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प्रधान निदेशक लेखापरीक्षा (केंद्रीय) चेन्नै का कार्यालय

लेखा परीक्षा भवन, 361, अण्णा सालै, तेनामपेट, चेन्नै - 600 018.

OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT (CENTRAL), Chennai
"Lekha Pariksha Bhavan", 361, Anna Salai, Teynampet, Chennai – 600 018.

No. PDA(C)/Legal Cell/25-32/2022-23/307

Dated:10.03.2023

CIRCULAR No.15

Rule 15 (1)(c) of the CCS (Conduct) Rules, 1964 prescribes that no Government Servant shall except with the previous sanction of the Government hold an elective office in any body whether incorporated or not (Co-operative societies, Recreation Club etc).

As per Headquarters office Circular No. 03-Staff (Disc.-I)/2023 forwarded vide Hqrs. Lr. No.-296/Staff (Disc.-I)/24-2023 dated 03.02.2023, all the Staff members of this office are hereby directed to adhere to Rule 15 (1) (c) of the CCS (Conduct) Rules, 1964 and any violation of the Rule will attract disciplinary action in terms of CCS (CCA) Rules, 1965. Further it is also directed to all the staff members of this office to comply with the following instructions/ guidelines while submitting their application seeking prior permission for contesting and holding elective office, if elected, in the Co-operative Societies, Recreation Club etc.

i. As per Rule 15(1)(c) of the Central Civil Services (Conduct) Rules, 1964 "no Government servant shall hold an elective office, or canvass for a candidate or candidates for an elective office, in any body, whether incorporated or not except with the previous sanction of the Government".

ii. As per Sl.No. 13, Section F of the CAG's Manual of Standing Order Volume II, the power to grant such permission lies with the Comptroller & Auditor General of India.

iii. As per the DoP&T OM dated 27.02.2020, a Government servant may be allowed to hold elective office in any body, whether incorporated or not, for period of two terms or for a period of 5 years, whichever is earlier, for which prior sanction would be required when a Government servant contests an election in such body, as per existing rules.

iv. As per Headquarters office Circular dated 03.02.2021, holding elective post in Recreation Club shall come under the ambit of Rule 15(1)(c) of the CCS (Conduct) Rules 1964.

Staff members who are desirous to contest for any elective office in any body, whether incorporated or not, are directed to seek prior permission before filing their nominations by duly furnishing the required documents viz.

1. Application of the willing candidates addressed to the Comptroller & Auditor General of India seeking prior sanction for contesting/ holding elective office.

2. Prescribed Proforma (copy attached)

PTO

19.03/10/2023

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235

3. Copy of the Election Notifications along with the tentative date of election.
4. Latest copy of the bye-laws of the concerned Co-operative Society/body, Recreation club etc.
5. Audited Annual Financial Statements/Accounts/P&L Accounts etc.

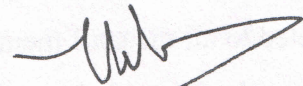
at least forty-five days before the scheduled date of elections so as to enable this office to forward the proposal for sanction for contesting / holding elective office in Cooperative Societies, Recreation Club etc. to Headquarters office complete in all respects to examine the proposal in detail before its submission for Competent Authority.

Submission of willingness along with required documents, at least forty-five days before the scheduled date of elections, is mandatory for seeking prior permission.

This Circular is in continuation of earlier Circular No. DGA(C)/Legal/25-32/2019-20/263 dated 19.03.2020.

(Vide orders of Principal Director of Audit (Central) dated: 09.03.2023)

Encl: Proforma.



Senior Audit Officer/Admn

Copy to:

1. All Group Officers
2. All Branch officers (For circulation)
3. Data Manager/EDP (request to upload the circular in office web page).
4. Notice Board

**PROFORMA TO BE FURNISHED BY OFFICIALS SEEKING PERMISSION
TO HOLD AN ELECTIVE OFFICE UNDER RULE 15(1)(C) OF THE CCS
(CONDUCT) RULES, 1964.**

Name of the Government Servant and Designation	Name of the body and the elective office held by the Government servant from time to time	The different periods during which he/she has held an elective office in the body	Whether any family member or relative of the Government servant is holding or has held any elective office in the body.	Whether the Government servant receives any remuneration from the body as honorarium/ allowance etc	Any perks or facilities given by the body viz.car/ air-conditioner etc.
(1)	(2)	(3)	(4)	(5)	(6)

Signature of the Official:

Name of the Official:

Designation: