

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा -1), मध्य प्रदेश
आडिट भवन, ग्वालियर

क्रमांक/प्रशा/गो.क/ले.प/सतर्कता-2023/F-258

दिनांक : 04.10.2023

कार्यालय आदेश - 468

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-I), म.प्र. ग्वालियर, कार्यालय महालेखाकार (लेखापरीक्षा- II), म.प्र. शाखा ग्वालियर एवं कार्यालय महानिदेशक लेखापरीक्षा (केंद्रीय प्राप्ति), नई दिल्ली, शाखा ग्वालियर में कार्यरत सभी अधिकारियों एवं कर्मचारियों को सूचित किया जाता है कि मुख्यालय एवं केन्द्रीय सतर्कता आयोग के निर्देशानुसार इस वर्ष सतर्कता जागरूकता सप्ताह 2023 के अग्रगामी के रूप में निवारक सतर्कता उपायों एवं आंतरिक कार्यव्यवस्था के निम्नलिखित 06 मापदंडों को अभियान के रूप में दिनांक 16.08.2023 से 15.11.2023 तक चलाया जा रहा है :-

- 1- लोकहित प्रकटीकरण और मुखबिर संरक्षण (पिडपी) संकल्प के बारे में जागरूकता उत्पन्न करना
- 2- क्षमता निर्माण कार्यक्रम
- 3- प्रणालीगत सुधार उपायों की पहचान और कार्यन्वयन
- 4- शिकायत निपटान में सूचना प्रौद्योगिकी का लाभ लेना
- 5- परिपत्रों/ दिशानिर्देशों/ नियमावलीयों का अद्यतनीकरण
- 6- 30.06.2023 से पूर्व शिकायतों का निपटान

उक्त 06 मापदंडों का ब्यौरा केन्द्रीय सतर्कता आयोग द्वारा जारी परिपत्र दिनांक 02/08/2023 में दिया गया है जो कि इस कार्यालय आदेश के साथ संलग्न है।

अतः तीनों कार्यालयों के समस्त अधिकारियों/कर्मचारियों से अपेक्षा की जाती है कि वे उक्त अभियान को सफल बनाने हेतु परिपत्र में दिये गये दिशानिर्देशों का पालन सुनिश्चित करें।

All the officers/employees working in Office of the Principal Accountant General (Audit-I), M.P. Gwalior, Office of the Accountant General (Audit-II), M.P. Branch Gwalior and Office of the Director General of Audit (Central Receipt), New Delhi, Branch Gwalior are intimated that in compliance of the guidelines of Headquarters and Central Vigilance Commission, as a precursor to Vigilance Awareness Week 2022, the following 06 parameters of the Preventive Vigilance measures and internal housekeeping activities is being carried out in campaign mode from 16.08.2023 to 15.11.2023 :-

- 1- Awareness building about Public Interest Disclosure and Protection of Informers (PIDPI) Resolution
- 2- Capacity Building Programs
- 3- Identification and implementation of Systematic Improvement measures
- 4- Leveraging of IT for complaint disposal
- 5- Updation of Circulars/ Guidelines/Manuals
- 6- Disposal of complaints received before 30.06.2023

The details of the above 06 parameters have been given in the Circular dated 02.08.2023 issued by the Central Vigilance Commission, which is attached with this office order.

Therefore, all officers/employees of the three offices are requested to follow the guidelines given in the circular to make the above campaign successful.

