



प्रधानमहालेखाकार (ले.प.1) का कार्यालय, केरल, तिरुवनंतपुरम  
**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT I),  
KERALA, THIRUVANANTHAPURAM**



No.Au/Admn.VI/8-16-A/

Date: 11.04.2022

**CIRCULAR No.8**

Headquarters office vide the letter dated 08.04.2022 has intimated that examination for shortlisting of Sr.AOs/AAOs for UN and Embassy Audits scheduled during 2022-23 and 2023-24 will be held on 08.05.2022 from 10AM to 1 PM and 3 PM to 4 PM respectively.

The examination will be held in **Computer Based Test (CBT)** mode at **seven cities** viz. Delhi, Mumbai, Chennai, Kolkata, Guwahati, Bangalore and Hyderabad depending on the number of candidates. For the State of Kerala, the Test City allotted is Bengaluru. The candidates need to apply online when the registration window opens.

The eligibility criteria for UN Audit Examination 2022 is given as below:-

- i. The officer should have clear 'Outstanding' APARs for at least 4 out of the last available 5 years.
- ii. AAOs should have a completed five years combined service in the grade of SO/AAO as on 1.1.2022. No service length is prescribed for Sr. AOs.
- iii. Officers who fall under any of the following categories are not eligible:
  - a. Those who have done two or more UN Audits in the past (including those who have been selected for UN Audit during the current cycle 2021-22):
  - b. Those who have done UN Audit during the last two cycles (including the current cycle 2021-22);
  - c. There should be a minimum gap of two years between two UN Audit assignments;
  - d. Those who have returned from Embassy Audit are not eligible for 3 years as on 01 January 2022;
  - e. Those who have returned from overseas posting are not eligible for five years as on 01 January 2022.

- iv. Officers should be clear from vigilance/disciplinary angle. Officers against whom major penalty has been imposed in the past are not eligible till five years after completion of currency of the penalty. Officers against whom minor penalty including Censure or Dies-Non has been imposed in the past, are not eligible till 3 years after completion of the currency of the punishment or the date of Censure/ Dies-Non.
- v. Officers should be less than 57 years of age as on 01 January 2022;
- vi. Officers must possess the following attributes;
  - a. Ability to conduct audit independently and prepare Audit Reports;
  - b. Excellent drafting skills in English;
  - c. Good inter-personal relationships with colleagues, superiors and subordinates; and
  - d. Healthy and fit physically to undertake international travel and tight work schedule.

The eligibility criteria for Embassy Audit Examination 2022 is given as below:-

- i. The officer should have clear 'Outstanding' APARs for at least 4 out of the last available 5 years.
- ii. Officers who have already done UN Audit/Embassy Audit in previous years or slated for UN Audit/Embassy Audits 2021-22, may not be nominated.
- iii. Officers who have done overseas postings/foreign assignments may not be nominated.
- iv. Officers who have undergone training abroad for a period of one month or more may not be nominated.
- v. Maximum age limit for Sr.AOs/AOs is 59 years as on 1st Jan 2022. In respect of AAOs maximum age limit is 57 years as on 1st Jan 2022.

Officers who withdraw their candidature after being selected for UN and Embassy audits (except on severe medical grounds like surgery of self or direct family members) will be banned for a specific period from appearing/applying for international assignments/international postings/ international training.

Willing and eligible Sr.AOs/AAOs are directed to submit their applications online when the registration window opens. Further they are also directed to submit their application in the prescribed format (Annexure 2) to the administration section on or before **12.04.2022**.

(Vide orders dated 11.04.2022 of the Principal Accountant General)

**Sd/-**  
**Sr. Audit Officer/ Admn.**

To

1. Notice Board
2. All Branch Offices
3. Sr. AO/Admn (Audit II)
4. All Controlling Sections for information of field parties