

**प्रधान महालेखाकार (ले.प. I) का कार्यालय, केरल, तिरुवनंतपुरम**  
**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (Audit I), KERALA,**  
**THIRUVANANTHAPURAM**

Date:15.06.2022

**CIRCULAR No. 19**

As per the Circular no. 72 dated 14.03.2022, the last date for self-appraisal in APAR form for the year 2021-22 was 25 April 2022. As the given date has already passed, the Reporting and the Reviewing Officers are required to ensure that the self-appraisals of the officials reported upon have been submitted. In case the self-appraisals of any official reported upon have not been submitted, the Reporting Officer is required to take a blank APAR form from C.Cell and report without self-appraisal after intimating the official concerned. Also, the last date for submission of APAR report by Reporting Officer to Reviewing Officer is 30 June 2022 and that by Reviewing Officer to C.Cell is 31 July 2022.

All Reporting/Reviewing Officers may ensure the completion of instructions contained in Circular No. 72 dated 14.03.2022.

[As per order dated 15.06.202 of Princial Accountant General]

ह. Sd/-

**Sr. Deputy Accountant General (Admn.)**  
**व. उप महालेखाकार (प्रशासन)**

1. All Group Officers
2. All Branch Officers
3. All Reporting/ Reviewing Officers
4. Notice Board