



महालेखाकारकाकार्यालय (ले.व ह.)मेघालय ,शिलांग-793001

OFFICE OF THE ACCOUNTANT GENERAL (A&E)

MEGHALAYA, SHILLONG-793001

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'लोकहितार्थसत्यनिष्ठा'
"Dedicated to Truth
And Public Interest"

Estt-I /STC/2018-2022/2200

Dated: 16.12.2022

CIRCULAR

Applications are invited from retired Sr. Private Secretary/Private Secretary to work as consultant in the post of Private Secretary on short term contract basis in the Office of the Accountant General (A&E), Meghalaya, Shillong. The vacancy available in the cadre of Private Secretary is 1 (one).

Selected person will be engaged on short term contract basis initially for a period up to one year. The maximum number of such terms is restricted to 5 (five). Continuation/extension of contract is subject to performance of the consultant. The contract is liable to be terminated if the requirement of service in the Office ceases to exist or when the consultant attains the age of 65 years, whichever is earlier.

Eligibility criteria:-

Retired Sr. Private Secretary/Private Secretary in IA&AD are eligible to be hired to the post of Private Secretary.

The following terms and conditions are applicable to the contractual officers.

1. Age should not be beyond 65 years as on 01.12.2022.
2. A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of contract. No annual increment/percentage increase, Dearness Allowance and House Rent Allowance is allowed for the contract period. Further, an appropriate and fixed amount as Transport Allowance for the purpose of commuting between residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.
3. Paid leave of absence may be allowed at the rate of 1.5 days for each completed months of service to the retired officer/official hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew,