



**भारतीय लेखा एवं लेखापरीक्षा विभाग**  
**कार्यालय प्रधान महालेखाकार (लेखापरीक्षा), छत्तीसगढ़, रायपुर**  
**INDIAN AUDIT & ACCOUNTS DEPARTMENT**  
Office of the Principal Accountant General (Audit), Chhattisgarh, Raipur

No. Admn.I/Audit/Deputation/F-17/Cir-08

Date: -13.02.2023

**CIRCULAR**

To,

All the Heads of Department of IA&AD

**Subject:** Filling up the combined vacancy in the cadre of Assistant Supervisor/ Sr. Auditor/ Auditor on deputation basis-regarding

Sir/ Madam

This office has large number of combined vacancies in the cadre of Assistant Supervisor, Sr. Auditor, Auditor. Hence, requires the services of willing Assistant Supervisor (Audit) Assistant Supervisor (Accounts)/Sr. Auditor / Sr. Accountant / Auditor Accountant/ on deputation basis in terms of the provision contained in Para 4 of the Headquarters Office Letter No 1442 Staff (App1) /08-2016 dated 20.12.2021 (Copy enclosed)

The application/s of official/s willing to serve in the Office of the Principal Accountant General (Audit) Chhattisgarh Raipur, on deputation basis may kindly be forwarded along with the following documents **latest by 24.02.2023**.

- a) Official/s holding analogous posts on regular basis in the parent cadre/ department.
- b) The willing official/s should have completed at least two years of regular service and confirm in the initial cadre in the parent cadre /department.
- c) Maximum age limit for appointment on deputation shall not exceed 56 years as on closing date of application i.e. 24.02.2023
- d) The period of deputation will be initially for one year and further extendable maximum up to three years subject to administrative convenience.
- e) Particulars of applicant/s should be forwarded in the enclosed proforma (Bio-data).
- f) Vigilance clearance Certificate: It may be certified that no disciplinary/court/Vigilance Case is pending or contemplated against the applicant.
- g) Grading of APARs dossier for the last 3 years duly attested by the competent authority.
- h) Name/s and application/s of willing official/s may be recommended and forwarded to the official email id i.e. [agauchhattisgarh@cag.gov.in](mailto:agauchhattisgarh@cag.gov.in).
- i) Deputation on the above-mentioned post is allowed with deputation allowances as applicable.
- j) This office reserves the right to repatriate the official at any point of time if the performance of the official is not found satisfactory.

**This issues with the approval of Sr. Dy. Accountant General (Admn.)**

**Encl:** As above

Yours faithfully,

  
Sr. Audit Officer (Admn)

**Annexure-I**  
**Bio Data Proforma**

1. Name and address (in BLOCK letters): -
2. Date of Birth (In Christian era): -
3. Name of the Office:-
4. D.O.J. in IA&AD with name of the post: -
5. Date of retirement: -
6. Date of Appointment/Promotion to the post: -
7. Category:
8. Basic Pay:
9. Educational Qualification: -
10. Languages Known: -
11. Nature of present employment, i.e., Ad Hoc or temporary or permanent:-
12. Details of the work experience:-
  
13. Additional information, if any, which you would like to mention in support of your suitability for the post:-
  
14. Present address:-

Date:

Signature of the candidate

Recommendation by Group Officer