

दूरभाष/Telephone-2223251  
2225766, 2224812



फैक्स / Fax – 0612-2221056  
तार / Tele- Gram: ACCOUNTS

**प्रधान महालेखाकार (ले० एवं ह०) का कार्यालय, बिहार, पटना**  
**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), BIHAR, PATNA**

का० आ०- डब्लू० एम०- ॥/ वा० सा० स्था०- 23/ अति० प्रभार/ 23-24/ 43  
दिनांक- ...13.../ 07/ 2023

**कार्यालय आदेश**

निर्देशानुसार, इस कार्यालय के आदेश संख्या- डब्लू० एम०- ॥/ वा० सा० स्था०- 23/ 23-24/38 दिनांक- 20 / 06/ 2023 के द्वारा बिहार राज्य के प्रमंडलीय लेखा पदाधिकारियों/ लेखाकारों के स्थानांतरण एवं पदस्थापन के उपरांत शेष रिक्त कार्य प्रमंडलों में अतिरिक्त प्रभार देने हेतु रिक्त प्रमंडलों की सूची तथा प्रक्रिया को सूचनार्थ परिचालित किया जाता है।

अनुलग्नक: - यथोपरि।

ह०/-  
उप- महालेखाकार (कार्य)


ज्ञापांक- डब्लू० एम०- ॥/ वा० सा० स्था०- 23/ अति० प्रभार/ 23-24/

दिनांक- ...../ 07/ 2023

प्रतिलिपि सूचनार्थ एवं आवश्यक कारवाई हेतु प्रेषित-

- 1 महालेखाकार (लेखा एवं हकदारी) का सचिवालय,
- 2 उप- महालेखाकार (कार्य) का सचिवालय
- 3 सूचना पट्ट।