प्राधिकार: प्रधान महालेखाकार (लेखापरीक्षा-प्रथम) के आदेश दिनांक 04.10.2023

-हस्ता--

वरिष्ठ उप महालेखाकार/प्रशासन

प्रतिलिपि:-

- 1- सचिव, प्रधान महालेखाकार (लेखापरीक्षा-I), म.प्र.ग्वालियर |
- 2- सचिव, महालेखाकार (लेखापरीक्षा- II), म.प्र. भोपाल |
- 3- उप महालेखाकार/ए.एम.जी.-V एवं (प्रशासन), कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-I) मध्य प्रदेश, ग्वालियर |
- 4- समस्त समूह अधिकारी/ कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-I) मध्य प्रदेश, ग्वालियर एवं कार्यालय महानिदेशक लेखापरीक्षा (केंद्रीय प्राप्ति) नई दिल्ली, शाखा ग्वालियर | कृपया केन्द्रीय सतर्कता आयोग के परिपत्र दिनांक 02.08.2023 अपने अनुभाग/समूह से सम्बंधित जानकारी एवं अनुपालन प्रतिवेदन दिनांक 16.11.2023 तक आवश्यक रूप से प्रेषित करें |
- 5- उप महालेखाकार/ प्रशासन, कार्यालय महालेखाकार (लेखापरीक्षा-II) मध्य प्रदेश, भोपाल |
- 6- वरिष्ठ लेखापरीक्षा अधिकारी/गोपनीय कक्ष, कार्यालय महानिदेशक लेखापरीक्षा (केंद्रीय प्राप्ति) नई दिल्ली, शाखा ग्वालियर |
- 7- वरिष्ठ लेखापरीक्षा अधिकारी/फ़ास, कार्यालय महालेखाकार (लेखापरीक्षा-II) मध्य प्रदेश, शाखा ग्वालियर |
- 8- वरिष्ठ लेखापरीक्षा अधिकारी/ प्रशासन-11,12,,13,14, पी.डी.वी.पी.सेल, आई.टी.ए, रिपोर्ट-1, रिपोर्ट-2, फ़ास, फ़ाप, हिंदी कक्ष, ए.एम.जी -1(मुख्यालय), ए.एम.जी -2 (मुख्यालय), ए.एम.जी -3 (मुख्यालय), ए.एम.जी-4(मुख्यालय) एवं ए.एम.जी -5 (मुख्यालय) | कृपया अपने अनुभाग/समूह से सम्बंधित जानकारी एवं अनुपालन प्रतिवेदन दिनांक 16.11.2023 तक आवश्यक रूप से प्रेषित करें |
- 9- वरिष्ठ लेखापरीक्षा अधिकारी/विधि कक्ष | कृपया केन्द्रीय सतर्कता आयोग के संलग्न परिपत्र के Annexure A के बिंदु क्रमांक 2 में चाही गई जानकारी को Annexure C(ii) प्रारूप में दिनांक 16.11.2023 तक आवश्यक रूप से प्रेषित करने का कष्ट करें |
- 10- वरिष्ठ लेखापरीक्षा अधिकारी/ सामान्य अनुभाग एवं कार्यपालन शाखा | कृपया केन्द्रीय सतर्कता आयोग के संलग्न परिपत्र के Annexure A के बिंदु क्रमांक 1 में चाही गई जानकारी को क्रमशः Annexure C(i) प्रारूप में दिनांक 16.11.2023 तक आवश्यक रूप से प्रेषित करने का कष्ट करें |
- 11- वरिष्ठ लेखापरीक्षा अधिकारी/IS& DAC | कृपया केन्द्रीय सतर्कता आयोग के संलग्न परिपत्र के Annexure A के बिंदु क्रमांक 4 एवं 5 में चाही गई जानकारी को Annexure C(iv) एवं C (v) प्रारूप में दिनांक 16.11.2023 तक आवश्यक रूप से प्रेषित करने का कष्ट करें |
- 12- श्री नरेश आहूजा, स.ले.प.अ. प्रशासन-14 को इन्टरनेट व इंटरनेट सम्बन्धी कार्य हेतु |
- 13- सूचना पटल |
- 14- गार्ड फाइल |



04/10/2023

वरिष्ठ लेखापरीक्षा अधिकारी/गोपनीय कक्ष

[Cag-iaad] Vigilance Awareness Week 2023-reg.

From : V M V Nawal Kishore <vmvnk@cag.gov.in>

Thu, Sep 21, 2023 10:42 AM

Subject : [Cag-iaad] Vigilance Awareness Week 2023-reg.

1 attachment

To : cag-iaad <cag-iaad@ismgr.nic.in>



सत्यमेव जयते

भारत के नियंत्रक और महालेखापरीक्षक का कार्यालय
Office of the Comptroller and Auditor General of India
New Delhi - 110124

Dated 21.09.2023

To
All Heads of Department in IA&AD (as per mailing list)

Madam/Sir,

Sub: Observance of Vigilance Awareness Week- 2023.

