

				<p>for this financial year (August 23 to Feb23) <math>826859 \times 7 = 5788013/-</math>. Therefore, The available balance is not sufficient to meet the expense for the rest of the financial year. There is a requirement of additional fund for Rs.3188069/-</p> <p><b>Therefore, it is requested to allocate Rs. 9082069/- in R.E. 2023-24 and the 9922308/- in B.E. 2024-25.</b></p>
	(131104)Outsourcing of Canteen Staff	4022	4465	<p>This office has received administrative approval for hiring of total 14 staffs i.e. 01 Asstt Manager, 02 Cooks, and 01 Asstt. Cook, 02 clerk and 08 Attendants in the departmental canteen. Balance under this head is Rs.3,30,955/-. Payment for July 2023 amounting to Rs.288011/- is under process. The total requirement from August 2023 to February 2024 is <math>Rs.372080 \times 7 = Rs.2604560/-</math></p> <p>The available amount would not be sufficient to meet the expenses.</p> <p><b>Therefore, it is requested to allocate Rs. 4021616/- in R.E. 2023-24 and the 4464960/- in B.E. 2024-25.</b></p>
	(131105)Outsourcing of DEOs, Steno etc	1087	1472	<p>This office has received administrative approval for hiring of total 04 outsourced DEOs w.e.f. 05.06.2023. Rs.751000/- has been received in BE 2023-24. The monthly remuneration of each staff is Rs.30659/-. This office has cleared bill up to July-2023 and balance under this head is Rs.522958/-. The total requirement under this head from August 2023 to February 2024 is <math>Rs.30659 \times 4 \times 7 = Rs.858452/-</math></p> <p>The available amount would not be sufficient to meet the expenses.</p> <p>Therefore, it is requested to allocate Rs. 1086494/- in R.E. 2023-24 and the 4464960/- in B.E. 2024-25. Rs.1471632/-</p>
	(131106)Outsourcing of Staff Car Driver	347	368	<p>This office has received administrative approval for hiring of total 01 outsourced Staff Car Driver. Payment for this staff is @Rs.24502/- upto 04-06-2023 and as per new contract w.e.f.</p>

					<p>05.06.2023. @Rs.30659/- per month. The allotment received under this head is Rs. 293000/- in BE 2023-24. This office has cleared bill up to July-2023 and balance under this head is Rs.161000/-. The total requirement under this head from August 2023 to February 2024 is Rs.30659x1x7=<b>Rs.214613/-</b></p> <p>The available amount would not be sufficient to meet the expenses. Therefore, it is requested to allocate Rs. 346613/- in R.E. 2023-24 and the 4464960/- in B.E. 2024-25 Rs.367908/-</p>
		(131107) Hiring of Retired Persons	703	750	<p>This office has hired one Retired Sr. AO as Consultant which administrative approval was accorded by the Headquarters office up to 30.04.2024. The monthly remuneration for hiring 01 consultant is Rs. 62464/-. The head quarters has allocated Rs. 563000/- under this head under BE 2023-24 and balance is Rs. 297528/-.</p> <p>It is therefore requested to allocate Rs. 703000/- in R.E. 2023-24 and Rs. 7, 50,000/- in B.E. 2024-25.</p>
		(1313) Procurement for Departmental Canteen	150	-	<p>This head is related to Procurement of Goods and Materials for Departmental canteen. There is requirement for procurement of Utensils in Departmental Canteen amounting to Rs.1,50,000/-. In this regard letter has been written to CS Wing of the Headquarters' vide letter No. GD/Budget/23-24/110 dated 09/08/2023.</p> <p>It is therefore requested to allocate Rs.150000/- for RE 2023-24</p>
02	<b>Publication</b>	Audit and Account Report etc. w.r.t. HQ approval	1548	1500	<p>Finance Accounts, Appropriation Accounts and Accounts at a Glance are required to be printed with the assistance of a private printing press which is empaneled by CAG. The printing of above books for the year 2022-23 is under process which payment are required to be done in this year. This office will require funds of Rs. 1500000/- for the above purposes. /-</p> <p>Therefore, it is requested to allocate Rs. 1500000/- for the above work in</p>

					R.E 2023-24 and Rs. 1500000/- in B.E. 2024-25 under this sub-head.
		Admin Reports and Magazines etc.	18	18	This office is required to print Hindi Magazine "Chetna Patrika" in the financial year 2023-24 in electronic form and 06 no in physical form. The estimated expenditure for printing this magazine is Rs. 18,000/-. Therefore, it is requested to allocate Rs. 18,000/- for the above work in R.E 2023-24 and Rs. 18,000/- in B.E. 2024-25 under this sub-head.
		Others	1000	1200	This office has allocated Rs.1,33,000/- in this head for the B.E. 2023-24. The printing of PPO book 1& 2 with special printing and security features is printed by Infinity Press, Hyderabad. The cost of printing of PPO book is around Rs-400000/-. Apart from this, this office procures/ purchases/printing of different official forms like pay slip, LE authority forms, Revision form, DC-NDC, utilization certificate form, DO letters etc. printing of APAR, calendar of returns, sectional diaries, Attendance registers along with PPO book (3-6). This office also proposes to print the office manuals, flex banners and other remaining printable items from this head. The approx cost of printing of these items is Rs-1000000/-. Therefore it is requested to allocate fund of Rs- <del>1000000</del> /- in RE-2023-24 and Rs- <b>1200000</b> /- in BE-2024-25 for the same.
03	<b>18-Rent for Others</b>	(1801)Hiring of Inspection Vehicle	84	120	This office hires occasional hiring of vehicle for the immediate requirement for Group Officers. A fund of Rs. 40000/- has been allocated to this office under the head hiring of inspection vehicle. The expenditure of Rs. 14000/- has already been incurred for the payment and Rs. 26000/- is available now. Bill of Rs.11,000/- is under process for payment. The available balance is not sufficient to cater the requirement for rest of the months.

					Therefore, it is requested to allocate Rs. 84,000/- in R.E 2023-24 and Rs 120,000/- in B.E. 2024-25.
<b>24- Fuel and Lubricants</b>	Fuel and Lubricants	and	163	180	The total allotment under this head is Rs.60,000/- Balance under head is Rs.2480/- There is only one vehicle with an average of 70 km per day. Monthly expenditure is around Rs.15,000/-. So expected expenditure in this head September 2023 to March 2024 is Rs.1,05,000/- Therefore it is requested to allocate fund of Rs- <b>163000</b> /- in RE-2023-24 and Rs- <b>180000</b> /- in BE-2024-25 for the same.
<b>26- Advertising and Publicity</b>	Advertising & Publicity		30	-	There is requirement of publishing of Advertisement in three newspaper at state level for circulating information to pensioners of IA&AD regarding Pension Adalat which is to be held on 20/09/2023. The expected cost is approximately Rs.29064/-. It is therefore requested to allocate Rs.30,000/- under RE 2023-24.
<b>28- Professional Services</b>	(2802)- Legal Charges		3000	3000	Under this head, this office has been allocated with a fund of Rs. 1500000/- in B.E. - 2023-24 out of which this office has cleared the bills of Rs.799803/- as on date and available balance is Rs. 700197/-. Further, the bills of Rs.678493/- is under process for payment. Besides this legal fee bills amounting to Rs.385850/- have been received till date. It is worth mentioning here that this office is entitled to issue authorities of Pension and G.E. on receipt of the sanctioned order in this regard from the State Government. The Government employees and Pensioners lodge cases to redress their grievances very often. To defend such cases in High Court, Central Administrative Tribunal, Supreme Court, this office requires paying Sr. Standing Counsels/standing counsels, oath commissioners etc. Considering that this year has left with seven more

					<p>months to spare, the available balance mentioned above is not enough to meet the expenditure under this sub-head.</p> <p>It is therefore requested to allocate Rs. 3000000/- in RE 2023-24 and Rs. 3000000/- in BE 2024-25.</p>
		(2804)- Others	111	111	<p>This office hire services of Chartered Accountant for e filing of TDS of income tax (Form 24 Q &amp; 26 Q). Each year average 1<sup>st</sup> to 3<sup>rd</sup> quarter bill is around Rs.22000/- each quarter and approx Rs.45000/- in fourth quarter. Payment of bill for 4<sup>th</sup> quarter (FY 22-23) amounting to Rs.43968/- is under process. Payment Bill of every 4<sup>th</sup> quarter is high due to Form 16 Record entry and Form 16 Generation of 617 employee.</p> <p>It is therefore requested to allocate Rs. 111000/- in RE 2023-24 and Rs. 111000/- in BE 2024-25.</p>
	<b>Repair and Maintenance</b>	AMC – Repair of Electrical and Electronic	700	700	<p>This head is used for expenses on repair and maintenance (including maintenance contract-AMC) of equipment such as machinery &amp; equipment for other functional use. This office was sanctioned amount of Rs.7,00,000/- under this head. The expenditure is expected to be under Rs.7,00,000/- .so additional requirement under this head is nil.</p> <p>It is therefore requested to allocate Rs.7,00,000/- in RE-2023-24 and Rs.7,00,000/- for BE 2024-25.</p>
		Repair of Motor Vehicle	60	80	<p>There is a staff car in this office for which servicing /repair is required from time to time.</p> <p>It is therefore requested to allocate Rs.60,000/- in RE-2023-24 and Rs.80,000/- for BE 2024-25.</p>
		Repair of furniture and fixtures	522	500	<p><u>RE 2023-24:</u> Headquarters has allotted Rs.372000/- under this head for repair of air coolers, revolving chairs &amp; optimizers.</p> <p>Further, there is requirement of repairing work on various floor of this office.</p> <p>i) Repairing of Aluminum door of Hindi Cell, Sr. A.O. Chamber 6<sup>th</sup> floor, Grievance</p>

