Senior Audit Officer/ Administration

प्रतिलिपि/To

1. कार्यालय आदेश पुस्तिका /Office Order Book
2. संबंधित पदाधिकारीगण / Officers concerned
3. प्र.मले (लेखापरीक्षा-II) के सचिव / Secy. to PAG (Audit-II)
4. व. उ मले (ए एम जी- I) के निजी सहायक/ PA to Sr. DAG (Admn& AMG-I)
5. उप मले (एएमजी -II) के व.नि.स./ Sr.PS to DAG (AMG-II)
6. संबंधित अनुभाग / Sections concerned