

दक्षिण मध्य क्षेत्र सांस्कृतिक केन्द्र, नागपुर  
संस्कृति मंत्रालय, भारत सरकार  
South Central Zone Cultural Centre  
Ministry of Culture, Government of India



No. SCZCC/NGP/Admn/ 1137 / 2023-24

Date 30/11/2023

VACANCY CIRCULAR

Application are invited from the eligible candidates for filling up the post of Consultant/Section Officer in Pension Section on priority basis. South Central Zone Cultural Centre, Nagpur is one of the Seven Zonal Cultural Centers set up by Ministry of Culture, Govt. of India to promote art and culture in the area of operations assigned to this Centre & assigned for implementation of Scheme for “ Financial Assistance to Veteran Artists” The eligibility criteria and other details are given below:-

01	A	Name of the Post	Consultant/Section Officer (Pension Section )
	B	Number of Post	One (01)
	C	Remuneration per month(consolidated)	1. If retired from Central Government/State Government or its autonomous body from 'A' grade INR -Rs.50,000/- 2. If retired from central Government/State Government or its body from 'B' grade INR-Rs.40,000/- 3. Incumbent not from the Government sector or fresher INR-Rs.30,000/-
	D	Classification	Group "B"
	E	Age	Not more than 62 Years
	F	Tenure of appointment	Initially for one year which may be extended up to maximum 3 year in case of outstanding performance.
	G	Place of duty	SCZCC, Nagpur
	H	Duties and Responsibility	Overall Incharge of Pension Section
	I	Eligibility Criteria	(xi) The incumbent should be graduate/post Graduate from any discipline and must be below 62 year age. (xii) He/She should have experience in administration and knowledge about handling pension cases /RTI applications / Disciplinary matters/legal matter (Retired state Government or central Government candidate will be preferred.) (xiii) Officer's carrier should be clear from vigilance angle. (xiv) Officer selected will be placed in Nagpur and may be required to travel tour on as required basis & necessary. TA & DA will be paid separately, as per rules. (xv) Knowledge and Fluency in Hindi, Marathi & English is must with computer knowledge.

Director (I/C)  
S.C.Z.C.C

56/1, Civil Lines, Nagpur 440001 (MS) INDIA | 56/1, सिविल लाईन, नागपुर 440001 (महाराष्ट्र)  
Tel.: (0712) 2562974, 2565107 Fax: 0712-2560966 E-mail: sczccnagpur1986@gmail.com; director@sczcc.gov.in  
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**SOUTH CENTRAL ZONE CULTURAL CENTRE, NAGPUR**

(MINISTRY OF CULTURE, GOVERNMENT OF INDIA)  
56/1, CIVIL LINES, NAGPUR- 440001

Application for the post of:	
Name of the official:	
DOB:	
Educational Qualification:	
Address:	
Unit in which was working [specify Ministry/ Deptt] :	
Mobile No.	
Working experience including extent of working with computer:	
Service particulars form the date of initial appointment (along with brief of duties performed):	
Aadhar Card No.	
PAN Card No.	

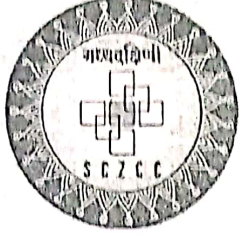
I am agreed to execute undertaking

Date:

Place:

Signature of the Applicant





दक्षिण मध्य क्षेत्र सांस्कृतिक केन्द्र, नागपुर  
संस्कृति मंत्रालय, भारत सरकार  
South Central Zone Cultural Centre  
Ministry of Culture, Government of India



No./SCZCC/Admin/ 1137/2023-24

Date: 30/11/2023

To,  
The Accountant General (A+E) II  
Opp. Commissioner of Police  
Civil Lines, Nagpur - 440001

**Subject:** South Central Zone Cultural Centre, Nagpur - Vacancy Circular for the post of Section Officer (Pension Section) on Contract.

R/ Sir/ Madam,

South Central Zone Cultural Centre, Nagpur is one of the Seven Zonal Cultural Centres set up by Ministry of Culture, Govt. of India to promote art and culture in various states allocated to this Centre.

The Centre proposes to fill up vacant post in Group 'B' by appointment on Contract basis from amongst the staff retired from Central/ State Govt./ PSU's.

The eligibility criteria and desired professional skill for the post is as under:

- (1) The incumbent should be graduate of any discipline and must be below 62 years age.
- (2) He should have experience in administration and knowledge about handling Departmental Promotion Committee/ Promotions/ Pay Fixation/ Discipline matters/ Pay and Allowances/ Central Govt. Rules/ RTI and legal matter.
- (3) Officer's career should be clear from vigilance angle.
- (4) Officer selected will be placed in Nagpur and may be required to travel as and when required.
- (5) The format of application is enclosed.

Selected officers will be entitled to pay (as per enclosed Vacancy Circular) The period of Contract will be initially for one year and can be extended up to three years from the date of joining.

Thanks & Regards,

Director (I/C),  
SCZCC, Nagpur

