



महालेखाकार (ले० एवं ह०) का कार्यालय, बिहार, पटना  
OFFICE OF THE ACCOUNTANT GENERAL (A&E), BIHAR, PATNA

पत्रांक/No. Admn-1/(A&E)/Gen. Let./1280/23-24/ 228

दिनांक/ Date: 26.12.2023

**Office Order**

It is often seen that several reports are not being put up on time and their due date is also not mentioned while submitting the report to the Competent Authority. It has been taken seriously. In this regard, all sections are strictly advised to put up all reports/returns before the due date mentioning their due date. Strict action will be taken against negligence in this regard.

Sd/-

Dy. Accountant General (Admn)

Copy to:-

- (i) The A.G. Secretariat
- (ii) DAG(Admin & G.E.) Secretariat
- (iii) DAG(A/C, Works & VLC) Secretariat
- (iv) DAG(Pension & Fund) Secretariat
- (v) All Sr.AOs/ AAOs through the office website
- (vi) Pen-I/TM/GM/WM-I/ITS (Please upload it on the official website.)
- (vii) Notice Board/Internal communication Groups.

Sr. Accounts Officer/Admn-I