

**OFFICE OF THE DIRECTOR GENERAL OF AUDIT
DEFENCE SERVICES, A- BLOCK, 7th FLOOR, DEFENCE OFFICE COMPLEX,
AFRICA AVENUE, NEW DELHI-110023.**

Office Circular No: 358

Date: 21.09.2022

CIRCULAR

Subject: - Appointment of Welfare Assistant on deputation basis.

Applications are invited from willing Asstt Supervisors/ Sr. Auditors/ Sr. Accountants having three years of combined service in the grade in IA&AD for filling up of ex-cadre post of 01 Welfare Assistant at each of the following Defence Audit Wing offices:-

1. Director General of Audit, (Navy), New Delhi.
2. Principal Director of Audit, (Defence Services) Chandigarh.
3. Principal Director of Audit, (Defence Services), Pune

Eligibility Criteria: The main consideration of the selection for the post will be suitability and aptitude of the person for welfare activities. The candidate who expresses his/her willingness to serve in the post of Welfare Assistant should possess three years of experience in the field of welfare or community activities, house-keeping, sports and cultural activities, personnel administration including settlement of personal claims etc. Age of applicant on date of issue of letter should not be more than 56 years.

Service Conditions:

1. The post of Welfare Assistant will be in the pay level-8 as per 7th CPC.
2. The selected candidate will be eligible to draw deputation(Duty) Allowance or the scale of the post in terms of Department of Personnel & Training O. M. No. 2/11/2017-Estt.(Pay-II) dated 24.11.2017.
3. The period of deputation will be initially for a period of one year. After selection further extension/continuity will depend upon satisfactory performance and actual interest displayed. The services of the Welfare Assistant are further extendable up to a maximum of five years. No further extension beyond the fifth year will be allowed under any circumstances.
4. The post would be filled up in the offices mentioned above only. Applicants from other stations, if selected, will have to serve in respective office, as per their choice (in application).

Interested Asstt Supervisors/ Sr. Auditors/ Sr. Accountants who have completed 03 years of combined service in the Asstt Supervisors/ Sr. Auditors/ Sr. Accountants cadre, and fulfill above eligibility criteria may give their willingness along with full service particulars duly approved by their Head of Department (HoD), office and details of Welfare/Social/Cultural activities etc. they have undertaken, to this office latest 10.10.2022 through e-mail (dgads@cag.gov.in).

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(D.D Tripathi)
Sr. Audit Officer,
Defence Services, New Delhi

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Copy to-

1. The Director General of Audit (Navy), New Delhi.
2. The Pr. Director of Audit, Defence Services, Chandigarh.
3. The Pr. Director of Audit, Defence Services, Pune.
4. All Sections/Audit Group (Local)/Secretariat/Notice Board.
5. **All offices of IA&AD (according to Dak List).**

6. O.O Part II


21/09/22

(D.D Tripathi)
Sr. Audit Officer,
Defence Services, New Delhi.