4. Sr.AO/ITS, you are requested to kindly upload the aforesaid office order on the Official website.

  
वरीय लेखा अधिकारी  
बिहार, पटना

**LIST OF VACANT DIVISIONS FOR ADDITIONAL CHARGES- 2023**

Sl. No.	DISTRICT	Sl. No.	STATION	NAME OF THE DIVISION	AVERAGE EXPENDITURE (IN CR)	GRADE	
1	ARARIA	1	ARARIA	PUBLIC HEALTH DIVISION, ARARIA, PIN-854311	161.19	A	
2		2		ROAD DIVISION, ARARIA, PIN-854311	142.53	A	
3		2	FARBISGANJ	IRRIGATION DIVISION, BATHNAHA, ARARIA, PIN-854316	10.17	D	
4	AURANGABAD	1	AURANGABAD	NATIONAL HIGHWAY DIVISION, AURANGABAD, PIN-824101	54.40	B	
5		2		BUILDING DIVISION, AURANGABAD, PIN-824101	42.95	B	
6		3		PUBLIC HEALTH DIVISION, AURANGABAD, PIN-824101	42.92	B	
7		4		IRRIGATION MECHANICAL DIVISION (RVP), AURANGABAD, PIN-824101	3.71	D	
8		5		BATANE HEAD WORKS DIVISION, AMBA, AURANGABAD ,PIN-824111	3.00	D	
9		6		NORTH KOEL CANAL DIVISION, AMBA, AURANGABAD, PIN-824111	2.90	D	
10		7		NORTH KOEL CANAL DIVISION, MADANPUR, AURANGABAD, PIN-824208	1.78	D	
11		8		QUALITY CONTROL (IRRIGATION CREATION) DIVISION, AURANGABAD, PIN-824101	1.41	D	
12		1		DAUDNAGAR	RURAL WORKS DEPARTMENT, WORKS DIVISION, DAUDNAGAR, AURANGABAD, PIN-824143	38.77	B
13		1		NAWINAGAR	NORTH KOEL DAM & BARRAGE DIVISION, MOHAMMADGANJ, AURANGABAD <i>(CORRES. ADD.-NORTH KOEL DAM &amp; BARRAGE DIVISION, MOHAMMADGANJ, PALAMU, JHARKHAND), PIN-822120</i>	3.77	D
14		2			NORTH KOEL CANAL DIVISION, NAVINAGAR, AURANGABAD, PIN-824301	3.22	D
15	BHAGALPUR	1	BHAGALPUR	FLOOD CONTROL DIVISION, BHAGALPUR, PIN-812001	74.46	A	
16		2		NATIONAL HIGHWAY DIVISION, BHAGALPUR, PIN-812001	67.73	A	
17		3		ELECTRIC WORKS DIVISION, BHAGALPUR (BCD) PIN-812001	12.61	C	
18		4		PUBLIC HEALTH (MECHANICAL) DIVISION, BHAGALPUR, PIN-812001	8.94	D	
19	BUXAR	1	BUXAR	PUBLIC HEALTH DIVISION, BUXAR, PIN-802101	59.37	B	
20		2		FLOOD CONTROL DIVISION, BUXAR, PIN-802101	3.29	D	
21		1	DUMRAON	IRRIGATION DIVISION, NAWANAGAR, BUXAR, PIN-802129	10.13	D	
22	DARBHANGA	1	DARBHANGA	ELECTRIC WORKS DIVISION (BCD), DARBHANGA, PIN-846004	11.30	D	
23		2		WESTERN KOSI CANAL DIVISION, KEOTI, DARBHANGA, PIN-847121	3.00	D	
24		3		RURAL WORKS DEPARTMENT, REGIONAL LABORATORY, DARBHANGA, <i>(SHMC, Bakarganj, laheriasarai, Darbhanga. PIN-846002.)</i>	2.40	D	
25		4		QUALITY CONTROL (IRRIGATION CREATION) DIVISION, DARBHANGA, PIN-846004	1.79	D	
26	EAST CHAMPARAN	1	CHAKIA	TRIHUT CANAL DIVISION, CHAKIA, EAST CHAMPARAN, PIN-845412	3.14	D	
27		1	DHAKA	TIRHUT CANAL DIVISION DHAKA, EAST CHAMPARAN, PIN-845418	8.37	D	
28		1	MOTIHARI	SIKRAHANA EMBANKMENT DIVISION, MOTIHARI, PIN-845401	11.61	D	
29		2		ELECTRIC WORKS DIVISION (B.C.D), MOTIHARI, PIN-845401	2.42	D	
30	EAST CHAMPARAN	3	MOTIHARI	MASTER PLANNING INVESTIGATION AND PROJECT PREPARATION DIVISION, MOTIHARI, EAST CHAMPARAN, PIN-845401	0.95	D	
31		1	RAXUAL	TRIVENI CANAL DIVISION, RAXAUL, MOTIHARI, EAST CHAMPARAN, PIN-845305	16.12	C	
32		2		GHORA SAHAN CANAL DIVISION, RAXAUL, EAST CHAMPARAN, PIN-845305	3.18	D	
33	GAYA	1	GAYA	ROAD DIVISION NO-1, GAYA, PIN-823001	64.72	A	
34		2		NORTH KOEL CANAL DIVISION, KATARI HILL ROAD, GAYA, PIN-823001	2.32	D	
35		1	TEKARI	SONE HIGH LEVEL CANAL DIVISION, TEKARI, GAYA, PIN-824236	13.98	C	
36		2		POON-POON BARRAGE DIVISION -1, GOH, GAYA, PIN-824203	1.93	D	
37		1	WAZIRGANJ	TILAIYA CANAL DIVISION, WAZIRGANJ, GAYA, PIN-805131	110.27	A	

