

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA,
NEW DELHI.

No. ²¹⁸² -Staff (App)-I/05-2022/Vol.II

Dated: 15/12/2022

To

1. All the Heads of Department in IA&AD
2. Director (P).

Subject: Filling up the post of Internal Audit Officer (Level 12) in Central University of Kerala on deputation basis.

Sir / Madam,

I am directed to intimate that Central University of Kerala has intimated to fill up post of Internal Audit Officer (Level 12) of pay matrix on deputation basis. The period of deputation including the period of deputation in another ex-cadre post shall be initially for 02 years and may be extendable for one more year. Maximum age limit shall not exceed 56 years as on the closing date of receipt of application.

2. The eligibility conditions are as under:-

Name of post	Pay Scale	Eligibility Criteria
<u>Internal Audit Officer</u>	Level 12	i) Sr. Audit Officer/ Sr. Accounts Officer (Level 10) with 05 years of experience.

3. In this regard, it is requested to kindly recommend the names of eligible officers who are willing and can be spared immediately in the event of their selection for the post of Internal Audit Officer in Level 12 on deputation basis after following the provisions given in Deputation Policy for non-IA&AS Officers for deputation outside IA&AD as circulated vide circular No. 1050-Staff (App)-I/05-2022 dated 28.06.2022. The recommendations accompanied with the following documents / certificates may kindly be sent to the **Asstt. Comptroller and Auditor General (N)-I latest by 30/12/2022:**

- i) Application (in duplicate) only in the prescribed proforma (Annexure-I enclosed) of willing and eligible Candidates with certification by employer.
 - ii) Duly attested copies of each page of APARs for the last 5 years (2017-18 to 2021-22).
 - iii) Latest vigilance certificate, integrity certificate and CR dossiers
4. Applications received after 30/12/2022 will not be considered under any circumstance.
5. **In case of selection, the candidate will not be allowed to withdraw the application. In case of withdrawal of willingness after selection, the candidate will be debarred from applying to the deputation for 03 years from the date of communication of the selection by the borrowing department.**

Encls:-As above.

Yours faithfully,



(R.K. Tiwari)
Sr. Administrative Officer (App)-I

BIO-DATA

1. Name of the post applied for
2. Name
3. Present post held and Date from which present post held:
4. Date of Birth
5. Gender: Male/Female
6. Date of superannuation
7. Educational Qualification
8. Mobile No. & e-mail ID
9. Permanent Address
10. Postal Address
11. Nature of duties performed as AAO/A.O/Sr. AO:
(Enclose a separate sheet duly authenticated by the department, if space below is insufficient)

From	To	Nature of duties performed

12. Level in Pay Matrix
13. Basic Pay in Level in the Pay Matrix

(Signature of candidate)

Date :

It is certified that particulars furnished are correct and no vigilance case/disciplinary proceedings or criminal proceeding is either pending or contemplated against the officer and no penalty, major or minor, was imposed on the officer during the last 10 years. The integrity of the officer is beyond doubt.

Signature of the Head of Department
(with stamp)