I am directed to forward herewith Central Vigilance Commission's Circular No. 023/VGL/035 dated 02.08.2023 (copy enclosed) on the above subject.

2. The Commission has decided that this year's Vigilance Awareness Week would be observed from **30th October 2023 -5th November 2023**, being the birth anniversary week of Sardar Vallabhbhai Patel.

3. As a precursor to Vigilance Awareness Week 2023, this year the CVC has chosen six Preventive Vigilance measures as focus areas to be taken up by all the Ministries / Departments / Organizations in campaign mode from 16th August 2023 to 15th November 2023. The six focus areas of the Commission are as follows:

- Awareness building about Public Interest Disclosure and Protection of Informers (PIDPI) Resolution,
- Capacity Building programs,
- Identification and implementation of Systemic Improvement measures,
- Leveraging of IT for complaint disposal,
- Updation of Circulars/ Guidelines/ Manuals,
- Disposal of complaints received before 30.06.2023.



Brief description of the above 06 parameters are given in Annexure 'A' to the said circular.

As a 3-month's campaign, the exercise on above parameters will start from 16th August 2023 till 15th November 2023.

5. A report regarding the works undertaken on each of these parameters by your office during this period may be sent to the undersigned in the proforma enclosed as Annexures C (i) to C (vi) to the CVC's Circular, by 30th November, 2023 positively.

Encl: As above.

Yours faithfully,

Sd/-
(V.M.V. Nawal Kishore)
Principal Director (Personnel)
& Chief Vigilance Officer

CAG-IAAD mailing list -- cag-iaad@lsmgr.nic.in
To unsubscribe send an email to cag-iaad-leave@lsmgr.nic.in

 **CVC Circular.pdf**
3 MB



सत्यमेव जयते

केन्द्रीय सतर्कता आयोग
CENTRAL VIGILANCE COMMISSION



सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023
Satarkta Bhawan, G.P.O. Complex,
Block A, INA, New Delhi-110023

सं./No... 023/VGL/035/556448

दिनांक / Dated... 02.08.2023

Circular No . 06/08/23

Sub: Observance of Vigilance Awareness Week, 2023

The Central Vigilance Commission adopts several strategies in effective implementation of its mandate to fight corruption. Observance of Vigilance Awareness Week remains one of the primary tools of preventive vigilance with the focus on building awareness and re-affirming the commitment of everyone to uphold integrity in public governance. The Central Vigilance Commission observes Vigilance Awareness Week every year in the week in which the birthday of Sardar Vallabhbhai Patel falls. This year, the Commission has decided that Vigilance Awareness Week 2023 would be observed from **30th October 2023 – 5th November 2023**.

2. As a prelude to Vigilance Awareness Week 2023, the Commission has desired that all organizations may undertake a **three-month campaign (16th August 2023 – 15th November 2023)** with the following Preventive Vigilance measures as focus areas:

- a. Awareness building about Public Interest Disclosure and Protection of Informers (PIDPI) Resolution,
- b. Capacity Building programs,
- c. Identification and implementation of Systemic Improvement measures,
- d. Leveraging of IT for complaint disposal,
- e. Updation of Circulars / Guidelines / Manuals,
- f. Disposal of complaints received before 30.06.23.

Brief description of the above 06 parameters is at **Annexure A** to this circular.

Daniel P.

3. All Ministries / Departments / Organizations may ensure active participation by all concerned to bring about noteworthy results during the campaign. Action taken report regarding the six Preventive Vigilance measures that are to be taken up as focus areas during this three-month campaign period should be sent by all to the Central Vigilance Commission as per the format enclosed at Annexures C(i) to C(vi) by **8th December 2023(Friday)**.

4. Further instructions regarding the theme to be adopted and the activities to be undertaken during Vigilance Awareness Week 2023 will follow.

5. This information is also available on the Commission's website at <http://www.cvc.gov.in>.


(P. Daniel)
Secretary

Encl: As stated.