38	GOPALGANJ	1	MIRGANJ	SARAN CANAL DIVISION, MIRGANJ, CAMP- BHOORE, GOPALGANJ, PIN-841426	17.45	C
39		1	GOPLGANJ	BUILDING DIVISION, GOPALGANJ, PIN-841428	49.95	B
40		2		PUBLIC HEALTH DIVISION, GOPALGANJ, PIN-841428	9.81	D
41		3		QUALITY CONTROL (FLOOD CONTROL & DRAINAGE) DIVISION, GOPALGANJ, PIN-841428	0.81	D
42		4		MINOR IRRIGATION DIVISION, GOPALGANJ, PIN-841428	4.11	D
43	JAMUI	1	JAMHI	PUBLIC HEALTH DIVISION, JAMUI, PIN-811307	126.26	A
44	KATIHAR	1	KATIHAR	FLOOD CONTROL DIVISION, KARAHAGOLA, KATIHAR, PIN-854104	32.43	B
45		2		MINOR IRRIGATION DIVISION, KATIHAR, PIN-854105	4.76	D
46	KHAGARIA	1	KHAGARIA	RURAL WORKS DEPARTMENT, WORKS DIVISION, KHAGARIA, PIN-851204	35.19	B
47	KISHANGANJ	1	KISHANGANJ	MINOR IRRIGATION DIVISION, KISHANGANJ, PIN-855107	2.38	D
48	MADHEPURA	1	MADHEPURA	NATIONAL HIGHWAY DIVISION, MADHEPURA, PIN-852113	96.54	A
49		2		BUILDING DIVISION, MADHEPURA, PIN-852113	48.05	B
50	MADHUBANI	1	JAINAGAR	WESTERN KOSHI CANAL DIVISION KHAJAUJI, MADHUBANI, PIN-847228	1.63	D
51		1	JHANJHARPUR	WESTERN KOSI CANAL DIVISION, JHANJHARPUR, MAHDUBANI, PIN-847404	13.90	C
52		1	MADHUBANI	WESTERN KOSHI CANAL DIVISION , MADHUBANI, PIN-847211	5.78	D
53		2		WESTERN KOSHI CANAL DIVISION , RAJNAGAR, MADHUBANI, PIN-847235	1.82	D
54		3		WESTERN KOSI CANAL DIVISION, KHUTAUNA, MADHUBANI, PIN-847227	1.77	D
55	MUNGER	1	HAWELI KHARAGPUR	RURAL WORKS DEPARTMENT, WORKS DIVISION, KHARAGPUR-TARAPUR, MUNGER, PIN-811213	41.44	B
56		1	MUNGER	PUBLIC HEALTH DIVISION, MUNGER, PIN-811201	51.99	B
57		1	TARAPUR	IRRIGAION DIVISION, TARAPUR, MUNGER, PIN-813221	35.03	B
58	NAWADA	1	NAWADA	BUILDING DIVISION, NAWADA	44.05	B
59		2		MINOR IRRIGATION DIVISION, NAWADA	40.14	B
60	PURNEA	1	BANMANKHI	IRRIGATION DIVISION, BANMANKHI, PURNEA	2.84	D
61		1	PURNEA	PUBLIC HEALTH (MECH.) DIVISION, PURNEA	8.53	D
62		2		IRRIGATION MECHANICAL DIVISION, PURNEA	3.50	D
63		3		ELECTRIC WORKS DIVISION (BCD), PURNEA.	2.45	D
64		4		MASTER PLANNING INVESTIGATION AND PROJECT PREPARATION DIVISION, PURNEA- 854301	0.69	D
65	ROHTAS	1	CHENARI	DURGAWATI WORKS DIVISION , CHENARI, SASARAM, ROHTAS	6.52	D
66		1	SASARAM	DURGAWATI DAM DIVISION -2, BHIRTRIBANDH, ROHTAS	21.97	C
67		2		PUBLIC HEALTH (MECHANICAL) DIVISION, SASARAM, ROHTAS	15.73	C
68		3		SONE HIGH LEVEL CANAL DIVISION, SASARAM, ROHTAS	13.42	C
69	SAHARSA	1	SAHARSA	PUBLIC HEALTH DIVISION SAHARSA	151.48	A
70		2		BUILDING DIVISION , SAHARSA	46.86	B
71		3		MINOR IRRIGATION DIVISION, SAHARSA	5.97	D
72		4		DRAINAGE DIVISION, SAHARSA	1.77	D
73		5		ELECTRIC WORKS DIVISION (BCD), SAHARSA.	1.31	D
74		6		RURAL WORKS DEPARTMENT, REGIONAL LABORATORY, SAHARSA	0.90	D
75		7		QUALITY CONTROL(IRRIGATION CREATION) DIVISION SAHARSA	0.56	D
76	SAMASTIPUR	1	SAMASTIPUR	LOCAL AREA ENGINEERING ORGANISATION, WORKS DIVISION NO.-1, SAMASTIPUR	36.58	B
77	SARAN	1	CHAPRA	MINOR IRRIGATION DIVISION, CHAPRA	8.22	D
78		2		PUBLIC HEALTH (MECHANICAL) DIVISION,CHAPRA, SARAN	7.69	D
79	SHEOHAR	1	SHEOHAR	BUILDING DIVISION NO.2, MUZAFFARPUR AT SHEOHAR	14.43	C
80		2		LOCAL AREA ENGINEERING ORGANISATION, WORKS DIVISION, SHEOHAR	8.60	D
81		3		PUBLIC HEALTH DIVISION, SHEOHAR	6.46	D

82	SITAMARHI	1	BELSAND	BAGMATI DIVISION, RUNISAIDPUR, BELSAND, SITAMARHI	32.36	B
83		1	SITAMARHI	NATIONAL HIGHWAY DIVISION, SITAMARHI	180.84	A
84		2		BUILDING DIVISION, SITAMARHI	51.07	B
85	SIWAN	1	MAHARAJGANJ	SARAN CANAL DIVISION, MAHARAJGANJ, SIWAN	15.26	C
86		1	SIWAN	MASTER PLANNING INVESTIGATION AND PROJECT PREPARATION DIVISION, SIWAN	0.61	D
87	SUPAUL	1	BIRPUR	EASTERN KOSHI EMBANKMENT DIVISION -2, BIRPUR,SUPAUL	68.99	A
88		2		HEAD WORKS DIVISION, BIRPUR, SUPAUL	32.90	B
89		3		WESTERN EMBANKMENT DIVISION BIRPUR, SUPAUL	23.70	C
90		4		EASTERN EMBANKMENT DIVISION, BIRPUR,SUPAUL	20.88	C
91		5		IRRIGATION (MECH) DIVISION, BIRPUR, SUPAUL	16.42	C
92		6		QUALITY CONTROL (FLOOD CONTROL & DRAINAGE), DIVISION, BIRPUR	0.89	D
93	SUPAUL	1	NIRMALI	WESTERN EMBANKMENT DIVISION, NIRMALI, SUPAUL	55.14	B
94		1	RAGHOPUR	IRRIGATION DIVISION , RAGHOPUR, SUPAUL	5.40	D
95		1	SUPAUL	PUBLIC HEALTH DIVISION, SUPAUL	222.85	A
96		2		EASTERN EMBANKMENT DIVISION, SUPAUL	47.74	B
97		3		BULIDING CONSTRUCTION DIVISION,SUPAUL	40.27	B
98		4		MINOR IRRIGATION DIVISION, SUPAUL	3.12	D
99		1	TRIVENIGANJ	IRRIGATION DIVISION , TRIVENIGANJ,SUPAUL	4.78	D
100	VAISHALI	4	HAJIPUR	BUILDING DIVISION, HAZIPUR, VAISHALI	36.81	B
101	WEST CHAMPARAN	4	BAGAHA	HEAD WORKS DIVISION, BALMIKINAGAR, WEST CHAMPARAN	26.99	C
102		9		MAIN WESTERN CANAL DIVISION BALMIKINAGAR, WEST CHAMPARAN	3.16	D

  
**Sr.Accounts Officer**

## **CRITERIA TO ENTRUST ADDITIONAL CHARGE OF VACANT WORKS DIVISIONS**

As per the order, the following criteria to entrust additional charge of the vacant divisions to the officials of the Divisional Accountant cadre for the ensuing period is fixed as: -

1. Additional charge shall be considered for the divisions falling vacant, where no regular incumbent has been posted in Annual General Transfer- 2023. There are 102 vacant works Divisions where additional charge has to be entrusted to officials of the DAO Cadre.
2. The Committee's endeavour should be to entrust the additional charges of the vacant divisions within the same Station/District. In cases where not feasible, additional charges should be entrusted in nearby stations/ Districts as per administrative exigencies.
3. While entrusting additional charges of the vacant division the Committee should, as far as possible, endeavour to adopt a rational approach in the allocation of the vacant division so that the officials who are already under the regular charge of a division with heavy expenditure, may not be bestowed with the extra workload and output of work may not be disturbed. For this, the Committee may decide on a parameter of proportionate expenditure of heavy division in respect of the overall expenditure of the Station.
4. Additional Charges of more than one division to one official of the Divisional Accountant cadre should be avoided unless absolutely essential under the circumstances. Some officials may be given additional charges of more than one division due to the non-availability of officials in the adjacent stations/ Districts.
5. Thereafter, in difficult/ remote areas, vacant divisions may be filled up as per the availability of the officials and administrative convenience.
6. Officials, who are retiring within six months, will not be considered for additional charge.
7. The additional charge should be invariably allocated to the officials in order of their seniority in the Gradation list at the first instance. The official against whom any disciplinary or vigilance case is pending or any penalty is in currency may not be considered for additional charge.
8. The committee's endeavour should be to entrust the additional charges of the vacant Local Area Engineering Organisation (LAEO) Works Division to the official of DAO Cadre who is holding regular charge of the LAEO division in the particular Station/ District in the light of Finance Department, Govt. of Bihar, Patna letter no. 2219 dated 06.03.2014.
9. If any division falls vacant due to retirement/ death/ sanctioned leave (except C.L./R.H.) or any unforeseen reason during the ensuing period, the above-mentioned criteria shall be followed to allocate additional charge of vacant divisions.
10. The deviation from above mentioned criteria, if any, made by the committee should mention in the minutes of the meeting with detailed reasons.
11. Administrative convenience/factors may override any of the above guidelines.

  
Dy. Accountant General (Works)