					<p>cell &amp; Sr. DAG Chamber                      ii) Extension of ITS Room                      iii) Aluminium partition on 5<sup>th</sup> floor (CV lab)                      Expected cost of these repairing work is around Rs.1.5 lakhs.                      So additional amount of Rs.1.5 lakh is require for this financial year.</p> <p><b><u>BE 2024-25:</u></b></p> <p>There is lots of repairing work such as repairing of table, workstation, almirah etc and some unexpected repairing work. Above work is projected in next financial year with expected cost will be around Rs.5,00,000/-</p> <p>It is therefore, requested to allocate Rs. 5,22,000/- in RE 2023-24 and Rs.5,00,000/- in BE 2024-25.</p>
	<b>Grants in Aids- General</b>		100	49	<p>(i)The Bihar Civil Audit and Accounts Recreation Club is the combined recreation club of both the office i.e. O/o the Pr. AG (Audit) &amp; O/o the AG (A&amp;E). The club is associated to promote sporting events and activities for both the offices. The officials of both the offices are members of the Recreation Club. In this regard the Recreation Club has informed that Rs.48204/- receiving as Matching Grant. Therefore, it is requested to allocate the funds of Rs. 48,204/- as Recurring and matching grant in R.E. 2023-24 and funds of Rs. 48,204/- will be required in BE 2024-25.</p> <p>(ii) Accountant General (A&amp;E)has been participating in CAG Golf Club for many years. The Golf Club, Patna provides space for practicing Golf in Patna. For this Rs.51000/- which includes Entry fee, Security Deposit, Monthly Subscription for three year and GST charges.                      It is therefore requested to allocate Rs.51,000/- for this purpose.</p>
	<b>Other Revenue</b>	Reimbursement of Newspaper/	1080	1100	This office was sanctioned an amount of Rs. 511000/- in the B.E 2023-24

	<b>Expenditure</b>	Briefcase claims			<p>out of which expenditure of Rs. 505100/- has been incurred for clearing the dues of the officials pertaining to half year ending to January-23 to June-23. Further, reimbursement of newspaper bills to approximately 165 officers/ officials from Level 8 and above and Group Officers along with HOD will be raised against second half year of the 2023-24. The available balance under this head is Rs. 5900/- which is not sufficient to meet the requirement for the rest of the financial year 2023-24. Further, this office requires paying approx. 20 officials in lieu of briefcase reimbursement in this financial year and 25 officials for next financial year. Therefore, it is requested to allocate Rs. 1085000/- in R.E 2023-24 and Rs 1110000/- in B.E. 2024-25.</p>
		Others	50	50	<p>This head is used for payment of fee for verification of Mark sheet &amp; certificates for payment of University's and amount to be paid to retired / outside persons for Article in Hindi Magazine. For certificate verification amount of Rs 20,000/- and Rs.30,000/- require to pay retired/outside persons for Article in Hindi Magazine. The total additional requirement for this financial year is Rs.40,000/- and Rs.9500/- is balance under this head. It is therefore requested to allocate Rs.50000/- in RE and Rs. 50,000/- in BE 2024-25.</p>
	<b>Capital Head</b>				
	<b>52- Machinery and Equipment</b>	(5201) Purchase of Air conditioner	2950	2600	<p><b><u>RE 2023-24</u></b></p> <p>This office was sanctioned Rs.29,50,000/- under B.E.2023-24. Procurement for 38 no Air conditioners is under process and fund is expected to be utilized end of this month. Further there is no additional requirement under this head.</p> <p><b><u>BE 2024-25</u></b></p>