To,

- i) The Cabinet Secretary of India
- ii) The Secretaries of all Ministries/Departments of Government of India
- iii) The Chief Secretaries of all Union Territories
- iv) Director, CBI
- v) Director of Enforcement
- vi) Chief Executives of all CPSEs/Public Sector Banks/Public Sector Insurance Companies/Financial Institutions/Autonomous Organizations/Societies.
- vii) All Chief Vigilance Officers in Ministries/Departments/CPSES/ Public Sector Banks/Public Sector Insurance Companies/Financial Institutions Autonomous Organizations/ Societies

ANNEXURE A

Description of Preventive Vigilance activities to be undertaken during campaign period (16th August 2023 – 15th November 2023) as a precursor to Vigilance Awareness Week 2023

1. AWARENESS BUILDING ON PIDPI RESOLUTION

As per policy of Government of India, no action is to be taken on anonymous / pseudonymous complaints. However, if a complainant wishes to keep his identity confidential, there is a provision of filing complaints under Public Interest Disclosure and Protection of Informers (PIDPI) Resolution.

With a view to popularize PIDPI Resolution, the following activities may be undertaken:

- a. All Ministries / Departments / Organizations may undertake awareness campaigns on PIDPI resolution;
- b. A poster on the provisions of PIDPI has been prepared and is attached at **Annexure B**. This may be displayed at all offices and translated into local languages, wherever deemed necessary;
- c. Organizations may consider preparing jingles / videos to convey information regarding PIDPI resolution in an attractive, and easy to understand manner;
- d. Talks / seminars / public interactions / gram sabhas may be conducted clearly explaining the provisions of PIDPI resolution, the correct procedure of filing a PIDPI complaint and the common pitfalls / mistakes made while filing PIDPI complaints.

- 95/Ex B

2. CAPACITY BUILDING

Training of officials to impart necessary competency and skill is necessary in order to ensure smooth and effective functioning. All Ministries / Departments may ensure that extensive training is given to the officials in the following five thematic areas :

- a. Role of IO/PO in conducting inquiries,
- b. Public procurement,
- c. Ethics and governance,
- d. Systems and Procedures of the organization, and
- e. Cyber hygiene and security.

LC

During the 3-month campaign period, select officials (master trainers) may be trained extensively by experts in the field, and these officials may subsequently be utilized as resource persons for imparting in-house training.

3. IDENTIFICATION AND IMPLEMENTATION OF SYSTEMIC IMPROVEMENTS

Preventive Vigilance initiatives are key in taking a proactive approach against the menace of corruption. Towards this goal, the following action plan may be taken up:

- a. All Ministries / Departments may analyze the cases of the last 05 years to identify the common areas where corruption occurs and initiate / implement systemic improvements to tackle the same,
- b. The Commission has already advised systemic improvement measures in various cases. The organizations may make a special drive to implement these measures.

4. LEVERAGING OF IT FOR COMPLAINT DISPOSAL

Timely disposal and monitoring of complaints is essential to ensure that illegal acts are identified and stopped at the right time. It also brings about a sense of trust in the complainant. To achieve this, web portals, apps and other IT initiatives can be utilized.

All Ministries ./ Departments / Organizations should develop and implement online portals for receipt and tracking of complaints received by the CVOs (time frame for development of such portals to be indicated by them).

5. UPDATION OF CIRCULARS / GUIDELINES / MANUALS:

In continuation of earlier instructions, all organizations should work towards identifying circulars / guidelines / manuals which are required to be updated and take necessary steps to ensure updation of the same.

6. DISPOSAL OF COMPLAINTS

It is necessary to ensure that complaints are not kept pending and that they reach the logical conclusion within the prescribed time period. All organizations may ensure that all complaints received on or before 30.06.23 may be disposed of.

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ANNEXURE B

PIDPI POSTER

**PUBLIC INTEREST DISCLOSURE
& PROTECTION OF INFORMER
RESOLUTION, 2004 (PIDPI)**



**WHAT IS
PIDPI?**

- PIDPI is a resolution of Government of India
- Identity of the complainant is kept confidential for all complaints lodged under it

**HOW IS PIDPI
COMPLAINT
FILED?**

- The Complaint should be addressed to Secretary, CVC and the envelope should be superscribed as "PIDPI"
- Name and Address of the complainant should **NOT** be mentioned on the envelope but in the letter inside in a closed cover

