

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E)
MANIPUR, IMPHAL – 795001

Estt (A&E)/Order No.560

Dated: 05.01.2023

In partial modification to the Establishment Order No. 340 dated 15.02.2022, the following instructions are hereby issued:


1. Md. Abdul Waris, Personal Assistant to Sr. Dy. Accountant General (A&E) shall henceforth be designated as the **nodal official** for accessing and regularly checking the office email (agaamanipur@cag.gov.in). In his absence, Smt. RT Katinji, Private Secretary to Principal Accountant General (A&E) shall take the charge of the **nodal official**. In case of the absence of both the officials, the charge shall be taken up by Shri N. Budhichandra Singh, Sr. AO (EDP) or Shri Th. Shyamkumar Singh, AAO(EDP) as the case may be.
2. The nodal official shall print only relevant email for kind perusal of Pr.AG/Sr. DAG and for further processing to avoid wastage of papers at later stage. Other emails which are not required to be downloaded are to be forwarded (through email) to the concerned officer(s) for their information and necessary action, if any.
3. On logging in to office email with the login credentials by i) nodal official ii) Shri K. Ibothem Singh, Sr. AO iii) Shri H. Cha Surchandra, Sr. AO iv) Smt. Ch. Babita Devi, Sr. AO v) Shri P Sharat Singh, Sr. AO vi) Shri L. Iboyaima Singh, Consultant, Shri N. Budhichandra Singh, Sr. AO (EDP) shall grant the access on the Kavach application since his mobile number is registered and linked with the office mail.
4. Enclosures with more than 10 pages need not be printed unless otherwise necessary/directed. Soft copy of such files may be forwarded via email to the concerned officer(s).

[Auth: PAG (A&E)'s order dated 04.01.2023 at P/49^N of file No. Estt(A&E)/MRW/2020-21]

Memo No. Estt (A&E)/MRW/2020-21/2202-2205

Copy to:

1. PS to PAG (A&E), Manipur
2. PA to Sr. DAG (A&E), Manipur
3. Person concerned
4. O/o file.


Sr. Accounts Officer (Admn.)

Dated: 05.01.2023


Sr. Accounts Officer (Admn.)