

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA,
NEW DELHI.

No. 55 -Staff (App)-I/05-2022/Vol.V

Dated: 18/01/2023

To

1. All the Heads of Department in IA&AD
2. Director (P).

Subject: Filling up the post of Auditor in level 05 in O/o Director of Accounts, Cabinet Secretariat, New Delhi on deputation basis.

Sir / Madam,

I am directed to intimate that O/o Director of Accounts, Cabinet Secretariat, New Delhi has intimated to fill up the post of Auditor in level 05 on deputation cum absorption basis. Maximum age limit shall not exceed 56 years as on the closing date of receipt of application.

2. The eligibility conditions for the posts are as under:-

Name of post	Pay Scale	Eligibility Criteria
<u>Auditor</u>	Level 05	i) Auditor/ Accountant in level 05. And Bachelor Degree from a recognized University. Duties: Scrutiny and passing of bills. Processing of pension cases. Authorization of Pay and Allowances. Audit of Units and other miscellaneous administrative jobs.

3. In this regard, it is requested to kindly recommend the names of eligible officials who are willing and can be spared immediately in the event of their selection for the above mentioned post on deputation basis after following the provisions given in Deputation Policy for non-IA&AS Officers for deputation outside IA&AD as circulated vide circular No. 1050-Staff (App)-I/05-2022 dated 28.06.2022. The recommendations accompanied with the following documents / certificates may kindly be sent to the Asstt. Comptroller and Auditor General (N)-I latest by 10/02/2023:

iv. Application (in duplicate) only in the prescribed proforma (Annexure enclosed) of willing and eligible Candidates with certification by employer.

v. Duly attested copies of each page of APARs for the last 5 years (2017-18 to 2021-22).

vi. Latest vigilance certificate, integrity certificate and CR dossiers

4. Applications received after 10/02/2023 will not be considered under any circumstance.

5. **In case of selection, the candidate will not be allowed to withdraw the application. In case of withdrawal of willingness after selection, the candidate will be debarred from applying to the deputation for 03 years from the date of communication of the selection by the borrowing department.**

Encls:-As above.

Yours faithfully,

(R.K. Tiwari)

Sr. Administrative Officer (App)-I

APPLICATION FOR THE POST OF AUDITOR IN O/O DACS**BIO DATA**

1. Name of the applicant :
2. Date of Birth :
3. Father's Name :
4. Date of Appointment in Govt. Service :
5. Permanent Home Address :
6. Present Address/ Mobile Number :
7. E-mail (official) :
8. Educational Qualification :
9. Post held with pay scale & date from holding the present post :
10. Work Experience :
11. Please state whether the applicant belongs to a SC/ST/OBC :

(SIGNATURE OF THE APPLICANT)