**GUIDELINES TO
ENSURE
IDENTITY OF
COMPLAINANT
REMAINS
CONFIDENTIAL**

- Complaints that are personally related to the complainant or addressed to other authorities may lead to disclosure of identity.
- Complaints should not be sent in open condition or on public portal
- Documents that reveal identity should not be enclosed or mentioned in the complaint. Eg: documents received under RTI
- Name and Address should be mentioned on the letter inside the envelope for confirmation purposes.
- Complaints where confirmation is not received are closed.
- Anonymous / pseudonymous letters are not entertained

VIGILANCE AWARENESS WEEK 2023

For more details visit
<https://www.cvc.gov.in>

PIDPI AWARENESS

Name of the Organization:

Reporting format for activities undertaken during campaign period (16th August 2023 – 15th November 2023) as a precursor to Vigilance Awareness Week 2023

1. What campaigns have been undertaken to spread awareness of PIDPI?
2. Display of PIDPI poster
 - a. Total number of regional offices of the organization?
 - b. How many such offices the poster was displayed in?
 - c. Number of languages the poster was translated into. Brief details.
 - d. Further remarks, if any.
3. Jingles / video / other media
 - a. Details of jingles / videos, etc used for dissemination of PIDPI provisions
 - b. Further remarks, if any.
4. Talks / seminars / public interactions / gram sabhas
 - a. Number of talks / seminars / public interactions / gram sabhas conducted explaining the provisions of PIDPI resolution, the correct procedure of filing a PIDPI complaint and common pitfalls/ mistakes made while filing PIDPI complaints.
 - b. Further remarks, if any.

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

Annexure – C(ii)

CAPACITY BUILDING

Name of the Organization:

Reporting format for activities undertaken during campaign period (16th August 2023 – 15th November 2023) as a precursor to Vigilance Awareness Week 2023

1. Number of officials trained in ToT (Training of Trainers) capsule during the campaign period :-

- a) Procurement,
- b) Ethics and governance,
- c) Systems and Procedures of the organization, and
- d) Cyber hygiene and security.
- e) IO/PO training,

2. No. of other officials trained during the campaign period :

- a) Procurement,
- b) Ethics and governance,
- c) Systems and Procedures of the organization, and
- d) Cyber hygiene and security.
- e) IO/PO training,

3. Brief details of training conducted during the campaign period :-

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

IDENTIFICATION AND IMPLEMENTATION OF SYSTEMIC IMPROVEMENTS

Name of the Organization:

Reporting format for activities undertaken during campaign period (16th August 2023 – 15th November 2023) as a precursor to Vigilance Awareness Week 2023

- A. i) Number of vigilance cases of the past 05 years taken up for analysis
ii) Number of areas vulnerable to corruption detected on the basis of analysis. Brief details may be given.
iii) Systemic improvements implemented to streamline vulnerable areas prone to corruption.
- B. i) Brief details of Systemic Improvements suggested by Commission pending on 15th August 2023.
ii) Brief details of Systemic Improvements implemented during the campaign period.

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

Annexure – C (iv)

LEVERAGING OF IT FOR COMPLAINT DISPOSAL

Name of the Organization:

Reporting format for activities undertaken during campaign period (16th August 2023 – 15th November 2023) as a precursor to Vigilance Awareness Week 2023

1. Whether online portals for receipt and tracking of complaints existed in the organization as on 31/7/23. If yes, brief details may be given.
2. Where no such portal is in existence, whether decision to create such a portal has been taken.

If yes,

- a. Details of such portal developed.
- b. If the portal is not yet operational, timeline by when the portal will be operational be given.
3. Brief details of any other initiatives

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

Annexure – C (v)

UPDATION OF CIRCULARS / GUIDELINES / MANUALS

Name of the Organization:

Reporting format for activities undertaken during campaign period (16th August 2023 – 15th November 2023) as a precursor to Vigilance Awareness Week 2023

1. Whether guidelines / circulars and manual were updated during the campaign period?
2. Brief details may be given.

NAME OF THE CVO

SIGNATURE & SEAL OF CVO

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Annexure – C (vi)

DISPOSAL OF COMPLAINTS

SL. No.	Particulars	Number	Remarks, if any
1.	Complaints received on or before 30.06.23 pending as on 15 th August, 2023		
2.	Complaints received on or before 30.06.23 disposed of during campaign period		
3.	Complaints received on or before 30.06.23 pending as on 15 th November, 2023		