

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT I), KERALA,
THIRUVANANTHAPURAM

No. C. Cell/Audit-I/APAR/Sparrow/2022-2023/

Dated: 26.09.2023

CIRCULAR NO. 58

Sub: SPARROW application in respect of SAOs – Disclosure - reg.

The reporting and reviewing of APAR (SPARROW) for the assessment year 2022-23 in respect of all Senior Audit Officers (SAOs) of Civil Cadre under the cadre control of Principal Accountant General (Audit I) (including O/o Principal Accountant General (Audit II) and O/o the Principal Director of Audit (Central), Chennai, Branch Office, Kochi) and those SAOs (Commercial) posted in O/o the PAG (Audit I), except two, have been completed. The completed APARs are disclosed and are available in the Inbox of SPARROW Application Module.

The SAOs can either accept the APAR grading or those who wish to represent against any of the entries and the final grading may put up their representation.

Headquarters office as per e-mail letter dated 08.08.2023 has informed that the Competent Authority for representation against the grading/ adverse entry of APAR in respect of **Sr. AOs (except Commercial cadre), is ADAI (Staff)**, at Headquarters office.

As per Hqrs. Office circular letter No.123/CA-1/SPARROW/73-2021 dated 24.01.2022, the representation in respect of **Sr. AOs (Commercial) is to be addressed to DAI (Commercial)**, at Headquarters office.

All the representations are to be made through offline mode through proper channel only. Hence, the representation, if any, on the matter against the grading/adverse entry of APAR may be addressed to **Competent Authority** concerned and be sent to the **Cadre Controlling Authority** for forwarding the same to Headquarters office.

As the prescribed period of making representation is 15 days from the date of disclosure, in case no representation is received **on or before 15.10.2023** and if the grading is not accepted through SPARROW, it will be deemed that the reporting and review are accepted and all entries as well as **overall grading in the APAR will be treated as final and APAR will be force forwarded and closed without any further communication.**

(As per order dated 22.09.2023 of Principal Accountant General)

Sd/-

SENIOR AUDIT OFFICER (ADMN.)

To

All Group Officers
All Senior Audit Officers (Civil) and those Sr. Audit Officers (Commercial) posted in the O/o PAG (Audit I), Kerala
IT Support Cell
Official website
Officers posted in field parties may be informed by Sr. AO (Hqrs.) of respective wing.
Notice Board.