



No. AG/AP/Admn/Wel. Ass./2022-23/235

Date: 15/07/2022

To,

All IA&AD Offices  
(As per standard list)

**Sub: Deputation notice for the post of Welfare Assistant**

Applications are invited from eligible officials who are willing for appointment on 01 post of **Welfare Assistant** (Ex-cadre deputation post) Level -8 of Pay Matrix in the Office of the Principal Accountant General Arunachal Pradesh, Itanagar. The period of deputation will initially be for 01 year and the continuance in the ex-cadre posts will be based on the performance of the official subject to sanction for continuance of the post by Headquarters.

Eligibility Criteria:

- Sr. Auditors/ Accountants with not less than 03 years in the Pay Level-6 as on 01/07/2022) and current Assistant Supervisors.
- The maximum age limit for the appointment is 56 years as on 01/07/2022.

The officials fulfilling the above requirements may submit their application to office of the Principal Accountant General, Arunachal Pradesh on or before 16/08/2022 in the proforma given in the annexure.

Deputy Accountant General (Admin)

**Copy for information and necessary action to:**

- PS to PAG
- PA to DAG
- All staff of this office vide email

Deputy Accountant General (Admin)

मौब-II, ईटानगर - ७९१ १११ | Mowb-II, Itanagar- 791 111

फोन: ०३६०-२९५४४६३, २९५४४६४ | ई-मेल: agarunachalpradesh@cag.gov.in  
Phone: 0360-2954463, 2954462 | E-mail: agarunachalpradesh@cag.gov.in

**BIO-DATA/ CURRICULUM VITAE PROFORMA**

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	

7. Details of Employment, in chronological order. **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

**\*Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay where such benefits have been drawn by the Candidate may be indicated as below:

Office/ Institution	Pay, Pay Band, and Grade Pay drawn under ACP/ MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/ contract basis, please state-			
a) The data of initial appointment.	b) Period of appointment on deputation/ contract.	c) Name of the parent/ organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in parent organization.
<p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p><b>9.2 Note:</b> Information under Column 9(c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.</p>			
10. If any post held on Deputation in the past by the applicant, date of return from last deputation and other details.			

<b>11. Additional 1 details about present employment:</b>		
Please state whether working under (indicate the name of your employer against the relevant column)		
a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
<b>12. Total emoluments per month now drawn</b>		
<b>Basis Pay in the PB</b>	<b>Grade Pay</b>	<b>Total Emoluments</b>
<b>13. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.</b>		
<b>Basic Pay with Scale of Pay and rate of increment</b>	<b>Dearness pay/ interim relief/ other allowance etc., (with break-up details)</b>	<b>Total Emoluments</b>
<b>14. Whether belongs to SC/ST</b>		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Competent Authority at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_

**Certification by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the letter no.AG/AP/Admn/ Wel. Ass./2022-23/235 dated: 15.07.2022. If selected, he/she will be relieved immediately.

**2. Also certified that;**

i) There is no vigilance or disciplinary case pending/ contemplated against Shri/ Smt. \_\_\_\_\_

ii) His/ Her integrity is certified.

iii) His/ Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Government of India or above are enclosed.

iv) No major/minor penalty has been imposed on him/her during the last 10 years. Or a list of major/ minor penalties imposed on him/ her during last 10 years is enclosed. (as in the case may be)

**Countersigned**

\_\_\_\_\_  
**(Employer/ Cadre Controlling Authority with Seal)**