



**OFFICE OF THE ACCOUNTANT GENERAL (AUDIT) - I
ODISHA: BHUBANESWAR.**

OOO No. 494

Dated: 18 January 2021

Subject: Reconstitution of Committee for redressal of complaints of 'Sexual Harassment of working Women at Workplace'

In terms of Headquarters Office Circular No. NGE/2/2000 issued vide letter No. 75-NGE/Disc./34-99 dated 24.01.2000 and Guidance Note on 'Combating Sexual harassment of working women' issued vide No. 5-NGE/2006 under letter No. 86-NGE (Disc.)/10-2005/KW dated 08 February 2006, Accountant General (Audit I) has been pleased to reconstitute the Complaints Committee constituted earlier vide OOC No. 1204 dated 06.11.2017. The Committee shall consist of following members and work for redressal of complaints of sexual harassment of women working in the Office of the Accountant General (Audit I), Odisha, Bhubaneswar.

Sl. No.	Name/ Designation of the member	Position in the Committee
1.	Dr. Jyoti Chaurasia, IAAS Deputy Accountant General (AMG III), Office of the Accountant General (Audit I), Odisha, Bhubaneswar	Presiding Officer
2.	Ms. Sukanti Prava Das, Sr. Audit Officer, Office of the Accountant General (Audit I), Odisha, Bhubaneswar	Member
3.	Ms. Sabita Sahoo, Assistant Audit Officer, Office of the Accountant General (Audit I), Odisha, Bhubaneswar	Member
4.	Ms. Smita Choudhury, Assistant Audit Officer, Office of the Accountant General (Audit I), Odisha, Bhubaneswar	Member
5.	Ms. Mamata Devi, Assistant Supervisor, Office of the Accountant General (Audit I), Odisha, Bhubaneswar	Member
6.	Ms. Chhanda Mohanty, Rtd. Assistant Director- cum- Under Secretary, Women and Child Development Department, Government of Odisha	Member

The Presiding Officer and every other member of the Committee shall hold the position for such period not exceeding three years. Further, the Committee shall be required to meet once a quarter, even if there is no live case. In terms of Headquarters letter No. 101-Staff (Disc.)-17-2018 dated 31.03.2015, the Committee shall submit an annual return to Headquarters Office on cases of sexual harassment against working women pertaining to the period from 1st April to 31st March each year, in the proforma enclosed therewith. Besides, the Committee may furnish details of number of complaints received, disposed of and action taken in the case, to the Administration Section to enable this Office to sent monthly report to

Headquarters Office as required under Office Memorandum dated 22.12.2016 issued by Department of Personnel & Training, Government of India. The composition of the Complaints Committee shall also be posted on the website of this Office.

While discharging its functions, the Committee shall follow applicable Act/Rules and instructions/guidelines by the Headquarters Officer and Department of Personnel & Training, Government of India from time to time.

Sd/-

Deputy Accountant General (Admn.)

Memo No. Admn (Audit I)/Genl./women emp./1069

Date: 18.01.2021

Copy for information and necessary action forwarded to Sri. V.S. Venkatanathan, Assistant Comptroller & Auditor General (N), Office of the Comptroller & Auditor General of India, 9, Deen Dayal Upadhyaya Marg, New Delhi – 110124.

Deputy Accountant General (Admn.)

Memo No. Admn (Audit I)/Genl./women emp./1070

Date: 18.01.2021

Copy for information and necessary action forwarded to:

1. Secretary to the Principal Accountant General (Audit II), Odisha, Bhubaneswar
2. Secretary to the Accountant General (Audit I), Odisha, Bhubaneswar
3. Secretary to the Accountant General (A&E), Odisha, Bhubaneswar
4. The Deputy Director (CRA), O/o the DGA (Central), Hyderabad, Branch Office, DD (CRA), Odisha, Bhubaneswar
5. DAG/ Admn, O/ the Accountant General (Audit I), Odisha, Bhubaneswar
6. DAG/ Admn, O/ the Pr. Accountant General (Audit II), Odisha, Bhubaneswar
7. DAG/ Admn, O/ the Accountant General (A&E), Odisha, Bhubaneswar
8. DAG/AMG II, Puri, O/o the Accountant General(Audit II), Odisha, Bhubaneswar
9. All Group Officers of O/o the AG (Audit-I), Odisha, Bhubaneswar: AMG I, AMG II, AMG III, AMG IV, AMG V
10. All Controlling Branch Officers of O/o the AG (Audit I), Odisha, Bhubaneswar.
11. All member of the Complaints Committee
12. All recognised Service Associations in O/o the AG (Audit I) & Pr. AG (A&E), Odisha, Bhubaneswar
13. Audit & Accounts Recreation Club, Unit-IV, Bhubaneswar
14. Canteen Manager
15. Notice Board/Circular Guard File/Spare copy

S. K. Panda
18/01/2021

Sr. Audit Officer/ Admn.(Audit-I)