



**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL(AUDIT)- I
ODISHA: BHUBANESWAR.**

OOO No. 402

Dated:14.09.2022

Subject: Reconstitution of Committee for redressal of complaints of ‘Sexual Harassment of working Women at Workplace’.

In partial modification OOC No. 261 dated 08.09.2021, Pr. Accountant General (Audit I), Odisha, Bhubaneswar has been pleased to nominate Ms. Manalika Borgohain, Deputy Accountant General as Head of the Committee on ‘Sexual Harassment of working Women at Workplace’ with the following members; for redressal of complaints of sexual harassment of women working in the Office of the Pr. Accountant General (Audit I), Odisha, Bhubaneswar.

Sl. No.	Name/ Designation of the member	Status in the Committee
1.	Ms. Manalika Borgohain, IAAS Deputy Accountant General (AMG V & Admn.), Office of the Pr. Accountant General (Audit) I, Odisha, Bhubaneswar	Presiding Officer
2.	Ms. Swati Panigrahi, Sr. Audit Officer, Office of the Pr. Accountant General (Audit I), Odisha, Bhubaneswar	Member
3.	Sri Sasanka Sekhar Mohapatra, Assistant Audit Officer, Office of the Pr. Accountant General (Audit I), Odisha, Bhubaneswar	Member
4.	Ms. Chhanda Mohanty, Rtd. Assistant Director- cum-Under Secretary, Women and Child Development Department, Government of Odisha	Member

The Presiding Officer/ members of the Committee shall hold the position for such period not exceeding three years. **Further, the Committee is required to meet once in each quarter, even if there is no live case.** In terms of Headquarters letter No. 101-Staff (Disc.)-17-2018 dated 31.03.2015, an annual return on cases of sexual harassment against working women pertaining to the period from 1st April to 31st March each year, is to be sent to Headquarters Office in the prescribed proforma. Further, the Committee may furnish details of number of complaints received, disposed of and action taken in each case to Headquarters; as required under Office Memorandum dated 22.12.2016 of Department of Personnel & Training, Government of India, communicated by the Headquarters vide letter No. 03-Staff Entt. (R)/A.R/04-2015 dated 13.01.2017.

While discharging its functions, the Committee may follow applicable Act/Rules and instructions/guidelines issued by the Headquarters Office and Department of Personnel & Training, Government of India, from time to time.

Sd/-
Deputy Accountant General (Admn.)

Memo No. Admn (Audit I)/Genl./women emp./968

Date: 14.09.2022

Copy for information and necessary action forwarded to Shri Nilesh P. Patil, Assistant Comptroller & Auditor General (N), Office of the Comptroller & Auditor General of India, 9, Deen Dayal Upadhyaya Marg, New Delhi – 110124.

Sd/-

Deputy Accountant General (Admn.)

Memo No. Admn (Audit I)/Genl./women emp./969

Date: 14.09.2022

Copy forwarded to AAO/Legal Cell, O/o the Pr. Accountant General (Audit I), Odisha, Bhubaneswar, with instructions to maintain files/records etc. relating to all correspondences of the meetings conducted and send all report/returns to Headquarters, as per time-line mentioned in the instructions of Headquarters/ DoPT orders.

Sd/-

Deputy Accountant General (Admn.)

Memo No. Admn (Audit I)/Genl./women emp./970

Date: 14.09.2022

Copy for information and necessary action forwarded to:

1. Secretary to the Principal Accountant General (Audit I), Odisha, Bhubaneswar
2. Secretary to the Accountant General (Audit II), Odisha, Bhubaneswar
3. Secretary to the Principal Accountant General (A&E), Odisha, Bhubaneswar
4. The Director (CRA), O/o the DGA (Central), Hyderabad, Branch Office, Director (CRA), Odisha, Bhubaneswar
5. DAG/ Admn, O/ the Pr. Accountant General (Audit I), Odisha, Bhubaneswar
6. DAG/ Admn, O/ the Accountant General (Audit II), Odisha, Bhubaneswar
7. Sr. DAG/ Admn, O/ the Pr. Accountant General (A&E), Odisha, Bhubaneswar
8. DAG/AMG II, Puri, O/o the Accountant General (Audit II), Odisha, Bhubaneswar
9. All Group Officers of O/o the AG (Audit-I), Odisha, Bhubaneswar: AMG I, AMG II, AMG III, AMG IV, AMG V
10. All Controlling Branch Officers of O/o the Pr. AG (Audit I), Odisha, Bhubaneswar.
11. All members of the Complaints Committee.
12. All recognised Service Associations
13. DA Cell, O/o the AG (Audit I), Odisha with a request to upload this order in the office web-site.
14. Audit & Accounts Recreation Club, Unit-IV, Bhubaneswar
15. Canteen Manager
16. Notice Board/Circular Guard File/Spare copy

Sd/-
14/09/2022

Sr. Audit Officer/ Admn.(Audit-I)