

FORM NO.12BB
(See rule 26C)

1. Name, Designation and address of the employee:			
2. Permanent Account Number of the employee:			
3. Financial year:			
Details of claims and evidence thereof			
SI No.	Nature of claim	Amount (Rs.)	Evidence / particulars
(1)	(2)	(3)	(4)
1	House Rent Allowance: (i) Rent paid to the landlord (ii) Name of the landlord (iii) Address of the landlord (iv) Permanent Account Number of the landlord Note: Permanent Account Number shall be furnished if the aggregate rent paid during the previous year exceeds one Lakh rupees		
2	Leave travel concessions or assistance		
3	Deduction of interest on borrowing: (i) Interest payable/paid to the lender (ii) Name of the lender (iii) Address of the lender (iv) Permanent Account Number of the lender (a) Financial Institutions(if available) (b) Employer(if available) (c) Others		
4	Deduction under Chapter VI-A* (A) Section 80C,80CCC and 80CCD (i) Section 80C (a) (b) (c) (d) (e) (f)..... (ii) Section 80CCC (iii) Section 80CCD (B) Other sections (e.g. 80E, 80G, 80TTA, etc.) under Chapter VI-A. (i) section..... (ii) section..... (iii) section..... (iv) section.....		
Verification			
I,.....,son/daughter of..... do hereby certify that the information given above is complete and correct.			
Place.....		(Signature of the employee) Full Name	
Date.....			
Designation			

*For claiming deduction under 80D(Medical Insurance), a copy of Insurance certificate containing the name of the insured persons may be enclosed.

Form no. 12c
FORM FOR SENDING PARTICULARS OF INCOME UNDER SECTION 192(2B)
FOR THE YEAR ENDING 31ST MARCH 2024

1	Name and Address of the employee	
2	Permanent Account Number	
3	Residential Status	
4	Particular of income under any head of income other than 'Salaries' (not being a loss under any such head other than the loss under the head "Income from house property") received in financial year	
		Rs.
	(i) Income from House Property (in case of loss, enclose computation thereof)	
	(ii) Profits and Gains of business or Profession	
	(iii) Capital gains	
	(iv) Income from other sources	
	Interest	
	(i) FD	
	(ii) RD	
	(iii) SB	
	(v) Other Incomes (Specify, if any)	
	TOTAL	

Note: 1) For item (ii) to (v) only plus income to be included
 2) Tax will be deducted at source but proof should be produced to the Department along with return.

5	Aggregate of sub-items (i) to (v) of items 4	
6	Tax deducted at source (enclose certificate(s) issued under section 203	

Place:
Date:

Signature of the Employee

VERIFICATION

I,-----
 -----do hereby declare that what is stated above is true to the best of my knowledge and belief.
 Verified today, the-----day of-----20

Place:
Date:

Signature of the Employee

**ANNEXURE-1
DETAILS OF SELF OCCUPIED HOUSE PROPERTY**

1	Location of property/Properties	
2	Date of acquisition/Completion of construction of the house	
3	Sources of funds own/ HBA/outside loan	
4	If finance is available through outside loan	
	a) Name of the Financial institution	
	b) Amount of loan obtained	
	c) Date of borrowal of loan	
	d) Repayment of Principal from 01.04.2022 to 31.03.2023	
	e) Interest paid or accrued towards loan from 01.04.2022 to 31.03.2023 (Enclose certificate from the Institution)	

**ANNEXURE-2
DETAILS OF HOUSE PROPERTY OTHER THAN SELF OCCUPIED
(Vide item 4(i) of Form-12C)**

1	Location of the Property/ Properties	
2	Whether let out/kept vacant/occupied by dependent parents(if let out income from House Property to be arrived at separately)	
3	Date of acquisition/ Completion of construction of the house	
4	Sources of funds own/HBA/outside loan	
5	If finance through outside loan	
	a) Name of the Financial institution	
	b) Amount of loan obtained	
	c) Date of borrowing of loan	
	d) Repayment of Principal from 01.04.2022 to 31.03.2023	
	e) Interest paid or accrued towards loan from 01.04.2022 to 31.03.2023(Enclose certificate from the Institution)	

COMPUTATION OF INCOME FROM HOUSE PROPERTY-LET OUT

	Rs.	
Annual Rent Received		(A)
Less: Municipal Taxes Paid (NAV is "Nil" for self occupied properties)		(B)
Net Annual Value (A-B)		(C)
Deductions: Sec.23(a) (30% of C) for maintenance		(D)
Sec.24(i) Interest paid on borrowed capital		
Net chargeable income from House Property (C-D)		(E)

Note: If (E) is a minus figure, the loss can be set off against income under any other heads of the particular assessment year.

Place:

Date:

Signature of the Employee